How to Access my Job

Complete Steps#1-3 on the “Full-time Faculty Recruitment Procedures and Checklist” to gain access to your job.
Email Gennie Hardy at ghardy@csudh.edu for inquiries

1. Log on to MyCSUDH portal and type in Username and Password>click Sign In

2. Click the EMPLOYEES Tab

3. Click the Recruitment Team 2xs
4. **MyCSUDH** Find Job Openings will open, Type in your Job Opening ID Number, and click search. If you do not know your Job Opening ID number, click search, and all jobs will list if you are authorized.

(or)

You may click on the HR PRD icon and click on Recruiting, click Find Job Openings, and continue with Step# 4.