

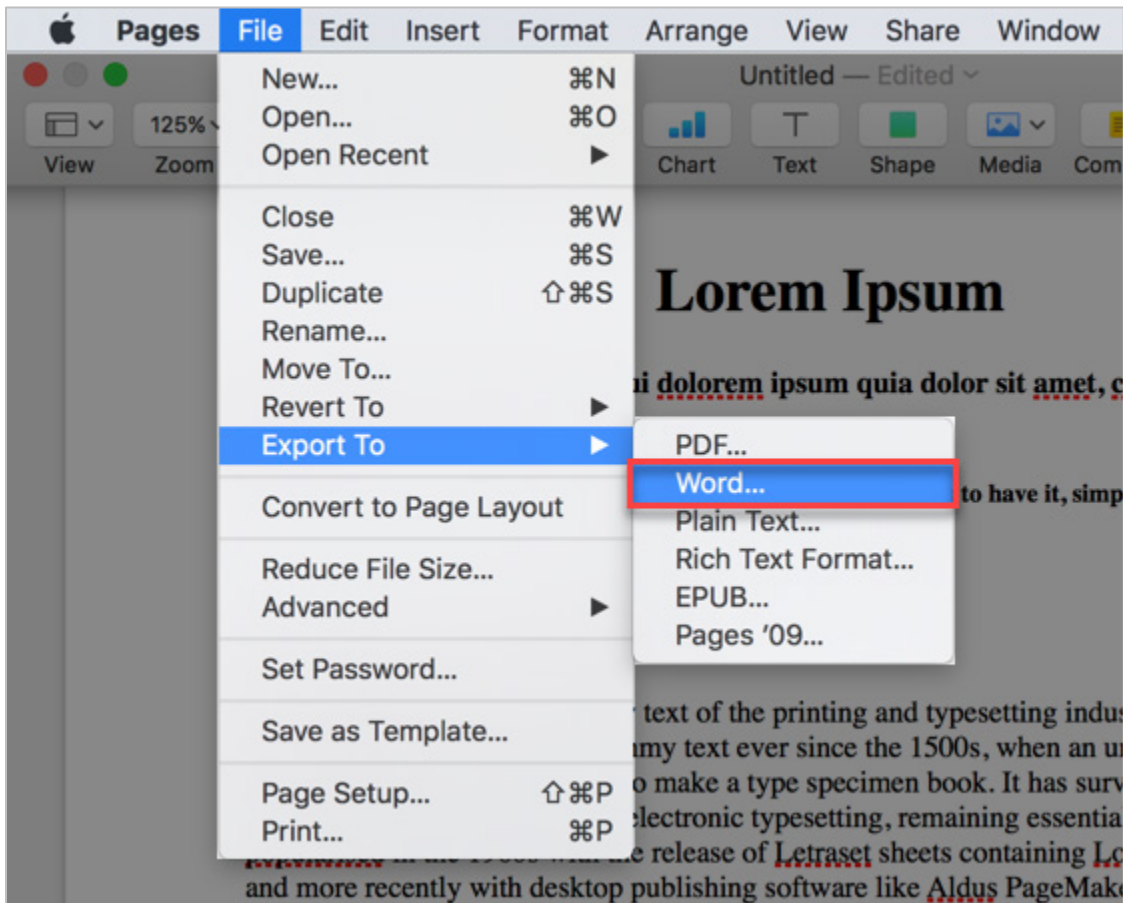
# EXPORTING A PAGES FILE TO WORD DOCUMENT FORMAT

While Blackboard supports text file formats, which include Word and PDF files, it does not read files created in Pages. However, Pages can export documents to Word file format.

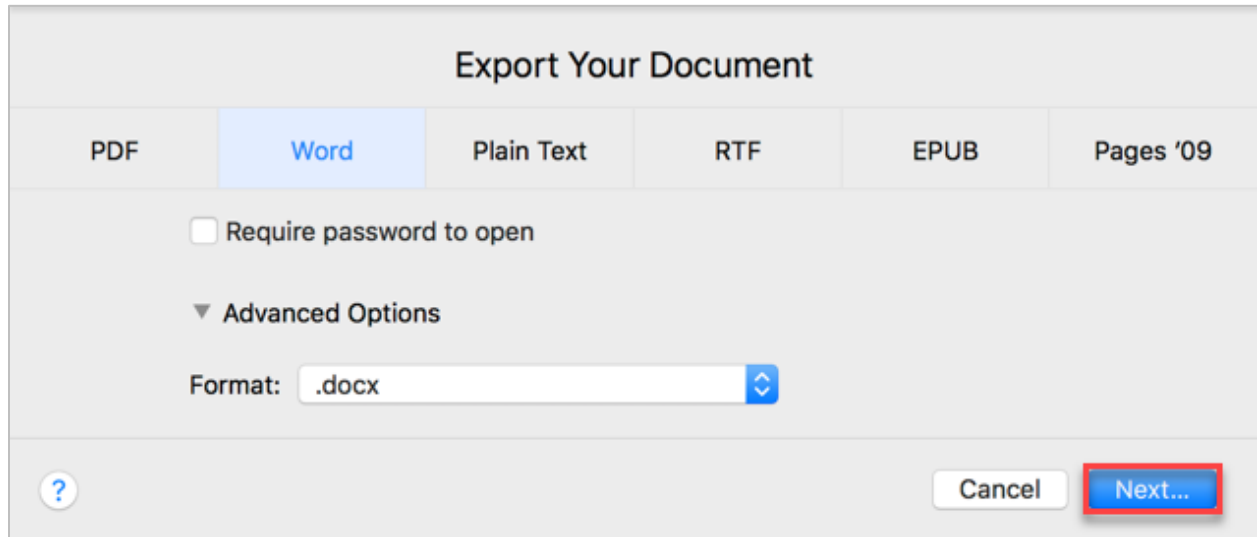
**USE WORD OR PDF FILES TO SUBMIT YOUR WRITTEN WORK TO BLACKBOARD**

To export a Pages document to a Word-formatted file, do the following:

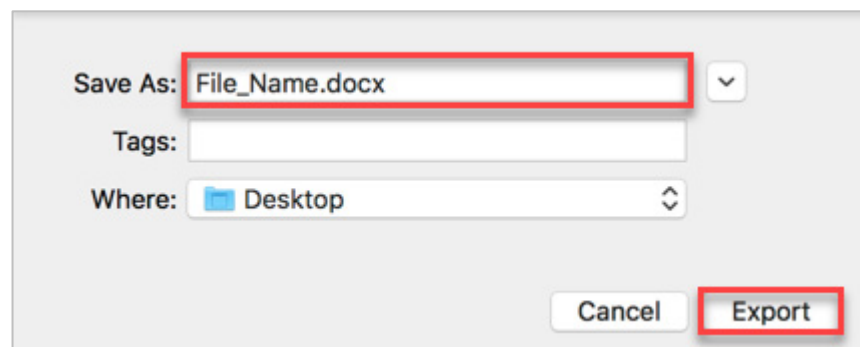
1. Click **File**
2. Select **Export To**
3. Click **Word**



4. Click **Next...**



5. Enter a file name
6. Click **Export**



7. Wait for Pages to export the Word file



## INSTALLING OFFICE 365

As an alternative to Pages, use Office 365. All CSUDH students and staff are eligible to use Office 365 at [no cost](#). To [access and install Office 365](#), login to [MyCSUDH](#) and click the **Office 365** icon found in the Software Launch pad.

**FOR ADDITIONAL ASSISTANCE WITH INSTALLING OFFICE 365, PLEASE CONTACT [IT USER SERVICES](#).**