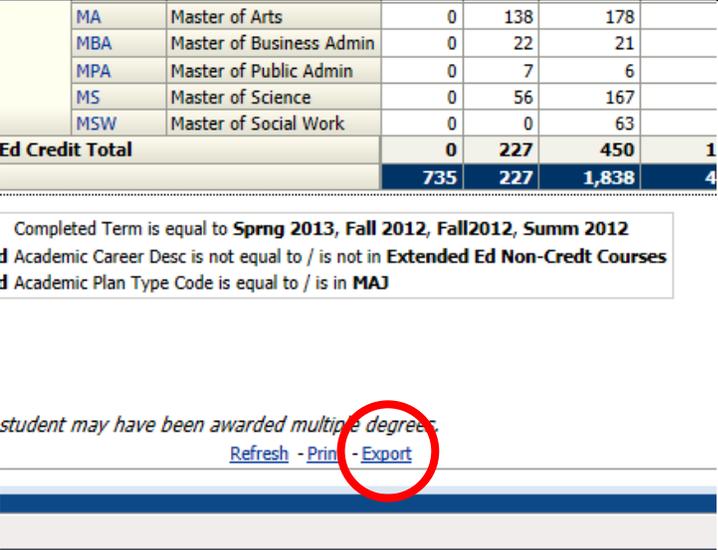
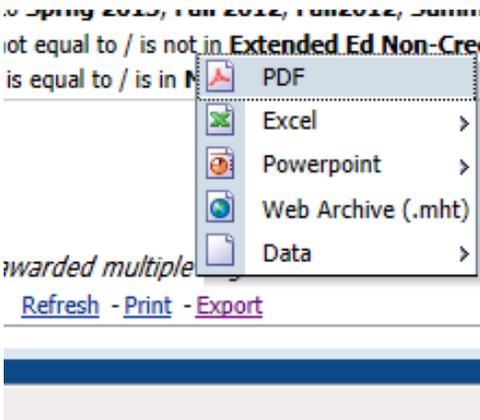
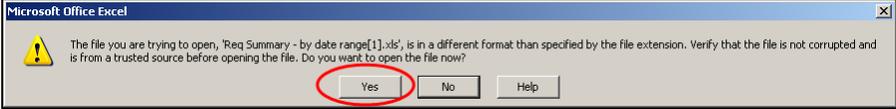
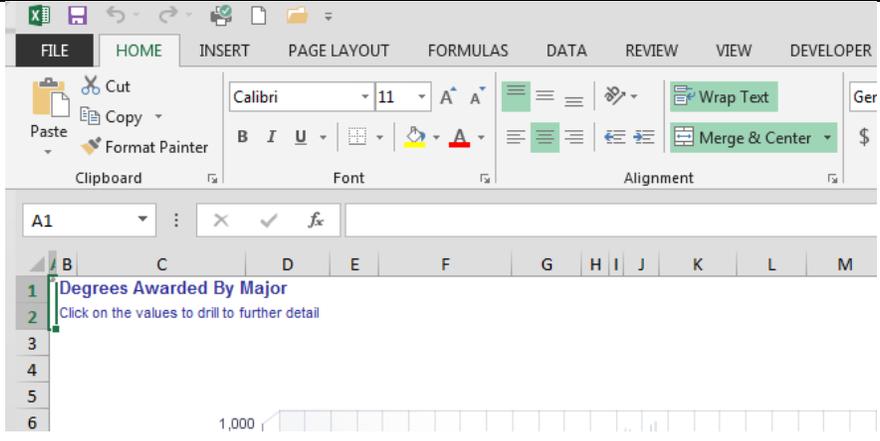


| Processing Steps | Screen Shots | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|------------|----------------|--------------|----------|-----|--|-----|--------------------------|---|----|----|--|-----|------------------------|---|---|---|--|----|-------------------|---|----|-----|--|-----|-----------------------|---|---|----|--|------------------------|--|----------|------------|------------|----------|--|--|------------|------------|--------------|----------|
| <p>Step 1: Click on the Export link.</p>  <p>Typically the Export link is found at the bottom of summary or detail Pages.</p> |  <table border="1" data-bbox="597 300 1315 493"> <tr> <td>MA</td> <td>Master of Arts</td> <td>0</td> <td>138</td> <td>178</td> <td></td> </tr> <tr> <td>MBA</td> <td>Master of Business Admin</td> <td>0</td> <td>22</td> <td>21</td> <td></td> </tr> <tr> <td>MPA</td> <td>Master of Public Admin</td> <td>0</td> <td>7</td> <td>6</td> <td></td> </tr> <tr> <td>MS</td> <td>Master of Science</td> <td>0</td> <td>56</td> <td>167</td> <td></td> </tr> <tr> <td>MSW</td> <td>Master of Social Work</td> <td>0</td> <td>0</td> <td>63</td> <td></td> </tr> <tr> <td colspan="2">Ed Credit Total</td> <td>0</td> <td>227</td> <td>450</td> <td>1</td> </tr> <tr> <td colspan="2"></td> <td>735</td> <td>227</td> <td>1,838</td> <td>4</td> </tr> </table> <p>Completed Term is equal to Spring 2013, Fall 2012, Fall2012, Summ 2012 Academic Career Desc is not equal to / is not in Extended Ed Non-Credit Courses Academic Plan Type Code is equal to / is in MAJ</p> <p>student may have been awarded multiple degrees Refresh - Print - Export</p> | MA | Master of Arts | 0 | 138 | 178 | | MBA | Master of Business Admin | 0 | 22 | 21 | | MPA | Master of Public Admin | 0 | 7 | 6 | | MS | Master of Science | 0 | 56 | 167 | | MSW | Master of Social Work | 0 | 0 | 63 | | Ed Credit Total | | 0 | 227 | 450 | 1 | | | 735 | 227 | 1,838 | 4 |
| MA | Master of Arts | 0 | 138 | 178 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MBA | Master of Business Admin | 0 | 22 | 21 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MPA | Master of Public Admin | 0 | 7 | 6 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MS | Master of Science | 0 | 56 | 167 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MSW | Master of Social Work | 0 | 0 | 63 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ed Credit Total | | 0 | 227 | 450 | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 735 | 227 | 1,838 | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Step 2: A drop-down list appears. Select the format you wish to download the information into.</p> <p>Available formats:</p> <ul style="list-style-type: none"> • Excel • Powerpoint 2003 & 2007+ • Excel 2003 & 2007+ • Data (.csv file; Tab delimited Format, XML Format) • Web Archive (.mht) |  <p>Completed Term is equal to / is not in Extended Ed Non-Credit Courses Academic Career Desc is equal to / is in MAJ</p> <p>awarded multiple degrees Refresh - Print - Export</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Step 3: You may receive a message asking if you wish to open or save the file.</p> <p>Click Open.</p> |  <p>Do you want to open or save Degrees Awarded.xlsx from dhdwp02.csudh.edu?</p> <p>Open Save Cancel</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| Processing Steps | Screen Shots |
|---|--|
| <p>Step 3a:</p> <p>When downloading to Excel, you may receive this error message about the file being in a different format.</p> <p>Click Yes to continue opening the file.</p> |  |
| <p>Step 4:</p> <p>The file opens in the program for that file type.</p> <p>You can now save the file to your desktop and/or modify the appearance of the data.</p> |  |