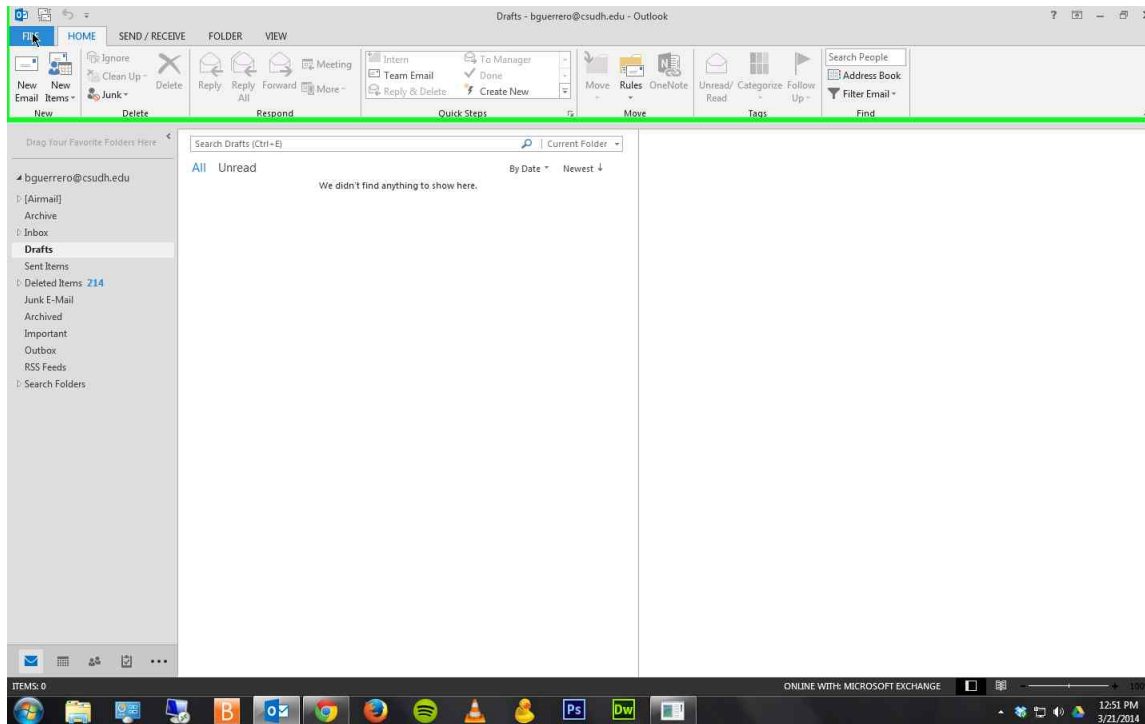


Repair Outlook/Exchange Account (for Windows)

