

California State University Dominguez Hills



SUMMER 1984 —
The XXIII Olympiad
and cycling competition
at CSUDH's 7-11
Olympic Velodrome.

SUMMER 2004 — The XXVIII Olympiad returns to its origins in Athens
and the new Home Depot Center Velodrome at CSUDH opens.

SUMMER 2004 CLASS SCHEDULE

Academic Calendar

Summer 2004

Monday, Mar. 29 - Friday, May 28

Summer 2004 Registration - Session 1

Monday, Mar. 29 - Friday, May 28

Summer 2004 Registration - Session 2

Session 1 Tuesday, June 1 - Saturday, July 10, 2004

Tuesday, Jun. 1	Classes Begin
Tuesday, Jun. 1 - Friday, Jun. 11	Late Registration, Session 1 (\$25 late registration fee assessed)
Tuesday, Jun. 8	Last Day to Return Books
Friday, Jun. 11	Last Day to Add a Course*
Friday, Jun. 11	Last Day to Request CR/NC option*
Friday, Jun. 11	Last Day to Drop/Completely Withdraw without "W" grade*
Friday, Jul. 11	Last Day to Drop a Course via T.O.R.O.S. or toroWeb only
Thursday, Jul. 1	Last Day to Drop/Completely Withdraw with "W" grade*
Monday, Jul. 5	Independence Day Holiday Observed - <i>No Classes; Campus Closed</i>
Tuesday, Jul. 6 - Saturday, Jul. 10	Final Examination Week
Wednesday, Jul. 14 3 p.m.	Final Grades Due

Session 2 Monday, July 12 - Saturday, Aug. 21, 2004

Monday, Jul. 12 - Friday, Jul. 23	Late Registration, Session 1 (\$25 late registration fee assessed)
Monday, Jul. 12	Classes Begin
Monday, July. 19	Last Day to Return Books
Friday, Jul. 23	Last Day to Add a Course*
Friday, Jul. 23	Last Day to Request CR/NC option*
Friday, Jul. 23	Last Day to Drop/Completely Withdraw without "W" grade*
Friday, Jul. 23	Last Day to Drop a Course via T.O.R.O.S. or toroWeb only
Friday, Jul. 23	Last Day to Drop/Completely Withdraw with "W" grade*
Monday, Aug. 16 - Saturday, Aug. 21	Final Examination Week
Wednesday, Aug. 25 3 pm	Final Grades Due

Fall 2004

Monday, Apr. 21, 2004 - Tuesday, Aug. 19, 2004** Fall 2004 Registration

Note: All Nursing students must meet registration deadlines for Session 1. Students in the Division of Nursing should consult the Division of Nursing website: www.csudh.edu/soh/don/index.htm for additional dates and deadlines.

*Dates vary for intensive or non-standard scheduled courses.

Please see colored insert, pages D-E for information.

**Dates subject to change.

JANUARY 2004

Su	M	T	W	Th	F	S
					1	2
					3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2004

Su	M	T	W	Th	F	S
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3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	

MARCH 2004

Su	M	T	W	Th	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL 2004

Su	M	T	W	Th	F	S
						1
						2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
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MAY 2004

Su	M	T	W	Th	F	S
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31						

JUNE 2004

Su	M	T	W	Th	F	S
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17	18	19	20	21	22	23
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JULY 2004

Su	M	T	W	Th	F	S
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24	25	26	27	28	29	30
31						

AUGUST 2004

Su	M	T	W	Th	F	S
						1
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER 2004

Su	M	T	W	Th	F	S
						1
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

A Message From The Provost

I am writing to you today to bring you up to date on our academic plans for summer, 2004. I know there is considerable confusion and conflicting information on campus – a regrettable consequence of the difficult situation we find ourselves in as well as the various alternate strategies that have been widely discussed during the last several months.

Here are the facts.

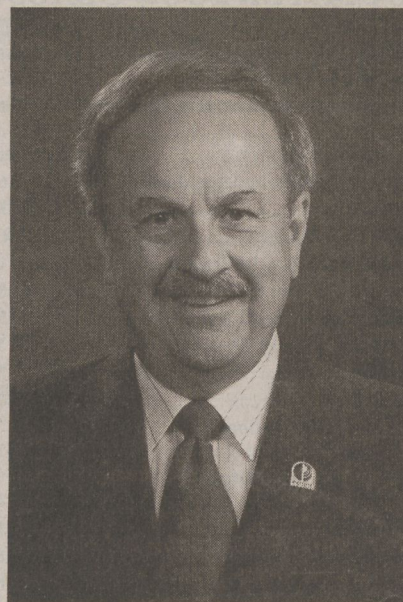
It is estimated that our campus will receive a \$6 million reduction in state support for the academic year 2004-05 which begins with the summer session. If this reduction does in fact occur, it could result in a \$3 million reduction for the Division of Academic Affairs. In addition, the Chancellor's Office has reduced our enrollment target by 5%, which translates into reducing the number of courses/sections by almost 200. As I discussed alternatives with students, faculty and staff members it became clear that the consensus was to do all we could to preserve our fall and spring schedules, even if it meant reducing summer offerings and making sacrifices in other areas.

As a result, with the cooperation and support of the deans, we have been able to develop a plan that will minimize the negative impact on course offerings for fall and spring. One cornerstone of that plan involves a fifty percent reduction in the number of summer sections we will offer. Since the Chancellor has mandated that we protect teacher education, the College of Education programs offered for K-12 teachers during the summer requires the net reduction of sections to the other colleges that is somewhat higher. The College of Arts and Sciences, for example, will only be able to offer approximately one fourth as many classes as it did last summer.

