

Scholarship and Creative Activity
Criteria and Procedures Proposed by the Department of Chemistry

A. Criteria to be considered:

- (1) Research resulting in publication in refereed journals.
- (2) Publications in journals in chemistry or chemical education (which may or may not be research-related).
- (3) Efforts toward obtaining funding for research activities.
- (4) Authorship of textbooks, laboratory manuals and instructional software. Video productions will be considered only insofar as they represent efforts which are carefully planned and executed, not simply videotaped lectures.
- (5) Consulting, paid or unpaid, in chemistry or chemical education; or evidence of related research, paid or unpaid, from which no publication necessarily results, provided that the quality and originality of these activities is attested by recognized experts in the field or by equivalent evidence, and these activities can be shown to be related to the person's primary academic responsibilities, and that they benefit the University or improve classroom effectiveness.
- (6) Scholarship which utilizes terminal degree material (for example, dissertation chapters) beyond the satisfaction of degree requirements shall be deemed acceptable for RTP purposes.

B. Review procedure for untenured faculty:

At the request of an untenured faculty member, an annual conference with the dean and the department chair for the purpose of reviewing the faculty member's scholarship and creative activity shall be scheduled. A written record of this conference shall be kept and made available to the faculty member at his/her request. It shall be the responsibility of the Department RTP Committee to indicate clearly whether the faculty member's scholarly and creative activity meets the departmental requirements for reappointment, tenure, and promotion.