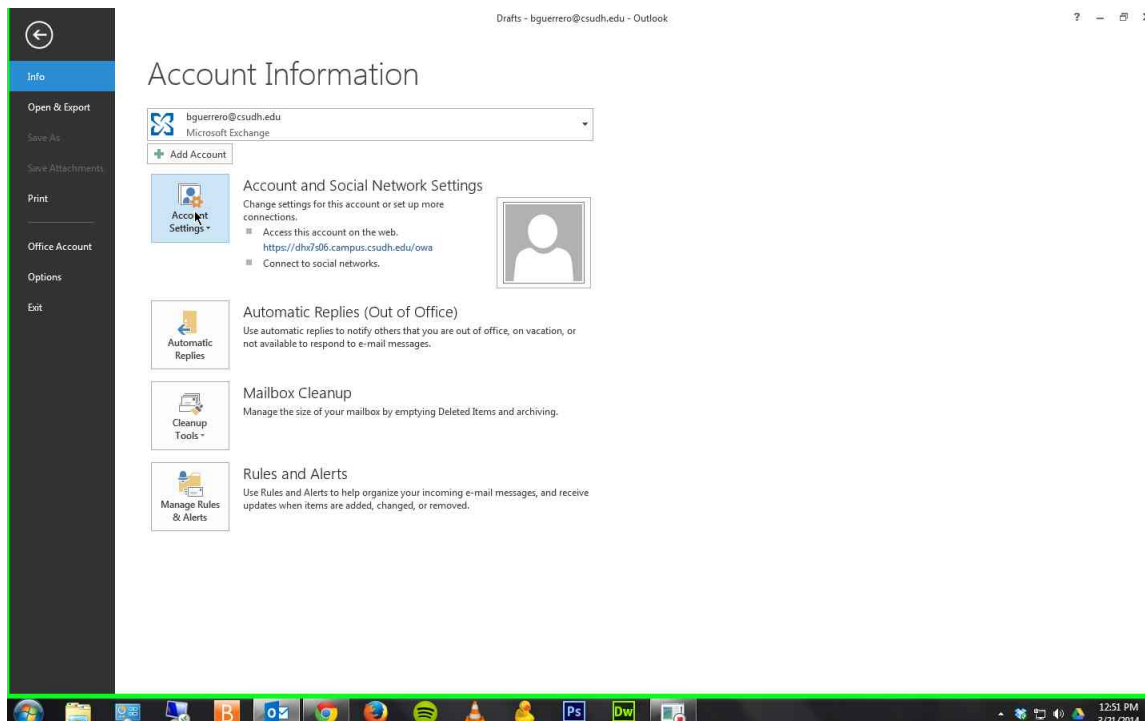


DIVISION OF INFORMATION TECHNOLOGY

1) Click on **File**.



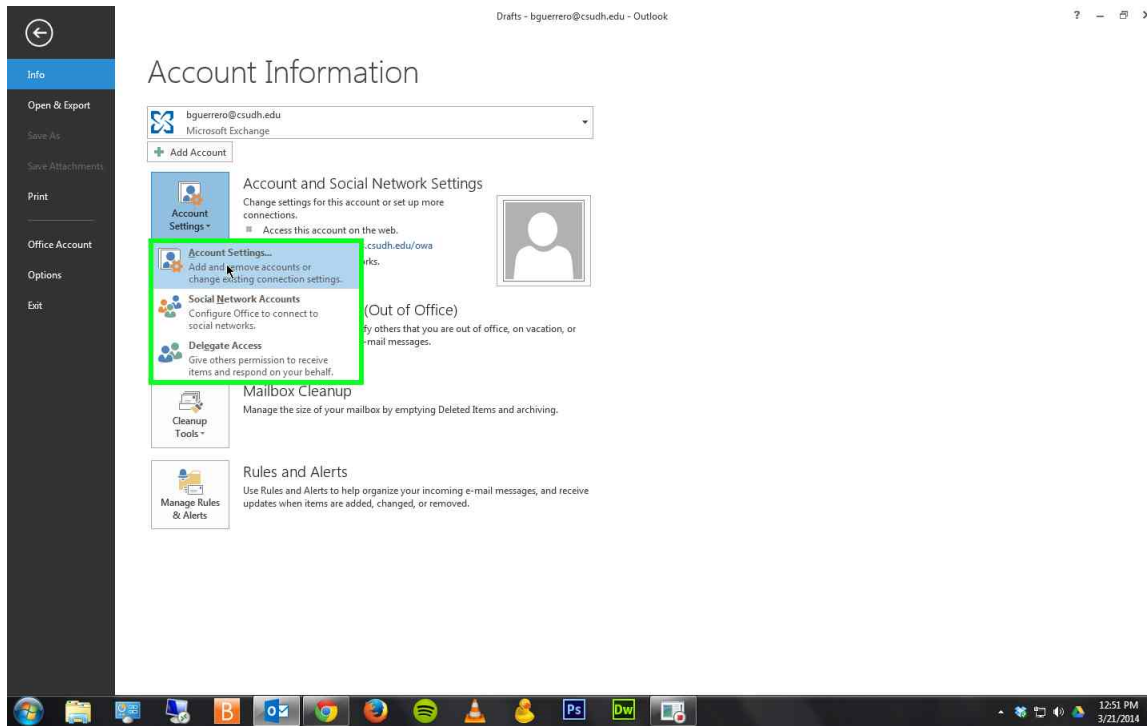
2) Click on **Account Settings**.



