

## **Camps-Wide Health and Safety Committee Meeting Minutes**

April 24, 2025 11:00 AM – 12:30 PM

In attendance: Michael Williams, Dawn Tabua, Rigoberto Arenas, Shaunice Milton, Sarah Turkel, Dan Routtenberg, Gilbert Hernandez, Micah Smith, Jon Scheffler, Sophia Momand

### **Minutes Review – Mike Williams**

Minutes from the October 24, 2025 meeting were reviewed. Mike reminded everyone that the minutes to each meeting are posted online. Shaun Milton reminded everyone to utilize service support mental health such as Kaiser Permanente presentations, Life Matters webinars, and the Employee Assistance Program (EAP). EAP is available to all employees at no cost for up to three visits.

### **Reported Injuries – Shaun Milton**

Shaun reviewed each of the injuries for quarters 2 – 4. Discussion followed for some of the injuries, particularly with regard to being aware of your surroundings.

### **Injury Statistics – Mike Williams**

Mike reviewed the injury metrics for the campus and each bargaining unit. He compared year over year rates, lost workdays, and injury trends. Slips, trips, and falls continue to be the most common injury on campus. Custodial injuries continue to represent a large percentage of injuries, however, the university police department has had a large spike in injuries over the last fiscal year.

### **Respirable Crystalline Silica Policy – Dawn Tabua**

Dawn discussed the new permanent standards for respirable silica and the university's policy. Over 40 employees in trades were trained. The university will rely upon engineering controls such as water and Hepa filters to control silica dusts and limit employee exposures to below the time/exposure parameters set by the state of California.

### **Medical Waste Management Control Plan – Mike Williams**

Mike reviewed changes made to this policy. The state of California requires medical and biological wastes to be collected by a hazardous waste disposal company every 7 days. If the amount of waste does not warrant weekly pickup, it must be frozen. A trend was observed that

non-biological wastes were being placed in the same disposal containers. The changes to the policy outlines the types of waste that are included as well as those that can be disposed of in a regular trash can.

#### **Hazardous Waste Pick up Procedure Change – Mike Williams**

Mike informed the committee that hazardous waste pickups will now use the Work Control ticket system when disposal is requested. He also reminded the group to use the hazardous waste label and the time/date limitations to storing hazardous waste.

#### **Ladder Inspections – Mike Williams**

The university ladders will be inspected and cataloged by a third party over the summer. Safety stickers will be replaced when required, and ladders will be disposed of or replaced as needed.

#### **New Employee Orientation – Dawn Tabua**

Dawn presented the first half of the safety training that is provided each month to new employees.

Meeting closed at 12:30 PM