Each year University Housing recruits students to serve in our residential community. The selected team of students hold peer leadership positions as Resident Assistants. Our mission is to provide a safe, inclusive living experience for CSUDH students that promotes independence, maximizes their educational experience, and facilitates their personal development through well-maintained housing facilities. Resident Assistants facilitate personal interactions daily with residents and respond to student issues by initiating appropriate referrals to campus services and resources. RAs also plan student programs and serve in an on-duty rotation which involves being available for scheduled office hours to interface with residents, taking regular rounds of the residential community, and remaining on call overnight and when offices are closed to respond to emergencies and other urgent needs.

**Residential Life Goals**

University Housing maintains a Residential Life team comprised of student and professional staff who endeavor to foster a safe and engaging residential environment which supports the mission and vision of the University through intentional interaction with residents. RAs help to enhance their peers’ personal, social, cultural, intellectual and professional development through meetings, activities and individual interactions. Resident Assistants plan social and educational programs for their residents, supporting their co-curricular engagement. By utilizing several active and passive activities, RAs can enhance our residents’ academic success and campus involvement.

**Resident Assistants serve residents daily by:**

- Promoting and supporting the health, safety, and well-being of each resident,
- Facilitating the development of a sense of community,
- Developing individual relationships with residents,
- Serving as a productive member of the Residential Life team,
- Fostering intentional learning & development amongst residents, and
- Demonstrating ethical leadership and paraprofessional skills.

**Resident Assistants serve and engage with residents in our on-campus living facilities**

This leadership position requires dedication, flexibility, commitment and enthusiasm as you will actively respond to the changing needs and situations of residents. Resident Assistants work with residents to facilitate and develop inclusive environments within the residential community where residents feel safe. Through daily engagement with residents, RAs will assist in fostering a community that promotes academic success, inclusion and personal growth. RAs work closely with the Residential Life professional staff to meet the needs of our residents and department. This position requires a response to incidents whether on or off “duty.” The RA works directly with a Residential Life Coordinator and receives supervision from all Residential Life Professional staff. RA are assigned to directly serve communities comprised of 45-75 residents.

**Qualifications for all Resident Assistants:**

- Student must have completed at least one academic year of college by start date.
- Student must be in good academic, financial and conduct standing with the University.
- Student must be enrolled as a full-time student with a minimum of:
  - 12 units for undergraduates
  - 9 for graduate students
- Undergraduate students must have and maintain a 2.5 GPA semesterially and cumulatively.
- Graduate students must have and maintain a 3.0 GPA semesterially and cumulatively.
- Transfer students may be conditionally appointed based on achievement at their previous college institution.
- Student must sign a housing license agreement after they have accepted their position.
Expectations for all Resident Assistants:

- RA will assume on-call responsibilities regularly (average 4-6 days per month) and remain in their assigned area when on-call between the hours of 8pm and 8am Sunday through Thursday or 8pm and 8pm on Friday and Saturday. These duties will include frequent complex walkthroughs with a partner and drop-in hours to address resident concerns.
- RA will assume on-call responsibilities regularly (average 4-6 days per month) and remain in their assigned area when on-call between the hours of 8pm and 8am Sunday through Thursday or 8pm and 8pm on Friday and Saturday. These duties will include frequent complex walkthroughs with a partner and drop-in hours to address resident concerns.
- RAs may be asked to provide additional coverage during designated times such as campus breaks, severe weather conditions, special emergencies, campus events, etc.
- RAs will be present in their communities to facilitate relationship building and understand community needs.
- RAs will regularly report to their Residential Life Coordinator (or designee) happenings in their community as it relates to their residents and building upkeep.
- RAs must maintain a daily community presence to foster consistent interaction with residents and maintenance of facilities.
- RA weekly expectations will be communicated by RLC and include:
  - Team meetings.
  - One on one meetings.
  - Attendance at and promotion of Resident Student Association meetings & events.
  - Addressing critical and emergent issues as they occur.
  - Initiating daily resident conversations.
  - Creating and implementing programming as required by the community development plan.
  - Hosting community meetings.
- RAs should recognize their room/apartment also serves as an area for resident conversations and other related activities.
- RAs must satisfactorily complete all requirements of their position and conditions.
- RAs are expected to know and abide by University & University Housing policies, Housing & contractual regulations, as well as Federal and California State laws.

Period of Appointment and Time Commitment Expectations:

- RA appointment is for one academic year (August through May). The academic year is defined as the fall and spring semesters. An appointment does not guarantee a summer appointment or continued appointment.
- RAs must be available before, during and following Housing Openings and Closing periods to complete check-in and check-out administrative tasks.
- RAs must be available during semester breaks to complete administrative tasks and perform duties.
- RAs must schedule out-of-town, overnight travel plans per the Department Commitment Calendar and requests must be approved at least seven business days before departure.
- RAs must be committed to this position as their principal non-academic obligation. Extracurricular activities and employment are not to conflict with the time needed to be available and accessible to residents. These types of activities outside of University Housing should not exceed more than 10 hours each week.
- The average weekly time commitment to successfully fulfill RA requirements is 20 hours, and the position may require additional hours during peak periods.
- RAs must get approval from their RLC (or designee) to be away from campus for more than 24 hours.

Training and Team Development Expectations:

- All RAs are expected to attend several training sessions and team development activities throughout the year.
- Standard training includes but is not limited to:
  - Spring Orientation (Friday, May 10th);
  - Fall Training (a two-week period before August Opening);
  - Winter Training (a one-week period before Spring Opening);
  - Monthly In-Service/Team Development.

Rooms and Roommates:

- RAs are required to live on campus in the assignment provided by housing upon the start of the appointment.
- RAs receive a room and may request a specific number of roommates depending on apartment size. This is dependent on meeting all departmental and University requirements and deadlines.
- RAs and any roommates they share an apartment with must sign an RA Roommate Agreement.
- RAs normally do not receive roommates within the same bedroom, but housing reserves the right to do so based on department needs.

Compensation:

- On-campus housing at no cost while maintaining the RA position.
- Meal Plan Equivalency while holding the RA position
- There are additional opportunities to earn pay for working in the office or during breaks if needed.