How to Submit Your Intent to Enroll & Register for New Student Orientation (NSO)

Submitting your **Intent to Enroll** is required to attend New Student Orientation, apply for housing, receive mandatory academic advisement, and register for classes. Although the deadline for your intent to enroll is May 1, you may submit it sooner in order to take advantage of course availability and university resources.

1. **To begin**, go to: [www.csudh.edu](http://www.csudh.edu)

   Next, click on the icon that resembles a circle with three dots in the upper right hand corner of the webpage.

   Finally, dropdown will appear; from here, you will be able to select “myCSUDH”.

2. **Insert your User ID and Password.**

   Please note:
   - User ID is your CSUDH Username, not your CSUDH ID Number.
   - Password is not your DOB.

   Click “Sign In” to proceed.
To submit your Intent to Enroll you will need to click the “Admission” tab located on the left navigation bar.

After you select the “Admission” tab you will then need to select “Application Status”.

To Accept or Decline, you will need to click the link labeled “Accept or Decline”.

Please note, there are additional steps that need to be completed before you have fully submitted your Intent to Enroll.

Carefully read the information on this page before continuing. Make sure the information is correct.

Once you are ready to continue, click the link labeled “Accept/Decline”.

You have been admitted to the university based on the information provided.

Outstanding items for this application:

Phone: 555-555-5555
CEO: Admissions
7. Confirm the information on this page again.

Once you are ready to continue, click either the “I Accept Admission” or “I Decline Admission” button.

“Cancel” will bring you back to the homepage without confirming your Intent to Enroll.

8. If you have chosen “I Accept Admission”, you will need to read the terms of your admission and accept these terms.

DISCLAIMER (MESSAGE NUMBER 1)

- The Intent to Enroll deposit AND Now Student Orientation fee must be submitted by May 1, 2019 or you will not be able to enroll for the Fall 2019 term.
- Payment can be made by Electronic Check/ACH, Credit Card, or Debit Card (with Mastercard or Visa logo).
- If either payment is rejected by your banking institution, you will not be able to continue with your enrollment process until acceptable payment has been received. The final Intent to Enroll & NSO registration deadline, for the Fall 2019 term, is May 1, 2019 or within 1 week (2 days) of the admission offer (whichever is later). Extensions for non-payment will not be granted.
- CONDITIONAL ADMITTEE: To keep your spot for the Fall 2019 term, you will need to meet all eligibility requirements (Freshmen: south.edu/freshman-reqs; Transfer: south.edu/transfer-reqs). To verify your coursework and grades, you must submit official transcripts, test scores, and any other required documents by the July 15, 2019 final document deadline. Please check your To-Do List at this time to determine which documents you are required to submit. Your application will be inactivated and/or your admission will be rescinded if all required documents are not received by the July 15, 2019 final document deadline and/or you have not met the minimum admission eligibility criteria. Please note that Summer 2019 coursework will not be considered for Fall 2019 admission eligibility requirements.
- If you are required to complete Early Start, you will soon be provided with additional enrollment information.
- Additional information regarding NSO is available online at south.edu/.orientation
- Additional enrollment guidelines are available online at south.edu/Admit.
9. Next, click on the “File Intent to Enroll and NSO (Step 1 and 2) to proceed to paying for your Intent & NSO as well as choosing your NSO date.

10. Once you are ready to continue, click the button “Proceed to Pay”

   Once you have completed the payment and receive confirmation that your payment has gone through you must return to this page and click the “I have paid and Ready to continue” button in order to choose your NSO date.
11. Carefully read the terms of making a payment. When you are ready to continue, click the button “I Agree”. Another pop up window will appear.

12. Select “Make a Payment”.
13. Now, scroll down and check both the following box options:

Your admission is only confirmed when both the deposit and NSO fee are paid.

To continue, you will select “Continue”.

14. You will need to select your method of payment, and click “Continue”.

Once you complete the payment process, please go back to the original myCSUDH tab to proceed.
If you have successfully paid the Intent to Enroll Deposit, click the button “I have Paid and Ready to Continue”.

You have successfully submitted your Intent to Enroll Deposit.

If you paid for both the Intent to Enroll Deposit & New Student Orientation Fee, you will need to select an orientation.

Please keep in mind you will only attend the date you select.
18. Confirm your New Student Orientation date.

19. Carefully read the information regarding your New Student Orientation date.

Your NSO date is only confirmed once you receive your confirmation email.