



CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

University Space Committee

ZOOM

Agenda

May 16, 2023, 2:00 PM – 3:00 PM

<https://csudh.zoom.us/j/84965026506?pwd=VzdxVXorWU04U0JUVFN0Z0pnVlo5dz09>

**Tuesday, May 16, 2023**

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|---------|---|
| 2:00 pm | <b>Welcome</b> – Deb Wallace, VP, Administration & Finance/CFO            |
| 2:05 pm | <b>EAB Presentation</b> – Brooke Thayer, Director of Research Development |

**2022-2023 Committee:**

- Deborah Wallace, Vice President, Administration & Finance/CFO
- Addae Jahdai-Brown, Director of Residential Living and Learning
- Alicia Amerson, Associate Director, Housing Facilities
- Ana Castillo, Student Ambassador
- Dr. Bobbie Porter, Vice President, Chief Diversity, Equity & Inclusion Officer
- Cecilia Ortiz, Executive Director, Loker Student Union
- Dr. Christopher S. Monty, Chair/Professor, Department of History
- Edgar Mejia-Alezano, Executive Vice President, Associated Students
- Jane Gallegos, Fiscal Officer/HR Liaison, University Advancement
- Jessica Garcia, Director, Parking and Transportation
- Ken O'Donnell, Vice Provost
- Kevin Neal, Director of Corporate Sponsorships / Marketing & Community Engagement
- Monique Turner, Lecturer, Psychology
- VACANT, Project Production Coordinator/Space Analyst
- Obioha Ogbonna, ASI President
- R. Yancey Modesto, AVP, Facilities Planning Design and Construction
- Sara Hariri, Executive Director, I.T. Operations & Finance
- Susan Sanders, Deputy Chief of Staff
- Tracey Haney, Lead Academic Programs, Academic Affairs
- Tranitra Avery, Executive Director, Foundation
- Yvette Nava, Senior Analyst, Academic Scheduling & Facilities

Meeting Minutes: 5-16-23

Group Discussion

- EAB Presentation
  - Research focuses: Campus operations and administration, facilities and space strategy
  - EAB meets with leadership with institutions to research space and have discussion on how space is important and how to better utilize what we currently have
- Which of these new demands put on campus space are you experiencing the most at your

institution? Dr. Porter brought up wayfinding and how we can incorporate technology

- How an institution can adapt its space strategy to achieve a specific goal
- Factor in Employee Experience alongside efficiency
- Strategies for Reducing Office Space
- Using strategies to assist with more of a willingness to participate in giving up square footage
- Have discussions about the underutilization of space on campus and make a decision
- What happens if the Space Request is not approved

#### Action items

- Coordinate a follow-up with Brooke Thayer
- Susan will add a discussion about the space report to Executive Cabinet Meeting on 5/8/23
  - Will report back after the Cabinet Meeting
- Make calls to verify the information on the report.
- Parking audit—Jessica didn't have context—will report at the next meeting—Megan to connect with her.
- Yvette requested to get the agenda and minutes before each meeting
- Reschedule the meeting on May 16 as it is finals week, and the VPOTUS will be visiting—looking at the last week in May

#### List of attendees on Tuesday, May 16, 2023:

- Deborah Wallace, Vice President, Administration & Finance/CFO
- Addae Jahdai-Brown, Director of Residential Living and Learning
- Alicia Amerson, Associate Director, Housing Facilities
- Dr. Bobbie Porter, Vice President, Chief Diversity, Equity & Inclusion Officer
- Edgar Mejia-Alezano, Executive Vice President, Associated Students
- Harmony Frederick, Executive Assistant and Manager of Strategic Initiatives, Student Affairs
- Jane Gallegos, Fiscal Officer/HR Liaison, University Advancement
- Jessica Garcia, Director of Parking and Transportation
- Ken O'Donnell, Vice Provost
- Kevin Neal, Director of Corporate Sponsorships / Marketing & Community Engagement
- Megan Zullo, Division Operations Officer
- R. Yancey Modesto, AVP, Facilities Planning Design and Construction
- Sara Hariri, Executive Director, I.T. Operations & Finance
- Susan Sanders, Deputy Chief of Staff
- Tracey Haney, Lead Academic Programs, Academic Affairs
- Tranitra Avery, Executive Director, Foundation
- Yvette Nava, Senior Analyst, Academic Scheduling & Facilities

#### Guest(s)

Brooke Thayer (EAB)