Forwarding Toromail emails to a Gmail account.

1. Log in to Toromail.



2. Click Settings icon and on the drop down menu select the option "Settings".

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toroMail				~ Q	ttt O @toromail.csudh.edu ◄
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3. Select the Forwarding and POP/IMAP tab.



4. Click on the Add Forwarding Address button. A prompt appears to enter your email address.

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COMPOSE	General Labels Inbox Accounts	s Filters Forwarding and POP/IMAP Chat	
Inbox	Forwarding: Learn more		
		Tip: You can also forward only some of your mail by creating a filter!	
	POP Download: Learn more	1. Status: POP is disabled Enable POP for all mail Enable POP for mail that arrives from now on	
		2. When messages are accessed with POP keep California State University, Dominguez Hills Mail's copy in the Inbox	Ŧ
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Notes Priority Search perople Andrea Rosales Britteny Xviant W Clark Heny Dominique Camp Jachua Smith Carka Lozano Martin Homandez Rosamary Mejia	IMAP Access: passe Califord State Unarise, Designer His stal for each derawa gisAP) Learn more Learn more	Please enter a new forwarding email address: Next Cancel When a message is marked as deleted and expunged from the last visible IMAP folder: Archive the message (default) Move the message (default) Move the message (default) Immediately delete the message forever Folder Size Limits © Do not limit the number of messages in an IMAP folder (default) Limit IMAP folders to contain no more than this many messages 1,000 * Configure your email client (e.g. Outlook, Thunderbird, iPhone)	
Stephanie Rike Trie Fleming			

5. Once you enter an email address and click next, a window will pop up asking to confirm. Click on Proceed.

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	@gmail.com
Cancel	
	1
	ng address - ·settings.g Cancel

6. Click the OK button on the prompt.

Add a forwarding address	×
A confirmation code has been sent to verify permission.	
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7. An email will be sent to the email address you want to forward to. Log into that email and get the verification code. Then type it in the verification box in Toromail.



8. After you enter the code and click verify, you should see settings as shown below. Just select the "Forward a copy of incoming mail to ..." option.

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		You have verified the forwarding address			
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COMPOSE	General Labels Inbox Accounts	Filters Forwarding and POP/IMAP Chat			
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arch people		When I mark a message in IMAP as deleted:			
Andrea Rosales		 Auto-Expunge on - Immediately update the server. (default) 			
Britteny Xviant W		Auto-Expunge off - Wait for the client to update the server.			
Clark Henry		When a message is marked as deleted and expunged from the last visible IMAP	folder:		
Dominique Camp		Archive the message (default)			
Joshua Smith		Move the message to the Trash			
Karla Lozano		minediately delete the message forever			
Martin Hernandez		Folder Size Limits			
Rosamary Mejia		Do not limit the number of messages in an IMAP folder (default)			
Stephanie Rike		Limit IMAP folders to contain no more than this many messages 1,000			
Tyla Fleming		Configure your email client (e.g. Outlook, Thunderbird, iPhone) Configuration instructions			