I want to apologize for any inconvenience this decision will have to the members of the campus community and thank all of you who have provided input in meetings and via e-mail as we worked to resolve this issue. Given the current budget climate, there are bound to be more difficult decisions to make in the days ahead. I look forward to working with all of you to insure that we make the right decisions.

Our strategic plan reminds us that we are "... a learning community dedicated to excellence and committed to educating a student population of unprecedented diversity for leadership roles in the global community of the 21st century." As the University's chief academic officer I remain committed to doing everything I can to help us fulfill that mission, whatever fiscal constraints the future may hold.

Thank you in advance for your patience and understanding.



A handwritten signature in dark ink, appearing to read "Allen A. Mori". The signature is fluid and cursive, with a long horizontal stroke at the end.

Allen A. Mori
Provost and Vice President for Academic Affairs

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

SUMMER 2004 CLASS SCHEDULE

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For application forms or further information write or call:

Admissions Information and Service Center
California State University, Dominguez Hills
1000 East Victoria Street
Carson, California 90747-0005

Admissions Information: (310) 243-3600

Campus telephone operator: (310) 243-3300

Telecommunications Device for the Deaf: (310) 243-2028

The *Class Schedule* is produced by the Academic Affairs and University Communication & Public Affairs offices. Changes may be made without notice in the faculty assignments, classes, deadlines, and fees presently listed in this schedule. Students are encouraged to obtain a copy of the *University Catalog* for specific requirements. Since this *Class Schedule* contains valuable resource information, it is recommended it be retained throughout the semester.



California State University
Dominguez Hills

Answers to Your Questions

Topic	Where to Go	Location	Phone (310) 243-
Academic Petition for Exception Procedure	Admissions and Records	WH C290	3601
Add or Drop Class	Records/Registration	WH C290	3608
Address Change	Admissions and Records	WH C290	3608
Admission Status	Admissions and Records	WH C290	3600/3634
Advisement:			
Business Majors (undergraduates)	School of Bus. & Pub. Admin. Advisement Center	SBSB306	3561
Business Majors (graduate)	MBA Program Office	ERC D518	3465
Credential	Teacher Education Department	SOE 1001	3522
Declared Majors	Major Department	see page 4	
General Studies	University Advisement Center	WHA220	3538
Graduate & Classified Post Baccalaureate	Major Department	see page 4	
Unclassified Post Baccalaureate	Graduate Studies Office	WHA340	3693
Undeclared Major	University Advisement Center	WHA220	3538
Alumni Activities	Alumni Relations	WHC490	2237
Application for Admission:			
Undergraduate	Outreach and Information Services	WHD245	3696
Graduate	Outreach and Information Services	WHD245	3696
Application for Teaching Credential	School of Education	SOE 1001	3522
Art Exhibits	Art Gallery	LCHA107	3334/3855
Associated Students, Inc.	Associated Students, Inc. Office	LUSU, mall level east	3686
Athletic Programs and Tickets/Information	Sports Information	Hughes Center	3764
Auditing a Class	Admissions and Records	WHC290	3608
Books and Supplies	Bookstore	SCCBldg. 12	3789/3829
Change of Undergraduate Major	Department/Program Office	see page 4	
Change of Graduate Status	Graduate Studies Office	WHA340	3693
Child Care	Child Development Center	EAC1300	1015
Computer Skills	Computer Lab	WHD160	3847
Copy Machines	Toro Copy Center	LUSU, Library, Food Court, & Bookstore	3000
Counseling:			
Psychological	Student Development Office	WHD360	3625
Health & Psych Services	Student Health Center	SHCA141	3818
Career Planning	Student Development Office	WHD360	3625
Credit for Prior Learning	University Advisement Center	WHA220	3538
Cross Enrollment	University Advisement Center	WHA220	3538
Disabled Student Services	Student Health Center	WHB250	3660
Disqualification, Academic	Dean's Office of Major Department		
Early Outreach Programs	Developmental Outreach	WHA240	2130
Educational Opportunity Program (EOP)	EOP Office	WHD350	3632
Emergency Messages	University Police	WHB100	3639
Employment (part-time)	Financial Aid Office	WHB260	3647
Enrollment Verifications	Admissions and Records	WHC290	3608
Evaluations/General Education	Admissions and Records	WHC290	3634
Evening Escort Services	Campus Phones		
	LCH 1st and 2nd floor; SBS 1st floor; NSM 2nd floor, ERC 1st and 5th floors; Library 2nd, 3rd and 4th floors: Loker University Student Union mall level; SAC 1, 2 & 3 corridor D; WH B100		3639
Events Scheduling	Facilities Schedulers Office	WHB485	2231
Extension Class Information/Registration	Extended Education Office	EE 1300	3782
Fees:			
Billing	Student Financial Services	WHB270	3803
Payment	Cashier's Office	WHB270	3812
Financial Aid	Financial Aid Office	WHB260	3647
Food Services/Campus Dining			
Bistro	Garden Level	Loker University Student Union	3814
Cambell's Soup • Contadena Pizza and Pasta • Second Cup CoffeeShop			
C-Store (Campus Convenience Store)	North Patio Entrance	Loker University Student Union	3814
Food Court	Garden Level	Loker University Student Union	3814
Casa Ortega • Hill Top Grille • Subway • Wokman			
Campus Dining Services Office	Food Court	Loker University Student Union	3814
Vending Machine Refunds • Faculty/Staff Dining Reservations • Catering			
Vending Machines	ERC - first level, east side, outside; NSM -first level; SBS - first level, center court; SCC; Loker University Student Union - mall level; Athletics, CAMS; LCH -second level; Student Housing; WH-first level		3306
Forensics Team	Theatre Arts	UTA101	3588
Foundation	Foundation	SCCA130	3306

