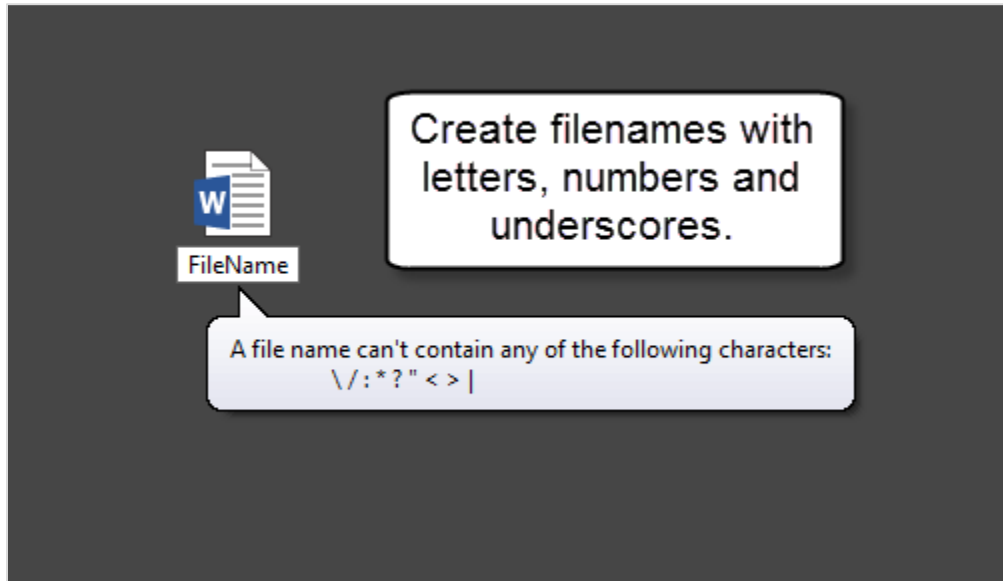




WHAT FILES AND EXTENSIONS DOES BLACKBOARD SUPPORT?

Although Blackboard will work with any type of file name, your instructor and classmates may have difficulty opening and viewing it without the proper extension. We highly recommend you only upload files with names that contain only letters, numbers and underscore (_). Avoid special characters.



Mac Users: Beware that Macs do NOT append file extensions to popular Office files, so make sure you **ADD** an extension to your file name. Failure to add an extension will cause frustration for your instructor and your classmates, as they may not be able to open the file.

NOTE: TO MINIMIZE THE MAC FILE EXTENSION ISSUE MENTIONED ABOVE, SET OS X TO [SHOW FILENAME EXTENSIONS](#).

For example, a Word document should be titled: **assignment205_ttoro.doc**

COMMON FILE EXTENSIONS:

- .doc and .docx - Microsoft Word file
- .pdf - PDF file
- .rtf - Rich Text Format file
- .ppt, .pptx and .pps – PowerPoint file
- .txt - Plain text file
- .xls and .xlsx - Excel file