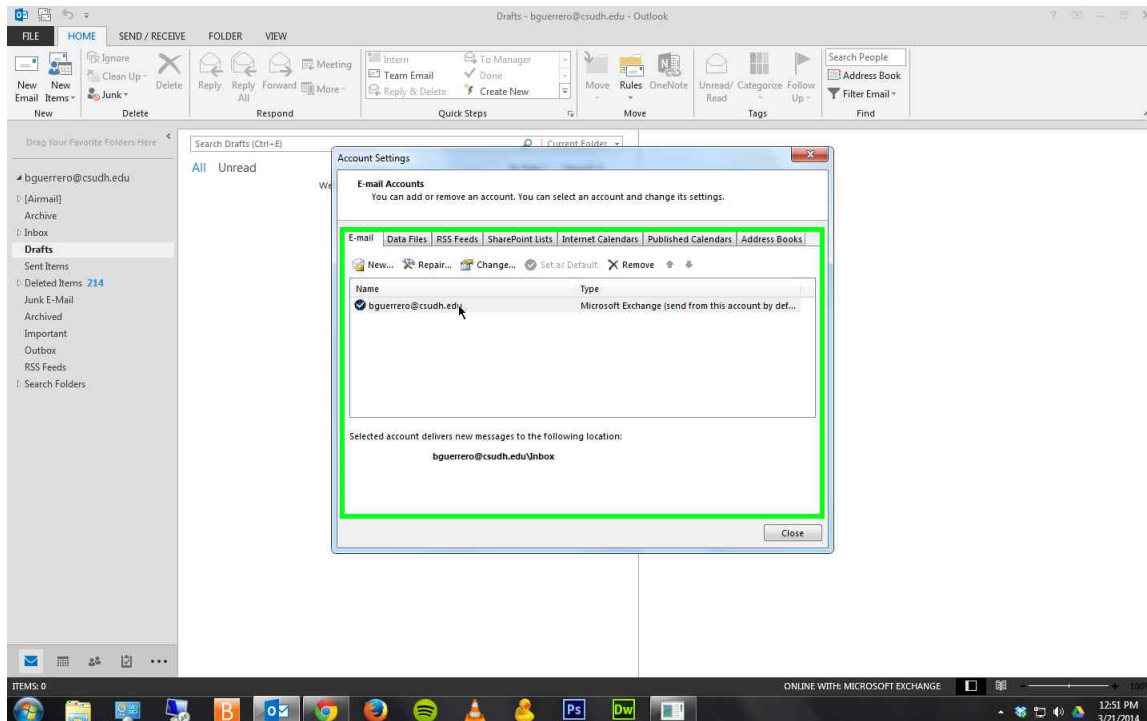


Repair Outlook/Exchange Account (for Windows)

3) Click on **Account Setting** again.



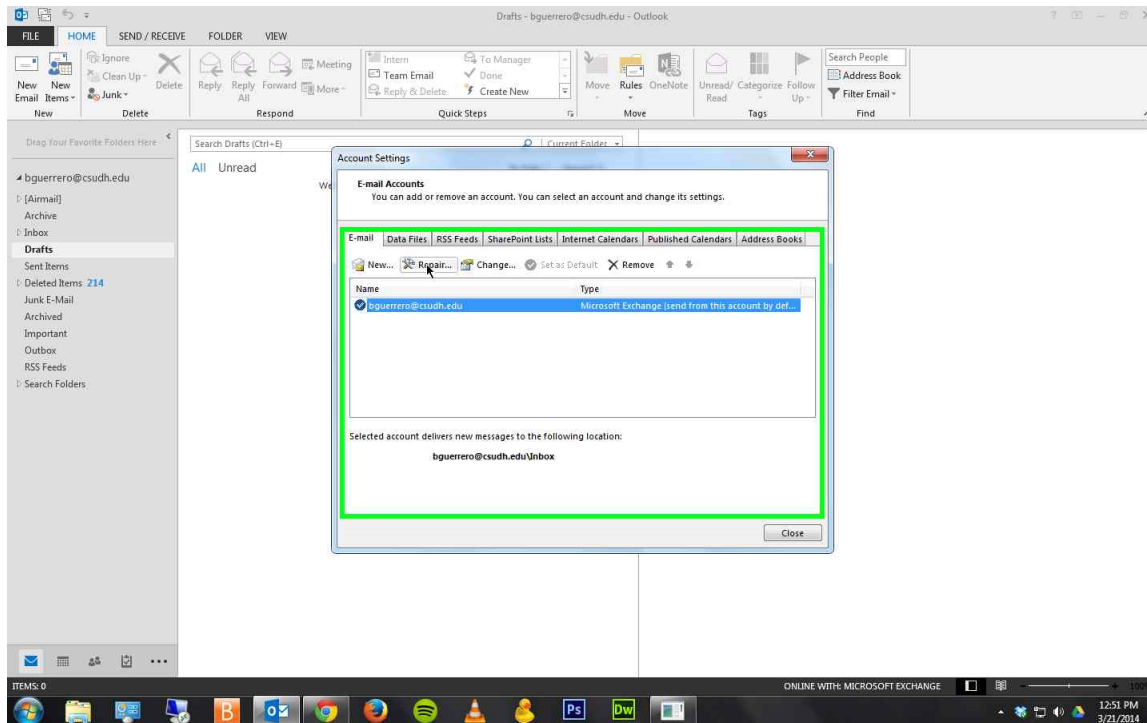
4) Select your email account by clicking on it.



