

**RESEARCH, SCHOLARLY AND CREATIVE ACTIVITY  
FACULTY INTRAMURAL GRANT PROGRAM 2019 (FRG'19)**

**GUIDELINES**

**APPLICATION DEADLINE: 11:59 PM, [Friday, January 25, 2019](#)**

The California State University, Dominguez Hills, Office of Graduate Studies and Research is pleased to announce the launch of the annual intramural Faculty Research Grant program for the 2019/20 AY (FRG'19). FRG'19 grants will support faculty research, scholarly, and creative activities (RSCA) undertaken to yield one or more of the following outcomes: peer-reviewed publications, peer-reviewed conference presentations, juried performances or exhibits, extramural grant proposals, pilot research implementations, substantial contributions to a scholarly monograph/book, and other products or results that contribute to the expansion of knowledge and faculty professional advancement.

Additionally, to encourage mentoring of students who engage in faculty RSCA projects, the FRG'19 grant application provides an option to request supplemental funding (FRG'19+S) designated to support student-faculty collaboration, which is expected to result in students' authorship/co-authorship of scholarly articles, conference presentations, performances/exhibits, or other products or outcomes that contribute to the expansion of knowledge and student academic success.

The guidelines below describe the FRG'19/FRG'19+S program requirements.

<b>WHO MAY APPLY</b>	Tenured Faculty Probationary Tenure-Track Faculty Full-Time Lecturers Part-Time Lecturers
<b>DEADLINE</b>	<b>11:59 PM, January 25, 2019</b>
<b>EXPECTED OUTCOME(s) /PRODUCT(s)</b>	One or more of the following for either FRG'19 or FRG'19+S: <ol style="list-style-type: none"> <li>1. Peer-reviewed publication;</li> <li>2. Peer-reviewed conference presentation;</li> <li>3. Juried performance/exhibit;</li> <li>4. Extramural grant proposal;</li> <li>5. Pilot research project implementation;</li> <li>6. Substantial contribution to a scholarly monograph/book;</li> <li>7. Other products or results that contribute to the expansion of knowledge and faculty professional advancement.</li> </ol> <p>Additionally, required for FRG'19+S only:</p>

	8. Evidence and/or outcome(s) of student engagement in a faculty RSCA project.
<b>FINAL REPORTS</b>	<p>Each FRG'19 and FRG'19+S grant awardee is required to provide a final report, which must include a copy of at least one of the products/results from the list of Expected Outcomes 1 through 7 above. The products may be in production or under review pending final acceptance.</p> <p>For FRG'19+S (only), evidence and/or outcome of student engagement in faculty RSCA project is required.</p> <p>The final reports are due <b>September 28, 2020</b>.</p>
<b>FRG'19 &amp; FRG'19+S AWARD OPTIONS</b>	<p>3 WTUs of reassigned time for either Fall 2019 or Spring 2020 <b>or</b> Summer 2019 compensation equivalent to the 3 WTUs of reassigned time at the current replacement cost.</p>
<b>FRG'19+S STUDENT MENTORING SUPPLEMENT</b>	Up to <b>\$1,500</b> for student assistantship and/or travel to present at a professional conference/meeting.
<b>FRG'19 &amp; FRG'19+S RESTRICTIONS OF FACULTY ELIGIBILITY FOR AWARD OPTIONS</b>	<p>The following restrictions apply to eligibility for award types:</p> <ol style="list-style-type: none"> <li>1. 12-month full-time faculty (tenured, tenure-track, or lectures) are eligible for 3 WTUs of reassigned time only but are ineligible for a Summer 2019 stipend.</li> <li>2. Probationary tenure-track faculty receiving new faculty reassigned time during the 2019/20 AY and part-time lecturers are eligible for Summer 2019 compensation but are ineligible for 3 WTUs of reassigned time.</li> </ol> <p><i>All other faculty are eligible to apply for either 3 WTUs of reassigned time in Fall 2019 or Spring 2020, or a Summer 2019 compensation equivalent to 3 WTUs.</i></p>
<b>PROPOSAL COMPONENTS</b>	<p><b>For both FRG'19 and FRG'19+S:</b></p> <ol style="list-style-type: none"> <li>1. Project Narrative (<b>5 pages max</b>, pages must be numbered, double-spaced, font size 11 or larger and 1-inch margins) should include: <ol style="list-style-type: none"> <li>1.1 Description of the problem/topic being addressed, including background information on development of the project and objectives of the proposed project;</li> <li>1.2 Methodology/Activities as appropriate to the discipline for accomplishing the objectives;</li> <li>1.3 Anticipated results;</li> <li>1.4 Expected outcomes or end products to be created during the project period;</li> <li>1.5 Dissemination plan, describing to whom and how end products will be submitted or presented.</li> </ol> </li> </ol>

	<p>2. Project Timeline (<b>1 page max</b>): Description of project timeline and milestones to be accomplished during the award period, including the anticipated date of the expected outcome(s) to be produced.</p> <p>3. Biographical Sketch (<b>2 pages max</b>): Vita that includes information and publications supporting the applicant’s qualifications in the area of the proposed project.</p> <p><b>Additionally, required for FRG’19+S only:</b></p> <p>4. Student Mentoring and Collaboration Plan (<b>1 page max</b>): Description of how many students will collaborate on your RSCA project, their activities, expected products/outcomes, your mentorship role, and how the requested funds will support these activities.</p> <p><i>Because the members of the evaluation committee come from a variety of disciplines and backgrounds, proposals should be written with a non-specialist in mind, using plain language.</i></p>
<b>OUTSTANDING FINAL REPORTS</b>	A copy of the final report for any previous internal RSCA awards should be on file with the Office of Graduate Studies and Research. No new awards will be granted until final report(s) from prior award(s) is/are received. Do not append a final report to the application.
<b>PROPOSAL SUBMISSION</b>	Submit the proposal via InfoReady application portal: <a href="https://csudh.infoready4.com/">https://csudh.infoready4.com/</a>
<b>TERMS AND CONDITIONS</b>	<p>The amount of funding for this program is subject to the annual CSU and CSUDH budget appropriation. The faculty members applying for reassigned time must obtain prior approval from their department chairs and college deans.</p> <p>Cost of the assigned time will be calculated at the standard replacement rate (\$5,708.40 for a one three-unit, 3 WTUs course).</p> <p><b>All funds must be expended by June 30, 2020.</b></p> <p><b>All award decisions are final and not negotiable.</b></p>
<b>QUESTIONS</b>	Any questions regarding RSCA grant applications including final reports, contact Craig Geber: <a href="mailto:cgeber@csudh.edu">cgeber@csudh.edu</a>