



CHILD DEVELOPMENT

PETITION FOR COURSE SUBSTITUTION IN CHILD DEVELOPMENT

1. Fill in the requested information (Please print legibly)

Last Name: _____ First Name _____
Student ID: _____ Email: _____
Address: _____
Phone #: _____

2. Attach copies of the following documents from the school that the course was completed at.

Use one form per course to be substituted.

- 1) **unofficial transcript**
- 2) **catalog course description**
- 3) **course syllabus**

3. Submit official transcripts of the course taken to University Admission and Records Office
Transcripts from CSUDH are not needed. <https://www.csudh.edu/records-registration>

4. Which is the course offered at CSUDH that you would like to petition out of?

Course Title: _____ Course Number: _____ Units: ____

5. Which is the course you have taken previously which you would like to use as a substitute?

Course Title: _____ Course Number: _____ Units: ____
Where did you take the course? _____
When (Term and Year): _____ Units: _____ Grade: _____

6. Please sign to confirm that the above information is true and correct.

Student signature: _____ Date: _____

NOTE: Course substitution MAY result in insufficient units accrued for graduation. Students substituting graduate courses are subject to transfer credit and current policies. It is the student's responsibility to check if the requested course substitution affects any other degree program, for example, whether the course may **not** double count for any degree program.

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FOR OFFICE USE ONLY

Action Taken: Approved: _____ Denied: _____

Comments:

BY: _____ Date: _____