Topic	Where to Go	Location	Phone (310) 243-
Graduate Studies	Graduate Studies Office	WHA340	3693
Graduation Applications	Admissions and Records	WHC290	3601
Graduation Requirements	University Advisement Center	WHA220	3538
Graduation Writing Requirements	English Department	LCHE315	3322
Greek Letter Organizations	Office of Student Life	Loker University Student Union	2081
Group Study Sessions	C.L.A.S.S.	SCC11311	3827
Health Insurance, Student	Associated Students, Inc.	LUSU, mall level east	3686
Honors Program	Honors Program Office	SCCM110	3974
I.D. Card Replacement	Admissions and Records	WHC290	3634
Information	Outreach and Information Services	WHD245	3696
Informational Posting	Activities Office	Loker University Student Union	3559
International Students:			
Advisement	International Student Services Office	WHB375	2215
American Language & Culture Prgm	Extended Education Office	SAC1143	3830
Foreign Exchange Letters	International Student Services Office	WHB375	2215
Immigration Forms	International Student Services Office	WHB375	2215
Internships & Cooperative Education	Cooperative Education Office	SAC2135	3735
Learning and Academic Support Services,			
The Center for	C.L.A.S.S.	SCC 11311	3827
Leave of Absence, Educational	Admissions and Records	WHC290	3608
Lost and Found	University Police	WHB100	3639
Mentoring	University Advisement Center	WHA220	3538
Name Change	Admissions and Records	WHC290	3608
New Student Orientation Program	Office of Student Life	Loker University Student Union	2081
Older Adult Services	Older Adult Center	SBSB235	2003
Open University	Extended Education Office	EE1100	3741
Parking:			
Fees	Cashier's Office	WHB270	3812
Information	University Police	WHB100	3639
Handicapped	Disabled Student Services Office	WHB250	3660
Petition for Exception	Department of Major	see page 4	
Pre-Admission	Outreach and Information Services	WHD245	3696
Pre-Medical Advising	Chemistry Office	NSMB202	3376
Public Safety	University Police	WHB100	3639
Records	Admissions and Records	WHA430	3802
Refund Applications:	Cashier's Office	WHB270	3812
Registration Fees:			
Billing	Student Financial Services	WHB270	3803
Payment	Cashier's Office	WHB270	3812
Reinstatement	Dean's Office of Major Department		
Reservations, Meeting Rooms	Student Union	Loker University Student Union	3559
Residency	Admissions Office	WHC290	3634
Scholarships	Financial Aid Office	WHB260	3647
Special Sessions, Registration	Extended Education Office	EE1300	2781
Student Newspaper (The Informer)	Student Newspaper Office	FHB009	3072
Student Clubs and Organizations	Office of Student Life	Loker University Student Union	2081
Study Abroad	International Education Center	WH B375	3919
Study Skills	C.L.A.S.S.	SCC11311	3827
Summer Sessions, Information/Registration	Extended Education Office	EE1100	3741
Telecommunications Device for Deaf	Disabled Student Services Office	WHB250	2028
	Library	Lobby - 2nd floor	pay phone
Telecourses/Videoconferencing	Distance Learning	WHA123	2288
Test Information	Testing Office	WHA210	3909/3635
Theatre Tickets	Theatre Box Office	UTCB102	3589
Toro Touch Kiosks	Admissions and Records Lobby, WH C290 and Loker University Student Union, mall level		2073
Transcripts (CSUDH only)	Admissions and Records	WHC290	3621
Travel Study Programs	Extended Education Office	EE1100	3741
Tutoring	C.L.A.S.S.	SCC11311	3827
Typewriters	Library	ERC-3rd floor	3712
University Housing Services:			
On-Campus	Housing Office	Bldg. A, Std't Housing	2228
Off-Campus	Housing Office	Bldg. A, Std't Housing	2228
University Outreach Services	Student Recruitment and Information	WHD245	3696
Veterans Certification Assistance	Disabled Students and Veteran's Affairs	WHB250	3643
Winter Session, Information/Registration	Extended Education Office	EE1100	3741
Withdrawals	Admissions and Records	WHC290	3608

New Organizational Structure of Academic Affairs

Effective Fall 2004 term, the Division of Academic Affairs will have a new organizational structure. After careful review and discussion of our current organizational structure, it was concluded that a reorganization was needed to be a more efficient and effective university. The new structure (see below) will include two new colleges and the restructuring and renaming of three other colleges. In addition, many departments and programs have been shifted and/or combined and new divisions, departments, and programs have been created. As a result, please be aware that our future Class Schedules and Catalogs will be restructured to reflect these modifications. We do not anticipate these changes will have an impact on your program or completion of your degree. If you have specific concerns you should contact your program advisor.

COLLEGE OF LIBERAL ARTS

Division of Performing, Visual and Digital Arts

- Music
- Dance
- Theatre Arts
- Digital Media Arts
- Visual Arts

Liberal Arts (Area*)

- Communications Dept.
- English Dept.
- History and Philosophy Dept.
- Interdisciplinary Studies Dept.
- Foreign Languages Dept.
 - French
 - Japanese
 - Spanish
- Humanities Program

Division of World Cultural Studies

- Africana Studies Dept.
- Chicano/a Studies Dept.
- Asian Pacific Studies Prog.
- Women's Studies Prog.
- Anthropology Dept.

