



CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

University Space Committee

ZOOM

Agenda

April 18, 2023, 2:00 PM – 3:00 PM

<https://csudh.zoom.us/j/84965026506?pwd=VzdxVXorWU04U0JUVFN0Z0pnVlo5dz09>

Tuesday, April 18, 2023

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| 2:00 pm | Welcome – Deb Wallace |
| 2:05 pm | Status of Assessment Sheets – Deb Wallace/Megan Zullo |
| 2:10 pm | Review of Form – Natalie Alacron |
| 2:35 pm | How to request space (Mockup) – Committee |
| 2:55 pm | Action Items |

2022-2023 Committee:

- Deborah Wallace, Vice President, Administration & Finance/CFO
- Addae Jahdai-Brown, Director of Residential Living and Learning
- Alicia Amerson, Associate Director, Housing Facilities
- Ana Castillo, Student Ambassador
- Dr. Bobbie Porter, Vice President, Chief Diversity, Equity & Inclusion Officer
- Cecilia Ortiz, Executive Director, Loker Student Union
- Dr. Christopher S. Monty, Chair/Professor, Department of History
- Edgar Mejia-Alezano, Executive Vice President, Associated Students
- Jane Gallegos, Fiscal Officer/HR Liaison, University Advancement
- Jessica Garcia, Director, Parking and Transportation
- Ken O'Donnell, Vice Provost
- Kevin Neal, Director of Corporate Sponsorships / Marketing & Community Engagement
- Monique Turner, Lecturer, Psychology
- Nathaniel Dotti, Project Production Coordinator/Space Analyst
- Obioha Ogbonna, ASI President
- Sara Hariri, Executive Director, I.T. Operations & Finance
- Susan Sanders, Deputy Chief of Staff
- Tracey Haney, Lead Academic Programs, Academic Affairs
- Tranitra Avery, Executive Director, Foundation
- Yvette Nava, Senior Analyst, Academic Scheduling & Facilities



Meeting Minutes: 4-18-23

Group Discussion

- Foundation – Space allocated for them; do they have telecommute agreements?

- Assessment Exercise – many discussions would need to occur between requestor and VP before the form is completed.
- Request Form – is to be used to request permanent space; ultimately space allotment will be signed off by the President.
- Request Form -

Action Items:

- Meet with Natalie Alacron & Muneca Williams to discuss business model of form
 [redacted] Megan Zullo, Deborah Wallace, Yancey Modesto
- Ryan Hoest from EcoVox (the company that created the Space utilization app) generously agreed to go to the meeting in Kenny's place. He is available from 2pm to 2:30pm on May 2nd.
 [redacted] Megan Zullo
- Have a plan ready by May 2, to determine how the evaluation sheets will be utilized to identify space.
 [redacted] Megan Zullo, Kevin Neal

List of attendees on Tuesday, April 18th Zoom:

- Deborah Wallace, Vice President, Administration & Finance/CFO
- Addae Jahdai-Brown, Director of Residential Living and Learning
- Cecilia Ortiz, Executive Director, Loker Student Union
- Dr. Christopher S. Monty, Chair/Professor, Department of History
- Edgar Mejia-Alezano, Executive Vice President, Associated Students
- Jessica Garcia, Director, Parking and Transportation
- Ken O'Donnell, Vice Provost
- Kevin Neal, Director of Corporate Sponsorships / Marketing & Community Engagement
- Megan Zullo, Division Operations Officer (Administration & Finance)
- Monique Turner, Lecturer, Psychology
- R. Yancey Modesto, AVP, Facilities Planning, Design, & Construction
- Sara Hariri, Executive Director, I.T. Operations & Finance
- Susan Sanders, Deputy Chief of Staff
- Tranitra Avery, Executive Director, Foundation
- Yvette Nava, Senior Analyst, Academic Scheduling & Facilities

Guest

- Natalie Alacron
- Muneca Williams
- Harmony Frederick
- Dr. Catherine Jermany (In Dr. Porter's absence)