



## Safe Holiday Decorating

Christmas time is here! A friendly reminder from Environmental Health & Safety to play it safe when decorating for the holidays.

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### Christmas Tree Safety

- 🍎 Live cut trees, wreaths, or swags are not allowed anywhere on campus
  - 🍎 Use unbreakable, non-glass decorations
  - 🍎 No edible ornaments (ants and more!)
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## Christmas Lights:

- 🍭 Use only UL-approved holiday lights and extension cords
- 🍭 Extension cords must be single cord, no longer than six feet and connected to a surge protector before plugging into the wall
- 🍭 Do not leave holiday lights on overnight and especially over the weekend
- 🍭 Make sure not to cause a tripping hazard
- 🍭 Do not link more strands of lights than the packaging recommends
- 🍭 No cords in aisles, dangling over partitions, hanging from desks, or anywhere they could be pulled or tripped over



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## Other Major Don'ts:

- 🌲 No candles. Ever. (they make some great electric ones, though)
- 🌲 Do not block fire exits or signs, alarms, electrical panels, or fire extinguishers
- 🌲 Do not decorate stairwells or fire exit corridors (most hallways)
- 🌲 Do not hang decorations from the ceiling (even snowflakes)
- 🌲 Decorations should not hang lower than 7 feet from the floor
- 🌲 Do not cover more than 20% of a door or wall with paper (that's about 6 sheets for doors) – foils and plastics are OK

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## And finally... Ladder Safety

Most Holiday accidents are from slipping, tripping, and falling



Take a minute and grab a ladder or step stool



Don't wear socks, flip flops when climbing



Do not stand on desks, chairs, or tables to hang lights or decorations



Do not stand on the top rung of the ladder



Do not block door or aiseways with a ladder  
- use a spotter when decorating in awkward or high traffic areas



**Happy Holidays from EHS!**



**Questions? Contact the EHS Office**

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