COLLEGE OF NATURAL AND BEHAVIORAL SCIENCES

Natural Sciences (Area*)

- Biology and Bioinformatics Dept.
- Physics Dept.
- Chemistry Dept.
- Earth Sciences (Geology) and Geography Dept.
- Computer Science Dept.
- Mathematics Dept.
- Science, Mathematics, & Technology Prog.

Behavioral Sciences (Area*)

- Sociology Dept.
- Psychology Dept.
- Social & Behavioral Science Prog.
- Behavioral Science Prog.
- Quality Assurance Prog.

COLLEGE OF BUSINESS ADMINISTRATION AND PUBLIC POLICY

Business (Area*)

- Accounting and Law Dept.
- Finance and Quantitative Methods Dept.
- Management Department
- Marketing Department
- Computer Information Systems Dept.
- Business Administration Prog.

Public Policy (Area*)

- Public Administration and Public Policy Dept.
- Political Science Dept.
- Economics and Labor Studies
- Applied Studies Prog.

ROTC

COLLEGE OF HEALTH & HUMAN SERVICES

Division of Health Sciences

- Health Science
- Clinical Science
- Occupational Therapy

Division of Nursing

Division of Human Services

- Human Services
- Recreation & Leisure Studies
- Physical Education & Kinesiology
- Marital & Family Therapy
- Gerontology
- Orthotics & Prosthetics (Ext Ed)

COLLEGE OF EDUCATION

Division of Teacher Education (includes Special Education)

Division of Graduate Education

Liberal Studies Prog.

* "Areas" are not an administrative or organizational unit, just an identifying group.

General Information

Academic Advising

UNDERGRADUATE STUDENTS

❑ **Admission Exceptions, Special Admits, Undeclared majors and Credit for Prior Learning** students should contact the University Advisement Center, WH A220, phone (310) 243-3538. Students with General Education advising needs, unresolved advising problems, or those experiencing academic difficulty should contact the University Advisement Center. Call for hours.

❑ **Special majors/minors** should contact Dr. David Heifetz, SBS B232, phone (310) 243-3640/3649

❑ **Declared majors and minors** should contact their major/minor department. Locations and phone numbers are listed on this page under "Academic Program Major Advising Information." Business Administration majors/minors should contact the Business Administration Advisement Center, SBS E306, phone (310) 243-3561. Nursing majors should contact the School of Health Student Services Center at (800) 344-5484, option 1 or (310) 243-2120.

❑ **Educational Opportunity Program (EOP)** Students must contact the EOP Office, WH D350, phone (310) 243-3632.

SECOND BACCALAUREATE DEGREE STUDENTS

Students should contact the University Advisement Center for General Education advising and seek major advising at their department. Please see "Academic Program Major Advising Information" on this page for program locations and phone numbers.

UNCLASSIFIED POST-BACCALAUREATE STUDENTS

Unclassified post-baccalaureate students are those who possess a bachelor's degree, but are not currently admitted to a graduate, certificate or credential program. Contact the Graduate Studies Office, WH A340, phone (310) 243-3693, for subject and degree advice. Contact academic departments for course and major advisement. Please see "Academic Program Major Advising Information" on this page for program locations and program phone numbers.

TEACHING CREDENTIAL STUDENTS

Students should contact the Teacher Education Department, SOE 1010. Phone (310) 243-3522 for advisement.

ACADEMIC PROGRAM MAJOR ADVISING INFORMATION

General Undergraduate Advising: University Advisement Center • WH A220 • (310) 243-3538

General Graduate Advising: Graduate Studies Office • WH A340 • (310) 243-3693

Program	Chair	Bldg/Rm	Telephone Off/Msg (243)
Africana Studies	W Little	LCH C316	3420
Anthropology	J Moore	SBS G322	3434
Applied Studies	A Burkin	SBS B232	3640
Art	L Ivers	LCH A111	3310
Asian-Pacific Studies	J Park	LCH B306	3224/3434
Behavioral Science			
Undergraduate	L Groff	SBS G326	3434
Graduate			
• Negotiation/Conflict Mgt.	M Turk	ERC A501	2295
• Gerontology	S Raphael	SBS G322	3435
Biology			
Undergraduate	G Kidane	NSM A143	3381
Graduate	L Robles	NSM B132	3413/3381
Business Administration			
Undergraduate	SOB&PA Adv Ctr	SBS E306	3561
Graduate	K Poertner	ERC D518	3465
Chemistry	L Martinez	NSM B202	3376
Chicano/Chicana Studies	M Dominguez	LCH C314	3326/3327
Clinical Sciences	G McCarthy	WH A330F	3899
Communications	E Whetmore	SAC 1166	3681
Computer Science	M Beheshti	NSM A132	3398
Cooperative Education	C Harris	SAC 2135	3735
Dance	C Tubbs	LCH E305	3543
Digital Media Arts	C Tubbs	LCH E301	3945
Earth Science [Geography/Geology]	R Hay	NSM B202	3377
Economics	R Freed	SBS A312	3448/3045
Education			
• Graduate Education	F Fisher	SOE 1010	3524
• Special Education	M Parker	SCC 1010	3524
• Teacher Education	D Hemberger	SCC N124	3522
Engineering	Physics Office	NSM B202	3591
English			
Undergraduate	E Zoerner	LCH E315	3322
Graduate	A White	LCH B330	3943/3322
• Teach. Eng Second Lang.	V Wenzell	LCH B324	3958/3322
Foreign Languages	M Dominguez	LCH C310	3315
Health Science	SOH Student Services Center	WH C300	2120/ (800) 344-5484
History	G Hart	SBS A312	3448
Human Services	J Todd	SBS A240	3517
Humanities			
• On-Campus program	L Fitzsimmons	LCH A338	3636
• Off-Campus program	J Zitelli	SAC 2126	3743
Interdisciplinary Studies			
Undergraduate	D Heifetz	SBS B232	3640/3649
Graduate Special Major	C Bohman	WH A340	3693
Labor Studies	F Stricker	SBS B232	3640/3468
Liberal Studies	M Ernst	SOE 1210	3832
Marital and Family Therapy	F Hosokawa	SBS G322	3435
Mathematics			
Undergraduate	G Jennings	NSM A124	3378
Graduate	E Krinsky	NSM A115	3391/3378
Music	R Butler	LCH E303	3543
Nursing	SOH Student Services Center	WH C300	2120/ (800) 344-5484
Occupational Therapy	SOH Student Services Center	WH CC300	2120/ (800) 344-5484
Philosophy	R Vanterpool	LCH A342	3328
Physical Education & Recreation	M Ernst	SAC 1138	3761
Physics	K Ganezer	NSM B202	3591
Political Science	R Palmer	SBS B326	3434
Psychology			
Undergraduate	J Todd	SBS A240	3427
Graduate	K Mason	SBS A330	3642
Public Administration			
Undergraduate	G Martin	SBS D306	3768
Graduate	I Baxter	SBS B309	3661
Quality Assurance	W Trappen	EE 1300	3880/3975
Recreation & Leisure Studies	M L Cappel	SAC 1138	3537/3761
Sociology			
Undergraduate	A Ryave	SBS B344	3431
Graduate	W Blischke	SBS C338	3435/3430
Special Major			
Undergraduate	D Heifetz	SBS B232	3640/3649
Graduate	C Bohman	WH A340	3693
Television Arts	G Vinovich	LCH E303	3945
Theatre Arts	P Rodney	UTC A101	3588
Travel & Tourism	M L Cappel	SAC 1129	3537
Women's Studies	TBA	SBS A306	3037

