CTC 310
Fall 2016

Department of Computer Science

Course	Program Management
Course #	CTC 310-01; Class No.: 40934, 8:30 AM - 9:45 AM, Tu Th in SBS E122
Instructor	W. Peter Blankenship
Phone	(310) 812-7981
Email	wpbctc310@gmail.com
Office Hours	9:45 AM - 10:15 AM Th NSM E-115; By appointment
Prerequisites	CSC 301 - Computers and Society
Textbook	**Effective Program Management -** Traditional, Agile, Extreme Authors: Robert K Wysocki Publisher: Wiley ISBN: 978-1-118-72916-8, Copyright 2014

Evaluation Procedures and Grading System		
Test	20%
Quizzes	20%
Final	25%
Assignments/HW	35%

Attendance Policy

Attendance for lectures is not required; however, each student is responsible for material covered in class. Furthermore, attendance is encouraged -- lectures augment the text, and part of the course grade is based on laboratory work. Finally, please note that there will not be any make up assignments, or tests, and **each student is required to take the final on Thursday, December 8, from 8:30 AM – 10:30 AM, 2016; failure to take the final will result in a grade of F for the course.**

Last Day to withdraw with serious accident/illness: Thursday, November 10, 2016

Class web site

http://wpbctc310.weebly.com
Acrobat reader is required for some pages; download free from: http://www.adobe.com

Lectures

WEEK - 1	Understanding Program Management Landscape; Chapter 1 -- What is a Project?
WEEK - 2	Finish Chapter 1; Start Chapter 2 -- What is Project Management?
WEEK - 3	Finish Chapter 2; Assignment #1 posted on class website
WEEK - 4	Start Chapter 3 -- What are Project Management Process Groups?
WEEK - 5	Finish Chapter 3; Assignment #2 posted on class website
WEEK - 6	Traditional Project Management; Start Chapter 4: How to Scope a TPM Project
WEEK - 7	Finish Chapter 4 & Review for Midterm 1; Assignment #3 posted
WEEK - 8	Start Chapter 5 -- How to Plan a TPM Project; Midterm 1
WEEK - 9	Chapter #5 continued
WEEK - 10	Start Chapter 6 -- How to launch a TPM Project; Assignment #4 posted
WEEK - 11	Finish Chapter 6
WEEK - 12	Start Chapter 7 -- Assignment #5 posted
WEEK - 13	Finish Chapter 7
WEEK - 14	Chapter 8 -- How to close a TPM project; Assignment #6 posted
WEEK - 15	Semester Review; Prepare for the final

A final note: Plagiarism/cheating is not permitted at any time in this course; anyone caught cheating will receive a zero for the assignment/exam and possibly an F for the course. If you are having difficulty, ***PLEASE*** come and see me after class, or during office hours, for help.