

CHECKOUT PLAN AND CHARGE AGREEMENT

APARTMENT INFORMATION	
Building:	A
Apartment #:	1
Resident Assistant:	Tyrone
Date Received:	12/12/13
Staff Signature:	<i>Tyrone Toro</i>

This should be submitted to Building A by:

AGREEMENT OF CHARGES		
Responsibility	Resident	Signature
Hole in wall	Tyrone Toro	<i>Tyrone Toro</i>
SHARED BELONGINGS		
Belonging	Resident	Signature
Living Room TV	Tyrone Toro	<i>Tyrone Toro</i>

CHECKOUT PLAN						
Bedroom	Resident	Check Out Date	Check Out Time	Responsible Common Area	Date Cleaning	Resident Signature
A	Tyrone Toro	12/13	2:00 pm	Kitchen	12/12	<i>Tyrone Toro</i>