Send the Newsletter Submission form to Bacilisa Baltazar at bbaltazar6@csudh.edu by October 1, 2019, subject title “Newsletter Submission.” Article topics should be relevant to the FALL or SPRING newsletter and include a high-resolution photo.

Description of event, accomplishment, announcement, etc. (300 words max):

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Name: ____________________________ Phone: ____________________________

College: ____________________________ Email: ____________________________

Department: ____________________________ Faculty/Student: ____________________________

Check all that apply:

_____ Recent or Upcoming Campus Event  _____ Faculty Accomplishment/Award

_____ Student Accomplishment/Award  _____ Announcement or Deadline

Submission Checklist:

_____ Description of Submission: A short description of a campus event, an accomplishment of or award given to a faculty member or student(s), an announcement of upcoming deadlines, events, or faculty changes, etc. (maximum 300 words)

_____ Photo: Please provide at least one high resolution photo to include with your submission (at least 5x7 inches, 300 dpi, 1500x2100 pixels or larger. JPEG preferred.

_____ Photo Release Form: Sign and return the attached Video/Audio release form for your photo

*Fill out separate forms for multiple submissions. Your submission will be reviewed, and someone from the Office of Graduate Studies and Research will contact you should we need additional information.