

# How to Delete CSUDH Email Account

For Android (4.4.2)

1) Navigate to your Application Menu by tapping on the 📖 icon.



2) Locate and tap on **Settings**.





3) Scroll down and tap Corporate.

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🔯 Settings
PERSONAL
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ACCOUNTS
🙆 Corporate
😌 Dropbox
8 Google
🌀 Shazam
+ Add account

4) Tap on your **CSUDH email account**.





# 5) Tap on the 🚺 icon.



#### 6) Tap **Remove account**.





7) Tap **Remove account** again to confirm.





# How to Re-Add CSUDH Email Account

For Android (4.4.2)

1) Navigate to your Application Menu by tapping on the 📖 icon.



2) Locate and tap on **Settings**.





3) Scroll down to and tap +Add Account.



## 4) Tap on Corporate.





5) Enter your full CSUDH email address and password. Tap **Next** when finished.



## 6) Tap Exchange.

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Account setup					
What type of	account is this?				
	POP3				
	IMAP				
	Exchange				
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7) If you receive a **Problem with account setup** message, tap **Edit Details**.

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Username bguerrero@csudh.edu Password								
Problem with account setup P Confirm username, password, and								
Edit details								
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?123	@							Next
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8) Enter the following information. Tap **Next** when finished:

Username: campus\YourUserName (example: campus\bguerrero) Password: Your password Server: owa.csudh.edu

93 🖬 🌌 🖻	🛿 📕 🖬 10:40
🥯 Account setup	
Username	
campus\bguerrero	
Password	
Server	
owa.csudh.edu	
Port	
443	
Security type	
SSL/TLS	
Client certificate None	Select
Mobile Device ID	
androidc676113320	
	Next
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#### 9) If you receive a **Remote Security Administration**, tap **OK**.



9) Edit by tapping the section **Days to sync** to choose how far back you want your email to sync (Default is **Last Week**, which will only sync email from the prior week). Tap **Next** when finished.

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Account settings	Account settings		Account settings			
Inbox checking frequency	Inbox checking frequency		Inbox checking frequency			
Automatic (Push)	Automatic (Push)		Automatic (Push)			
Days to sync	Days to sync		Days to sync			
Last week	Last week		Last week			
<ul> <li>Notify me when email arrives</li> <li>Sync contacts from this account.</li> </ul>	Last day		Notify me when emai	l arrives		
Sync calendar from this account	Last three days		Sync calendar from t	his account		
Sync email from this account	Last week		Sync email from this account Automatically download attachments wher connected to Wi-Fi			
Automatically download attachments when connected to Wi-Fi	Last two weeks					
Previous Next	Last month		Previous	Next		
	All					
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10) Give the account a name and tap Next.



11) If you receive a notification about **Activate device administrator**, tap **Activate**.





12) Navigate to your Application Menu and tap **Email** to access your account.