CERTIFICATE PROGRAM STUDENTS

Students should contact the appropriate program/office for advisement. Please see "Academic Program Major Advising Information" on page 4 for program locations and phone numbers.

GRADUATE STUDENTS

Graduate Students are those who have been accepted into a master's degree program. Contact the specific academic department for advisement. M.A./M.S. Interdisciplinary Studies (Special Major students) should contact the Graduate Studies Office, WH A340, phone (310) 243-3693.

Graduate Students who need to maintain continuous attendance and who are not enrolled in any regular courses should enroll in the zero-unit, 600S course offered by Special Sessions (i.e., BIO 600S, ENG 600S, etc.). To enroll in this course, contact Extended Education Services in EE 1300, phone (310) 243-3741.

Absence due to an approved educational leave shall not be considered an interruption in attendance. Graduate students who fail to maintain continuous attendance must reapply and be subject to all new requirements of the university and graduate program.

Admissions

OFFICE HOURS:

Monday, Thursday, Friday 8:00 a.m. – 5:00 p.m.
Tuesday, Wednesday 8:00 a.m. – 6:00 p.m.

Prospective students, part-time or full-time, or returning students, who have been out of school for two or more semesters, must file an Application for Admission, pay the application fee (or qualify for a fee waiver), and provide supporting documentation within the announced filing period. Late applicants (after Mar. 23, 2004) will also be assessed a late processing fee of \$15.00. Applications are available from the Outreach and Information Services, WH D245. Please refer to the *University Catalog* and application booklet for admission requirements and procedures.

Admissions Deadlines:

Semester	Application
Summer 2004	Mar. 23, 2004 (file must be complete no later than May 28, 2004)*
Fall 2004	Jun. 2, 2004 (must apply no later than Aug. 2, 2004. File must be complete by Aug. 9, 2004)*

*An application file is complete when all official transcripts have been received by the Office of Admissions & Records.

UNIVERSITY REGULAR SESSIONS

Applicants are required to include their correct social security numbers (individual taxpayer identification numbers) in designated places on applications for admission pursuant to the authority contained in Section 41201, Title 5, California Code of Regulations, and Section 6109 of the Internal Revenue Code. The University uses the social security number to identify records pertaining to the student as well to identify the student for purposes of financial aid eligibility and disbursement and the repayment of financial aid and other debts payable to the institution. Also, the Internal Revenue Service requires the University to file information returns that include the student's social security number and other information such as the amount paid for qualified tuition, related expenses, and interest on educational loans. That information is used to help determine whether a student, or a person claiming a student as a dependent, may take a credit or deduction to reduce federal income taxes.

RECLASSIFICATION OF RESIDENCY

A student classified as non-resident for tuition purposes may request a review of residence status by filing a statement of residence and financial independence with the Office of Admissions prior to the deadlines listed below. Requests made after the deadline must be accompanied by the **Missed Deadlines fee**.

Please refer to the *University Catalog* for general information regarding California residency requirements or contact the Office of Admissions.

Spring 2004	January 23, 2004
Fall 2004	September 17, 2004

Bookstore

The University Bookstore
Small College Complex, Bldg. 1 & 12
1000 E. Victoria Street
Carson, California 90747
(310) 243-3789 • (310) 243-3829

BOOKSTORE HOURS:

Monday thru Thursday 8:00 a.m. – 7:00 p.m.
Friday 8:00 a.m. – 4:00 p.m.
Saturday & Sunday closed

During the first week of each session the Bookstore will be open:

Monday thru Thursday 8:00 a.m. – 8:00 p.m.
Friday 8:00 a.m. – 4:00 p.m.
Saturday 10:00 a.m. – 2:00 p.m.
Sunday closed

❑ **Keep your receipt.** You must present it for any exchange or refund. Do not write in or soil your book if you plan to exchange it. We reserve the right to pass judgment on condition of returned items. Defective new books will be replaced at once.

