CSUDH | GRADUATE STUDIES & RESEARCH

Intent to Submit Thesis/Project

Student Contact Information:

Student Name:_____ Student ID #:_____

Graduation Date: _____ ☐ Thesis ☐ Project
<div align="center">Semester/Term Year</div>

Have you previously submitted an Intent to Submit Thesis/Project Form? ☐ Yes ☐ No

MyCSUDH Username: _____ Phone Number: (_____)_____

E-mail Address (*preferred*): _____

> *If there is a change in the thesis/project committee (2nd or 3rd readers) or in the capstone type (thesis/project) after this form has been submitted, the change must immediately be reported to the thesis/project Committee Chair. If there is a change in the thesis/project Committee Chair after this form has been submitted, the change must immediately be reported to the Program Coordinator. Subsequently, the Office of Graduate Studies & Research must be notified in writing by emailing thesis@csudh.edu.*
>
> I, _____, *certify that I have read, understand, and will abide by the aforementioned statement.*
> <div>(Print Name)</div>
>
> _____   _____
> Student Signature   Date

Committee Information:

Department: _____

_____   _____   _____
Committee Chair (Print)   Signature   CSUDH Email

_____   _____
Committee Member (Print)   CSUDH Email

_____   _____
Committee Member (Print)   CSUDH Email

Program Coordinator Signature: _____ Date:_____

Before submitting your Intent to Submit a Thesis/Project form, please ensure the following criteria have been met or your thesis will not be accepted for review:

☐ Student is currently enrolled at the University (Student Services screen in PeopleSoft)

☐ Student has applied for graduation

☐ Student is within 7-year time limit (outdated coursework has been validated)

☐ Student has met Graduate Writing Assessment Requirement (GWAR)

Note: This form must be submitted to the Graduate Studies and Research office in Welch Hall–D445 by the Intent to Submit a Thesis/Project form deadline, which can be found online at www.csudh.edu/gsr/graduate-studies/thesis/deadlines/ and in the Thesis & Project Guide. The form may be hand delivered or mailed to the Office of Graduate Studies and Research in Welch Hall D-445, or emailed to thesis@csudh.edu. **Intent to Submit forms received after the posted deadline will not be accepted.**