



Academic Senate • 1000 E. Victoria • Carson, CA 90747 • WH-A420 • (310) 243-3312

EPC 16-05 Revision of the Program Review Panel (PRP) Charge

(Supersedes AAAP011.002)

M/S/P April 6, 2016

RESOLVED: the Academic Senate is responsible for formulating, evaluating and recommending to the President of the university, policies and procedures pertaining to the development, maintenance, and improvement of the university; and be it further,

RESOLVED: The aim of program review is to develop academic programs of the highest quality and to facilitate their continuous improvement; and be it further,

RESOLVED: Program reviews will be coordinated by the Program Review Panel (PRP), which has the following responsibilities:

- Oversight of the rotating six-year academic program review cycle described in the Academic Program Review Guide;
- Periodic revision of the Program Review Guide, (all such revisions being subject to Academic Senate approval);
- Compilation of program findings and recommendations based on departmental self-studies, the reports of external reviewers, commentaries provided by instructional deans, and resource information (financial, faculty, library, programmatic) provided by the Office of Institutional Effectiveness and Assessment. The aim of such recommendations is to facilitate collaborative discussions of opportunities for program improvement among stakeholders (faculty, students, deans and the Provost).
- Implementation of the guidelines of the WASC Senior College and University Commission (WSCUC) calling for use of student outcomes assessment in evaluating program and institutional quality;
- Off-cycle review of academic programs when recommended by program faculty, a dean, the Academic Senate, or the Provost.

RESOLVED: The membership shall be comprised as follows:

Voting Members

- One (1) elected faculty representative from each: the College of Arts and Humanities, the College of Natural and Behavioral Sciences, the College of Business and Public Policy, the College of Education, the College of Health, Human Services and Nursing, and the Library (6). Faculty representative shall be elected in the spring semester so that the panel may begin its work at the beginning of each fall semester.
- One (1) representative from the College of Extended and International Education
- One (1) instructional Dean

- Graduate Council representative
- One (1) faculty Deputy Director of the University Student Learning Outcomes Assessment Committee (USLOAC)
- University Curriculum Committee Chair, or designee
- One (1) faculty representative of the General Education Committee
- One (1) representative of Associated Students Inc. (ASI)

Ex-Officio (non-voting) Members

- Associate Vice President for Institutional Effectiveness and Assessment (as the Provost's designee)
- Dean of Graduate Studies and Research
- Dean of Undergraduate Studies
- Staff support provided by Office of Institutional Effectiveness and Assessment; and be it further,

RESOLVED: To maintain continuity in decision making, all terms of service will be staggered and members will serve for a period of three (3) academic years; and be it further,

RESOLVED: The Committee will elect its own chair annually. The Committee Chair will report annually to the Academic Senate and will prepare a written summary of the panel's activities at the conclusion of each academic year for the both Academic Senate and the Provost and Vice President for Academic Affairs; and be it further,

RESOLVED: The Committee will meet the second and fourth Monday of each month during the academic year from 2:30-3:45pm. The first meeting of the fall term will commence in September and the first meeting for the spring term will commence in February; and be it further,

RESOLVED: That the Academic Senate of California State University, Dominguez Hills endorse these modifications; and be it further,

RESOLVED: That these changes be codified in policy by Academic Affairs.

RATIONALE

Program review is necessary in order to promote the objective of developing programs of the highest quality and to facilitate their continuous improvement. Program review must be transparent, inclusive and rigorous, and the results of program review must be central to academic planning and resource allocation recommendations. The CSU system also requires that all major degree programs undergo periodic review (see AP 71-32, "Performance Review of Existing Degree Major Programs").