MEMORANDUM

TO: All Employees

FROM: Karine Shirinian
Associate Vice President, Human Resources

DATE: January 8, 2021

SUBJECT: Holiday Calendar, January 2021 – December 2021

Below is the University’s holiday schedule for the 2021 Calendar Year:

2021 Holidays:

- **New Year’s Day**
- **Martin Luther King, Jr. Day**
- **Cesar Chavez Day**
- **Memorial Day**
- **(In lieu of Independence Day)**
- **Labor Day**
- **Veterans Day**
- **Thanksgiving Day**
- **Campus closed, not a holiday***
- **(In lieu of Christmas Day)**
- **(In lieu of President’s Day)**
- **(In lieu of Lincoln’s Birthday)**
- **(In lieu of Admission Day)**
- **(In lieu of Indigenous People’s Day)**
- **(In lieu of New Year’s Day)**

* The campus will close on Thanksgiving Day and the day after Thanksgiving so employees can enjoy the holidays. The day after Thanksgiving is a non-paid campus closure day. However, employees may exercise options that will allow them to get paid. Each employee covered by a collective bargaining agreement should review the holiday article in their contract. All of the CSU System contracts can be viewed at the following site: [http://www.calstate.edu/hr/employee-relations/](http://www.calstate.edu/hr/employee-relations/). If you review your contract and still have a question, please contact your MPP manager who will provide you with assistance.

Religious Holidays:

To observe religious holidays not designated by the State of California as official holidays, employees may use accumulated leave time, i.e. vacation, personal holiday or compensatory time off. Within operational needs for the staffing of the department, supervisors are encouraged to permit employees to use such leave time for religious purposes.