❑ **Full Refund** will be given on textbooks for a one week period from the first day of the term. The cut-off date will be posted in the Bookstore. After that date, a full refund will be given for books returned in their original condition with a receipt within 48 hours. No refunds given on textbooks during the last two weeks of the semester. All requests for refunds must be made within stated return deadline.

❑ **Personal Check Policy.** The Bookstore will accept personal checks in payment for merchandise under the following conditions:

1. Name and bank must be imprinted on check.
2. Student Identification Card or your California Driver's License.
3. The personal check is yours or that of your parents.

There will be a service charge of \$20.00 for all checks returned from the bank.

❑ **Division of Nursing Textbooks.** Textbooks and course materials are now available and may be ordered through the CSUDH campus University Bookstore, phone: (310) 243-3789 or (866) 342-5943; email: csudh@bkstr.com; or online: www.csudh.bkstr.com.

BUY BACK POLICY

Used books are bought by the Bookstore year around. Fifty percent of the purchase price will be paid for books in good resalable condition, if they are usable at CSU Dominguez Hills again as texts the following semester and quantities do not exceed estimated enrollments.

National market value will be paid for books in good resalable condition that are not to be used at CSU Dominguez Hills the following semester, but are current elsewhere. National market value is approximately 10 - 25% of the new book price for hardbound books and 10% for paperbacks. This service is offered to students who want to dispose of unwanted textbooks - the Bookstore realizes no profit on this service.

Final Examinations

Final examinations are administered during the final week the course is scheduled. Typically, final examinations are given on the last day that the course meets. Adds and drops are not accepted during or after the final examination week.

Session 1: Week of July 5; 2004
Session 2: Week of Aug. 16, 2004
Intensives &
Non-standard: Date varies, check with course instructor

Honors Program

The Honors Program offers highly motivated students with a GPA of 3.4 and above an exciting opportunity to enrich their stay at the University. The program includes the following: Honors sections of General Education courses, Honors credit in upper division courses, apprenticeships (with stipends), workshops, varied activities, and Honors notation on transcripts. Honors Program students have priority in registering for classes and Student Housing. Upon the completion of the program requirements, each student receives a handsome certificate and is eligible to wear the Honors stole at graduation.

For further information or to apply to the program, contact the Honors Program Office (SAC 2135), phone (310) 243-3974.

Library

The University Library contains more than 440,000 books, 1,388 periodical subscriptions, and over 18,000 additional periodicals available online in full-text databases.

LIBRARY OPERATING HOURS:

Monday thru Thursday	8:00 a.m. - 7:00 p.m.
Friday	8:00 a.m. - 5:00 p.m.
Saturday	11:00 a.m. - 3:00 p.m.
Sunday	Closed

ONLINE PUBLIC ACCESS CATALOG (OPAC)

Library materials owned by the CSUDH Library are listed in the Online Public Access Catalog (OPAC). In addition to displaying information about the item, the computer system will indicate if a book is checked out. To access the OPAC via the Internet, go to library.csudh.edu/

REFERENCE DESK HOURS:

Monday through Thursday	8:00 a.m. - 7:00 p.m.
Friday	8:00 a.m. - 5:00 p.m.
Saturday	11:00 a.m. - 3:00 p.m.
Sunday	Closed

For a recorded message of current hours, phone (310) 243-3714.

Semester breaks, holidays, final examinations, and summer hours will be posted. For additional information, phone (310) 243-3715.

LIBRARY CARDS

A valid University photo identification card is required for obtaining Library circulation services. Present your ID card at the Circulation Counter to obtain a bar code, which will enable you to check out materials through the University Library's computerized circulation system and access web-based databases available through remote authentication.

Orientation

NEW UNDERGRADUATES

New Student Orientation (NSO) programs are provided six times a year to incoming, admitted freshman and transfer students. A positive and well-balanced orientation program is integral to a student's ability to transition smoothly from high school and other colleges and universities to Dominguez Hills. Orientation information is provided by Academic Advising, the Admissions Office, Records and Registration,

Financial Aid Office, Office of Student Support Services, the Associated Students, Incorporated, and the Office of Student Life.

Students have the opportunity to register for classes online via toroWeb Registration at all NSO programs as long as Academic Advising has been received **prior** to or as part of the NSO program they attend. Student I.D. cards are provided as well to minimize the need for students to stand in line during the first days of classes. NSO at Dominguez Hills is both welcoming and useful. Contact the Office of Student Life at (310) 243-2081 for more information.

Parking

All vehicles that park on campus must display a valid parking permit (Section 21113a CVC).

Hours of permit enforcement are Monday, 7 a.m. to Saturday, 6 p.m. (24 hours). Permit enforcement for housing lots 5a/5b is 24 hours, year-round.

For further information, please contact the Parking Office at (310) 243-3725.

Visitor parking areas are located in front of the Small College Complex, Lot 2, outside of Welch Hall, and the Gymnasium Lot. No permit is required for 30 minutes or less.*

Motorcycles and scooters have special areas for parking. They are located at: Southwest corner of Lot 2, Southeast corner of Lot 3, and Northwest corner of Lot 4.