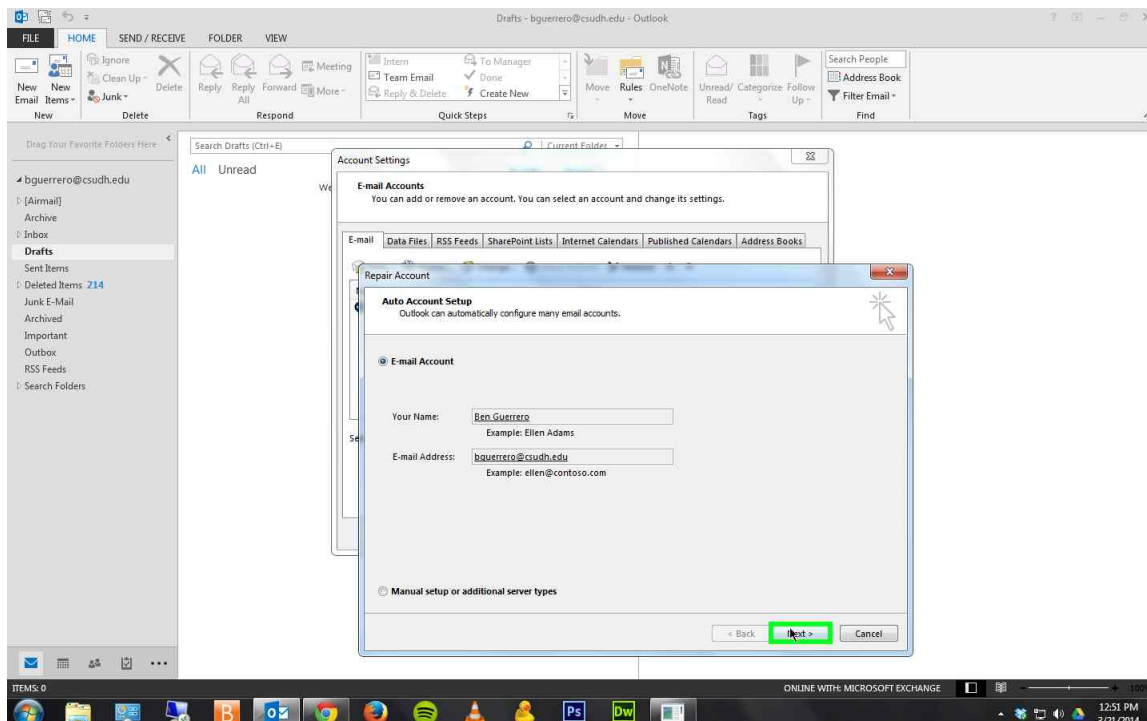


Repair Outlook/Exchange Account (for Windows)

5) Click on **Repair**.



