



**RTP REVIEW SCHEDULE FOR CYCLES I-IV
2022-2023**

Cycle I: Tenure-Track Librarians in their first year (Spring 2022 or Fall 2022 hires)

**Abbreviated Review
Professional Development Plan Due: 01/20/2023
(Reviewed in Spring 2023) Hired with a two-year appointment**

<u>Level of Review</u>	<u>Review Begins</u>	<u>Review Deadline</u>
Library RTP Committee	01/24/2023	02/24/2023
College Dean	03/07/2023	04/07/2023

Cycle II: Reappointment of Tenure-Track Librarians in their second year

Full RTP Review WPAF Due: 09/12/2022

<u>Level of Review</u>	<u>Review Begins</u>	<u>Review Deadline</u>
Library RTP Committee	10/07/2022	10/21/2022
College Dean	11/01/2022	11/18/2022
Provost	12/01/2022	12/15/2022
University RTP Committee (as appropriate)	01/19/2023	01/26/2023
President	01/27/2023	02/10/2023
Notice to Faculty of President's Decision	02/15/2023	

Cycle III: Abbreviated Review of Tenure-Track Librarians in their 3rd, 4th, or 5th year

**Abbreviated Review- received a 2-year reappointment in the previous full review
Professional Development Plan and Brief Written Report (Reviewed in Spring 2023)
Due: 01/20/2023**

<u>Level of Review</u>	<u>Review Begins</u>	<u>Review Deadline</u>
Library RTP Committee	01/24/2023	02/24/2023
College Dean	03/07/2023	04/07/2023

Cycle III: Reappointment of Tenure-Track Librarians in their 3rd, 4th, or 5th year

**Full RTP Review- received a 1-year reappointment in the previous full review
WPAF Due: 10/03/2022**

<u>Level of Review</u>	<u>Review Begins</u>	<u>Review Deadline</u>
Library RTP Committee	11/09/2022	12/09/2022
College Dean	01/04/2023	01/27/2023
Provost	02/07/2023	03/07/2023
University RTP Committee (as appropriate)	03/17/2023	04/14/2023
President	04/21/2023	05/19/2023
Notice to Faculty of President's Decision	06/01/2023	


**Full RTP Review- Tenure- 6th-year librarians
WPAF Due: 10/03/2022**

<u>Level of Review</u>	<u>Review Begins</u>	<u>Review Deadline</u>
Library RTP Committee	11/09/2022	12/09/2022
College Dean	01/04/2023	01/27/2023
Provost	02/07/2023	03/07/2023
University RTP Committee (as appropriate)	03/17/2023	04/14/2023
President	04/21/2023	05/19/2023
Notice to Faculty of President's Decision	06/01/2023	

Cycle IV: Promotion to Full Librarian

**Promotion to Full Librarian
Full RTP Review WPAF Due: 10/03/2022**

<u>Level of Review</u>	<u>Review Begins</u>	<u>Review Deadline</u>
Library RTP Committee	11/09/2022	12/09/2022
College Dean	01/04/2023	01/27/2023
Provost	02/07/2023	03/07/2023
University RTP Committee (as appropriate)	03/17/2023	04/14/2023
President	04/21/2023	05/19/2023
Notice to Faculty of President's Decision	06/15/2023	

Approved by: 
Cheryl Koos, Ph.D., Associate Vice President for
Faculty Affairs and Development

Date: August 18, 2022