Loading zone areas are located adjacent to major campus buildings. No permit is required for 30 minutes or less.*

PERMITS

Daily parking permits must be displayed on the dashboard of the vehicle in plain sight. Daily parking permits are purchased from the dispensing machines located at: Lot 1, North and South side of the island; located on Frontage Road, Lot 3 (which has two parking machines; one at the entrance and one on the sidewalk in front of the Extended Ed Building), Lot 4a, Lot 4b, and Lot 6 (which also has two parking machines; one inside Lot 6 on the sidewalk on the South side of the lot, and one in the extended part of the lot, extreme North side). Vehicles are to park "head-in," using marked stalls only. Do not park in any "Reserved Stalls," for

example, "100 Area Stalls," "Handicapped," or "Carpool." Invited guests to the campus may be able to get "One Day" passes from the attendant at the Information Booths; located on the island in the front of the campus and at the back of the campus, off University Drive inside Lot 4a.

Semester parking permits are displayed inside the front windshield on the driver's side (car covers are not recommended). Semester permits are purchased at the Cashier's Office, WH B270 (see other fees on page 13 for prices).

* Overtime parking permits may be obtained by calling the University Police at (310) 243-3639.

CITATIONS

Those who receive parking citations and want to contest them must complete a *Request for Administrative Review* within 21 days of receiving the citation. The Administrative Review is processed by the issuing officer and his/her supervisor. A determination is returned via mail within a week.

Should an Administrative Review determination deem the citation valid, the cited party can escalate the Review to the next level. The cited party will then request an administrative hearing, which is held on campus monthly. The hearing officer will meet with the cited party to discuss the citation by appointment.

Failure to resolve a parking citation will result in difficulty with renewing the vehicle's registration.

Student Support Services

Numerous on-campus support services are available to students. Refer to the section "Answers to Your Questions" for a specific department. The *University Catalog* provides additional information on services available to students. Below is a partial list of support organizations and services offered.

❑ **Alumni Relations Office** seeks to advance the university, to promote common interests of its students and its alumni; and to serve as liaison to the university, alumni, and the community. Alumni Relations maintains, updates and tracks more than 40,000 alumni names and addresses to keep them informed about their fellow alumni and their campus activities and events. Over 200,000

brochures, newsletters, and flyers are mailed annually promoting and marketing the CSUDH Alumni Associations' programs and events. For more information phone (310) 243-2237.

❑ **Associated Students, Inc.** Student volunteers are selected from the Associated Students to serve on many university committees. For more information, phone (310) 243-3686, or visit the office in the Loker University Student Union.

❑ **Athletics** conducts the intercollegiate athletic program that competes within the National Collegiate Athletic Association (NCAA) Division II. Contact the Athletic Department, located in the Hughes Education and Athletic Center, phone (310) 243-3893. Please visit our website at www.csudh.edu/athletics.

❑ **Cashier's Office** accepts payment of all fees and distributes Parking Decals. The Cashiers Office is located in WH B270. For more information call (310) 243-3812.
Cashier's Office Hours:

Monday, Thursday, Friday 8:00 a.m. – 5:00 p.m.
Tuesday & Wednesday 8:00 a.m. – 6:00 p.m.

❑ **Center for Learning and Academic Support Services (C.L.A.S.S.)** is located in SCC blg. 11. Tutoring in most subjects and small group study is available free of charge to all university students. Appointments are encouraged but drop-ins are welcome. Computers are available for student use. Stop by the C.L.A.S.S. for more information. If you need help with some of your courses, want to arrange a study group or just need a convenient place to study between classes, this is the place to be. Tutoring assistance is also available on line at: www.csudh.edu/class. For more information, phone (310) 243-3827 or refer to our website.

❑ **Child Development Center (CDC)** provides affordable, dependable and convenient childcare for CSUDH students. The CDC also provides developmentally appropriate services and discounted rates to qualified students. CDC is located in EAC 1300. For more information, call (310) 243-1015 or visit the web site at www.csudh.edu/asi.

❑ **Disabled Student Services** are available for students with temporary and permanent disabilities, located in WH B250. For more information, phone (310) 243-3660 or to use the Telecommunications Device for the Deaf, phone (310) 243-2028.

❑ **Educational Opportunity Program (E.O.P.)** is an alternate admissions program for students who are California residents and are considered economically and educationally disadvantaged, but who display the desire and potential to succeed in higher education.

EOP is located in WH D350. Phone number is (310) 243-3632. E-mail inquiries may be sent to Sharon Davis, Admission Secretary at shdavis@csudh.edu. or at website: www.csudh.edu/stuaffs/eop.htm

❑ **Financial Aid Office** provides financial assistance to students through grants, loans, scholarships and work opportunities. If you received financial aid for the 2003-2004 academic semesters), a Summer Aid Request Form can be printed from our website. All others, to be considered for summer financial aid, must apply using a 2003-04 Free Application for Federal Student Aid (FAFSA), which must be received by the federal processor by July 1, 2004 and submit a Summer Aid Request Form. The FAFSA can be completed via the Internet at www.fafsa.ed.gov. Be sure to list our school code - 001141.

Students will be notified by mail of their summer financial aid eligibility. Summer 2004 financial aid will be disbursed, beginning the week of June 7, 2004. The Accounting Office will mail financial aid balance checks once per week. For continual updates, please check our website at www.csudh.edu/fin_aid.

To satisfy the requirements for receiving a Wm. D Ford Federal Direct Loan, students can complete an Electronic Master Promissory Note (EMPN) at www.dlenote.ed.gov and a Loan Entrance Interview session at www.ed.gov/directloan/. For specific information on how to apply for financial aid, types of aid available, deadlines, office hours, and on/off-campus job opportunities, please visit our

website at: www.csudh.edu/fin_aid/ or call our Student Information System at (310) 243-3647. Our office is located in WH B260.

