

University Housing Inspection Inventory Instructions

Step 1: Log onto Housing Portal by clicking on “Log In” then entering your campus username and password on the next page.



Home Log In

Students Home

UNIVERSITY HOUSING

WELCOME TO THE CSUDH UNIVERSITY HOUSING PORTAL
This is the Home page of the University Housing StarRez Portal.

Please click the "Log In" tab above to sign in by entering your CSUDH Username and password in order to gain access to the Housing Portal.

NEW CSUDH ADMITS: You MUST have confirmed your intent to enroll before you can apply for Housing. Please make sure to set up and activate your [My.CSUDH.edu](#) and [Toromail](#) accounts, if you haven't already done so. If you have any issues logging into your student account or setting up your Toromail, please contact the Campus IT Help Desk at (310) 243-2500.

<https://housing.csudh.edu/StarRezPortal/>

CSUDH

CSUDH AUTHENTICATION SERVICE

Login to housing.csudh.edu

Username:

Password:

Need Help?

If you are experiencing a login issue, I.T. may have to reset your password. We can provide a temporary password over the phone or in person, and then give you instructions to reset that temporary password.

Before we reset your credentials, we need to verify some identification information for security purposes. Please call us at (310) 243-2500, option 1.

- Full Name
- Campus Username

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Step 2: Select the “Inventory Inspection” tab from top menu bar.



Step 3: Select the appropriate Inspection(s) and “Review”.

The screenshot shows the 'Inspections' page in the application. At the top, there is a progress indicator with two steps: 'Inspections' (represented by a white circle) and 'Confirmation' (represented by a dark red circle). Below the progress indicator, the word 'Inspections' is displayed in a large font. A table lists five inspection entries, each with a 'REVIEW' button. At the bottom left, there is a dark red 'SUBMIT' button.

Inspection Title	Room Space	Location	Date Modified	Status	
2020 Fall Check-In Inventory	B2 Room A1	Building B	8/11/2020 10:45:36 AM	Ready for Review	<input type="button" value="REVIEW"/>
2020 Fall Check-In Inventory	B2 Living Room	Building B	8/11/2020 10:45:27 AM	Ready for Review	<input type="button" value="REVIEW"/>
2020 Fall Check-In Inventory	B2 Kitchen	Building B	8/11/2020 10:45:20 AM	Ready for Review	<input type="button" value="REVIEW"/>
2020 Fall Check-In Inventory	B2 Bathroom	Building B	8/11/2020 10:45:07 AM	Ready for Review	<input type="button" value="REVIEW"/>
2020 Fall Check-In Inventory	B2 Patio	Building B	8/11/2020 10:33:59 AM	Ready for Review	<input type="button" value="REVIEW"/>

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Step 4: You can list comments regarding the condition of the items by clicking on “More Information” if needed. Select "ACCEPT" for each item. Click on “Save & Continue” at end of the page when done.

InspectionsConfirmation



Inventory Inspection Details

Date: 8/11/2020
Title: Summer 2020 Check Out Inventory
Occupant: .Testfive, PostbacM
Room Space: B2 Room A1
Room: B2 Room A
Room Type: 2 BR - Double
Location: Building B
Floor/Suite: Building B - Apt. 2
Comments:

<p>Bed: Bed Reviewed By: Condition: Good</p> <p style="text-align: right;">More Information</p> <p style="text-align: center; background-color: #800040; color: white; padding: 5px;">ACCEPT</p>	<p>Mattress: Mattress Reviewed By: Condition: Good</p> <p style="text-align: right;">More Information</p> <p style="text-align: center; background-color: #800040; color: white; padding: 5px;">ACCEPT</p>	<p>Dresser: Dresser Reviewed By: Condition: Good</p> <p style="text-align: right;">More Information</p> <p style="text-align: center; background-color: #800040; color: white; padding: 5px;">ACCEPT</p>
<p>Carpet: Carpet Reviewed By: Condition: (Please Select Condition)</p> <p style="text-align: right;">More Information</p> <p style="text-align: center; background-color: #800040; color: white; padding: 5px;">ACCEPT</p>	<p>Flooring: Vinyl Reviewed By: Condition: Good</p> <p style="text-align: right;">More Information</p> <p style="text-align: center; background-color: #800040; color: white; padding: 5px;">ACCEPT</p>	<p>Room Smoke Detector: Smoke Detector Reviewed By: Condition: (Please Select Condition)</p> <p style="text-align: right;">More Information</p> <p style="text-align: center; background-color: #800040; color: white; padding: 5px;">ACCEPT</p>
<p>Fan: Fan Reviewed By: Condition: Good</p> <p style="text-align: right;">More Information</p> <p style="text-align: center; background-color: #800040; color: white; padding: 5px;">ACCEPT</p>		

GO BACKSAVE & CONTINUE

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Step 5: After reviewing all the appropriate Inspections, click on “SUBMIT” to complete your Online Inspection Inventory.

2020 Fall Check-In Inventory	B2 Kitchen	Building B	8/11/2020 10:45:20 AM	Ready for Review	REVIEW
2020 Fall Check-In Inventory	B2 Bathroom	Building B	8/11/2020 10:45:07 AM	Ready for Review	REVIEW
2020 Fall Check-In Inventory	B2 Patio	Building B	8/11/2020 10:33:59 AM	Ready for Review	REVIEW

[SUBMIT](#)