

Processing Steps	Screen Shots	Screen Shots						
	м	1A	Master of Arts	0	138	178		
Step 1:	M	1BA	Master of Business Admin	0	22	21		
Click on the Export link.	M	1PA	Master of Public Admin	0	7	6		
	M	15	Master of Science	0	56	167		
	M	1SW	Master of Social Work	0	0	63		
	Ed Credit	Total		0	227	450	1	
Typically the Export link is				735	227	1,838	4	
found at the bottom of summary or	Completed Term is equal to Compa 2012 E-11 2012 E-112012 Compa 2012							
detail Pages.	Compreted Term is equal to Spring 2013, Fail 2012, Fail2012, Summ 2012							
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Step 2:								
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Available formats:			Pow	erpoint	>			
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Data (.csv file; Tab delimited	_	Refre	sn - Print - Export					
Format, XML Format)								
Web Archive (.mht)								
Step 3:								
You may receive a message asking								
if you wish to open or save the file.	Do you want to open or rays Degrees Awarded view from disture02 couds adv2							
	by you want to open of save Degrees Awarded.xisx from undwpoz.csudil.edu ?							
Click Open .		<u>O</u> pen	<u>S</u> ave v	<u>C</u> ar	ncel	×		



Processing Steps	Screen Shots
<u>Step 3a:</u> When downloading to Excel, you may receive this error message about the file being in a different format.	Microsoft Office Excel X Image: Construct the file of the second source before opening the file. Do you want to open the file now? Image: Construct the file of the second source before opening the file. Do you want to open the file now? Image: Construct the file opening the file. Do you want to open the file now? Image: Construct the file opening the file. Do you want to open the file now? Image: Construct the file. Do you want to open the file now? Image: Construct the file. Do you want to open the file now? Image: Construct the file. Do you want to open the file. Do you want to open the file now? Image: Construct the file. Do you want to open the file now?
Click Yes to continue opening the file.	
Step 4: The file opens in the program for that file type. You can now save the file to your desktop and/or modify the appearance of the data.	FILE HOME INSERT PAGE LAYOUT FORMULAS DATA REVIEW VIEW DEVELOPER $\overset{\circ}{\longrightarrow}$ Cut $\overset{\circ}{\longrightarrow}$ Cut $\overset{\circ}{\longrightarrow}$ III $\overset{\circ}{\longrightarrow}$ A $\overset{\circ}{\longrightarrow}$ $\overset{\circ}{\longrightarrow}$ $\overset{\circ}{\longrightarrow}$ $\overset{\circ}{\longrightarrow}$ Wrap Text Ger Paste $\overset{\circ}{\longrightarrow}$ Format Painter Calibri $\overset{\circ}{\longrightarrow}$