
Associate Vice President of Student Success – RECRUITMENT 3581

California State University, Dominguez Hills is seeking an experienced professional to serve as the Associate Vice President of Student Success

Under the administrative direction of Vice President for Student Affairs, the Associate Vice President of Student Success is responsible for the development of policies, procedures, programs, and services that will promote, encourage and support student success. The incumbent will be responsible for developing, implementing and evaluating access and retention strategies with an emphasis on closing the achievement gap for first generation, low-income and traditionally underserved populations. The Associate Vice President will be responsible for developing and maintaining programs that support the CSU Dominguez Hills Graduation Initiative. The AVP will not only advance the retention and timely graduation, they will also enhance career readiness and life-long employability. In collaboration with Academic Affairs and the Provost, the Associate Vice President of Student Success will provide energetic leadership, direction, and vision for all departments in the unit.

The incumbent will provide strategic direction for the Academic and Opportunity Support Programs (Educational Opportunity Program and Encounter to Excellence). The AVP will also provide leadership and direction to the Career Center to align and coordinate a comprehensive array of programs, services and initiatives to promote retention, completion, and post-graduation success. The AVP is responsible for seeking private, corporate and Federal funding for student success initiatives and collaborating with Academic Affairs on retention and graduation strategies.

The incumbent is a member of the Vice President for Student Affairs; senior management team, which also includes the Associate Vice President for Student Life and the Associate Vice President of Enrollment Management, the Division Fiscal Officer, Director of Student Health and Psychological Services, Director of Educational Partnerships and Executive Assistant. The AVP will work closely with the leadership team and colleagues in the Division. The AVP will be responsible for executing annual assessment plan and reports, contributing to the Division's strategic planning activities, and participating in campus-wide committees.

CSU Dominguez Hills, an urban university in the twenty-three campus California State University system, is located in Carson, in the South Bay region of Los Angeles County. Its 346-acre campus is situated in the historic Rancho San Pedro, the oldest Spanish land grant in the Los Angeles area. The campus is strategically located in the heart of a major technological, industrial, and transportation complex in Southern California. The area includes the massive Port of Los Angeles and Port of Long Beach—Southern California's gateway to international commerce. Cultural, performance, and sports venues in downtown Los Angeles are about twenty-five minutes away and the South Bay beach communities are a few minutes away to the west and south. The StubHub Sports Center, a 125-acre sports center developed by AEG and home to Major League Soccer's L.A. Galaxy, is located on the CSUDH campus.

With an enrollment exceeding 14,000 students, CSUDH is a federally recognized Minority- Serving Institution as well as a Hispanic Serving Institution and is among the most ethnically diverse universities in the nation: 60% Hispanic, 14.5% African American, 11% White, and 11% Asian/Pacific Islanders.

CSUDH is fully accredited by the WASC Senior College and University Commission (WSCUC) and offers 45 baccalaureate degrees, 24 master's degrees, and a number of certificate and credential programs. While continuing to emphasize the liberal arts and sciences, the university offers professional programs at both the undergraduate and graduate levels. Twelve programs hold accreditations from national professional associations: business administration, clinical sciences, computer science, education, health science, music, nursing, occupational therapy, public administration, social work, special education, and theatre arts. The university is known for excellence in teacher education, nursing, psychology, business administration, and digital media arts. CSUDH is also a national leader in distance education, with ten academic degree programs and seven certificate programs offered online.

Qualifications:

Required Education: Master's degree from an accredited college or university.

Required Experience: Eight years of experience in a related professional field supplemented by five years of experience managing diverse and complex programs working in a higher education institution. Experience with Academic and Opportunity Support Programs (e.g., Educational Opportunity Program and TRIO programs), student success best practices and/or retention initiatives in a university setting.

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Required Knowledge, Skills, and Abilities:

Knowledge

- Familiarity with higher education organizations and with Student Affairs and Academic Affairs.
- Knowledge of and familiarity with the sociological issues facing underrepresented, first generation and low-income persons in the university and in their communities.
- Demonstrated expertise in project planning, development and implementation.
- Knowledge of California State University budget regulations, ability to make difficult resource allocation decisions; ability to manage limited resources and deliver maximum student services.
- General knowledge of the procedures and practices of Federal grant regulations and standards and their relationship to instructional programs and student success initiatives.

Skills

- Demonstrated leadership in academic support services.
- Strong written and oral communication skills.
- Effective management and leadership skills
- Group and individual counseling techniques, ability to assess and implement intrusive advising techniques and capacity to conduct effective group and individual training sessions with staff.
- Effectively write grant proposals to supplement existing resources.

Abilities

- Demonstrated ability to motivate and mobilize a cross-functional team toward common goals is critical.
- Ability to supervise and manage delivery of student success services efficiently; effectively synthesize information from various sources to be used in management decisions.
- Ability to understand administrative problems and solutions involved in operating retention and completion initiatives.
- Demonstrated ability to understand and utilize student success research and literature for first generation and low-income populations, as well as the ability to utilize proven approaches for effectively assessing developmental education courses and learning support strategies.
- Ability to analyze complex problems and to devise innovative solutions; ability to work independently and in a collaborative fashion.
- Demonstrated ability to handle the demands and requirements of senior-level management in higher education.
- Ability to organize and supervise research assistants and to collect and analyze data for succinct report writing.

California State University Dominguez Hills is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status. For more information or definition of these terms please visit:

<http://www.dol.gov/ofccp/regs/compliance/posters/pdf/eeopost.pdf>

http://www.dol.gov/ofccp/regs/compliance/posters/pdf/Supplement_English.pdf

Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call the Human Resources Office at (310) 243-3771 or the Academic Affairs Personnel Services Office at (310) 243-3766.

Clery Act crime statistics for CSUDH are available at <http://www.csudh.edu/dhpd/dhpd.htm>, or by calling University Police at (310) 243-3639.

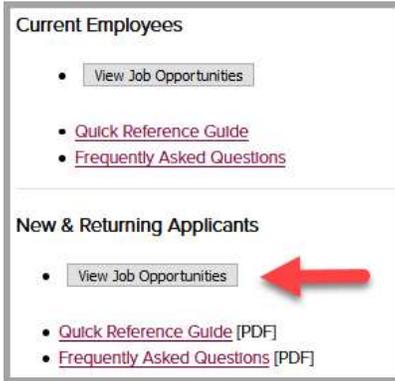
Upon appointment all candidates must furnish proof of eligibility to work in the U.S.

The California State University is Smoke and Tobacco Free. Smoking, Vaping and other Tobacco use are Not Permitted anywhere on University property. Education Code 42356, CCR Title 5, Article 9

For more information or to apply, please visit <https://www.csudh.edu/hr/job-opportunities/> or contact Julio Arevalo at (310) 243-3093

How to Apply:

- Utilize Firefox as your main web browser, this will avoid any technical glitches
- Click on the link to be directed to our Job Opportunities page: <https://www.csudh.edu/hr/job-opportunities/>
- Scroll towards the bottom of the page and under “New and Returning Applicants” click on “View Job Opportunities”



- Once you are redirected to the Careers page
- Look for Job ID **3581, Associate Vice President of Student Success (Administrator III)**
- Proceed to follow the prompts to complete your application

10/01/2019	Associate Vice President, Human Resources Management (Administrator IV)	3574	CSUDH Campus
10/09/2019	Associate Vice President of Student Success (Administrator III)	3581	CSUDH Campus

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