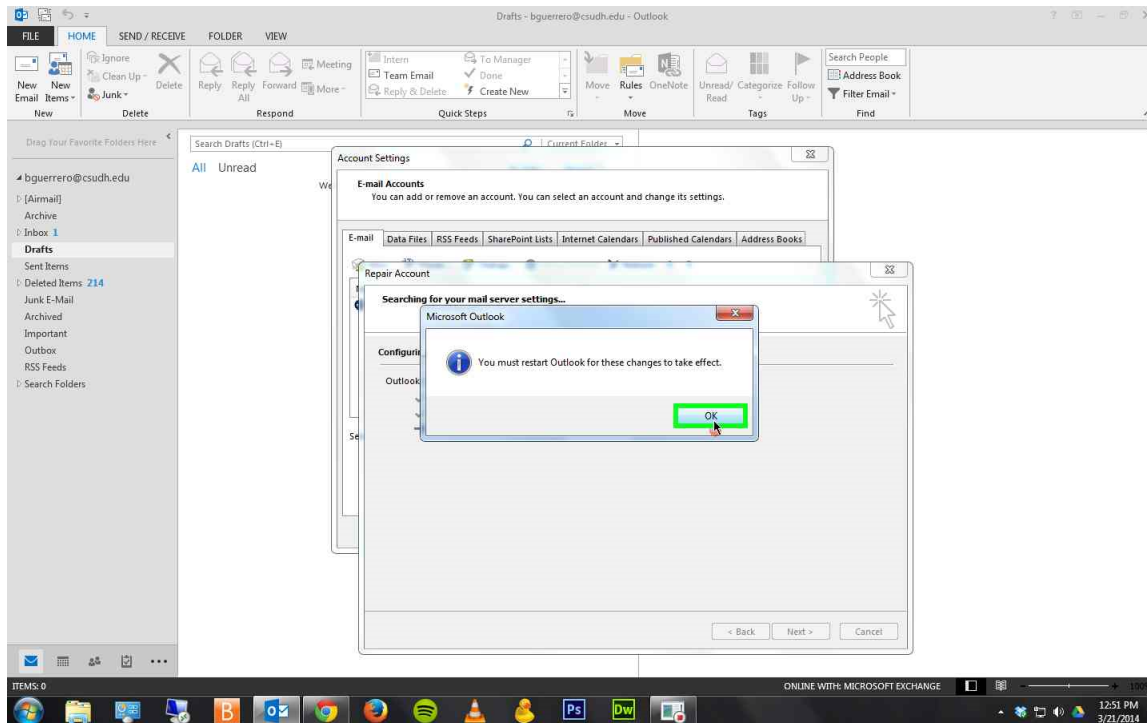
6) Click on **Next**.



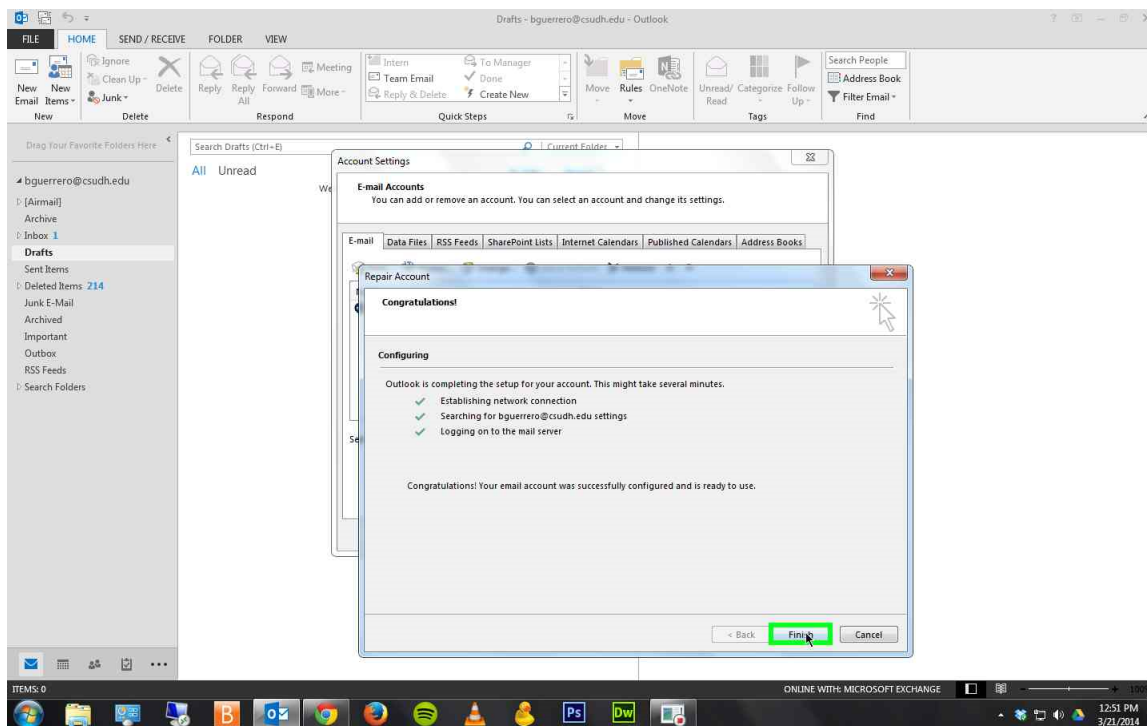


Repair Outlook/Exchange Account (for Windows)

7) Click on **OK**.



8) Click **Finish**.



Repair Outlook/Exchange Account (for Windows)

9) Click **Close** and restart your Outlook program.