Summer Office Hours:

Monday and Thursday 8:00 a.m.–5:00 p.m.

Tuesday and Wednesday 8:00 a.m.–6:00 p.m.

Friday 8:00 a.m.–12:00 p.m.

❑ **Housing Office** (Bldg. A) provides information regarding on-campus housing and also maintains listings of local apartments and rooms for rent. For more information, phone (310) 243-2228.

❑ **International Education Center** provides opportunities for students wishing to study abroad. The center has programs in a number of countries around the world. Students may study for summer session, for semester session or for full academic year. For information, contact the center located in WH B375, by phone (310) 243-3919, or by email: iec@csudh.edu

❑ **Kiosk Services** provides students with the ability to print their own schedule confirmations, grades, and unofficial transcripts without having to visit the Office of Admissions & Records. To access these features, students will need an ID number and a PIN number. The ID number is their Social Security Number, and initial PIN number is the student's birthdate (students are encouraged to change their PIN number after their initial log-in). Kiosks are located adjacent to the Outreach and Information Center, and on the main level of the Library and the Loker Student Union.

❑ **Loker University Student Union** houses the Associated Students, Inc. office, Student Organization Resource Room, the Offices of Student Union Administration and the Office of Student Life, meeting and conference rooms, game and television rooms, study lounges, Toro Shops, and Campus Dining. For more information, phone (310) 243-3559.

❑ **Multicultural Center (MCC)** is dedicated to enhancing the multicultural consciousness and empowerment of CSUDH students through student activities that enrich campus life. The MCC promotes the exploration of diverse heritages, values and cultural experiences by offering a wide range of co-curricular programs throughout the year. Some of these include: a 2-day multicultural festival, dramatic presentations, lectures, concerts, art exhibits, movies, dance lessons, poetry festivals and dialogue groups that explore issues such as racism, sexism, heterosexism, inter-ethnic relationships and cultural identity. For more information, stop by the MCC at WH B365, call us at (310) 243-2519, or visit our web site at: www.csudh.edu/mcc/.

❑ **Office of Student Life (OSL)** provides opportunities for students to augment their classroom experiences through co-curricular programs and activities. OSL oversees new student orientation, many University events like Welcome Week, the development of student leadership, registration and support of student clubs/organizations, Greek life, Multicultural Center activities and assistance with the ASI Recreational Sports Program. In addition, OSL collaborates closely with the Loker University Student Union, Associated Students, Inc., the Women's Resource Center, Housing, Athletics, and other campus offices to develop and promote student life.

For more information, call (310) 243-2081 or stop by the office located on the main level of the Loker University Student Union.

❑ **Student Computer Lab Hours:**

Welch Hall (WH) D160

Monday thru Thursday 11:00 a.m.–9:30 p.m.

Friday Closed

Saturday 10:00 a.m.–3:30 p.m.

Sunday Closed

Student List Server

For information on student activities, career, counseling and health services, athletic events and other campus activities, sign up for the CSUDH student list server, called STUDENTS.

To subscribe, send a blank message to JOIN-STUDENTS@LISTS.CSUDH.EDU

The list server is a cooperative effort between the Associated Students, Inc., Student Development, and Information Technology.

❑ **Student Development (Counseling, Career and Employment Services)** provides assistance to students in a variety of areas. The office lists full-time job opportunities (over 4,000 a month) and provides a variety of workshops on career issues. They also bring employers to campus to interview graduating seniors and host job fairs each semester. If you haven't decided on a career or need help with a job search, contact the office.

Psychological counseling is provided confidentially on a short-term basis by both Student Health & Psychological Services and by the Student Development Office. Each unit provides individual counseling and a variety of groups and workshops which assist students in resolving personal problems and in enhancing their development. For further information, call Student Health & Psychological Services - (310) 243-3818 or the Student Development Office, WH D360, (310) 243-3625.

❑ **Student Health and Psychological Services (SHC)**, located next to Welch Hall, has a professional staff and provides medical treatment in the event of minor illness or injury. All currently enrolled students are eligible for basic SHC services including physical exams, immunizations, screening tests and family planning. Students may be seen by appointment or on a walk-in basis. Phone (310) 243-3629. Psychological counseling is provided confidentially on a short-term basis by Student Health and Psychological Services (310) 243-3818 and by the Student Development Office, located in WH D360.

OFFICE HOURS:

Monday -Thursday 8:00 a.m. – 4:45 p.m.

Friday 8:00 a.m. – 4:00 p.m.

❑ **Transcript Request Information-** Official copies of CSUDH transcripts can be obtained by making a request by mail or in person. It is not possible to request transcripts over the telephone. All requests must be signed and include payment. Normal processing time is 7 to 10 working days **from receipt of the request in the Office of Admissions and Records**. Presently, we do not provide same day service.

In-Person Requests: To order a copy of your transcript, fill out a request form and pay the Cashier's Office in WH B270. Your request will be forwarded to the Admissions and Records Office the following day or you may turn in the request to the Admissions and Records Office, WH C290, after payment has been made. Office hours during the semester are Monday, Thursday, & Friday, 8:00 a.m. - 5:00 p.m., and Tuesday & Wednesday, 8:00 a.m. - 6:00 p.m.

Mailed Requests: If you mail your request, please include the following information: your full name(s) under which you attended; social security or ID number used while attending the University; date of birth; dates of attendance; address(es) to which transcript is to be mailed; number of copies requested; and a daytime phone number. A student signature is required on all requests. **Please allow additional time for mailroom and Cashier's Office processing for mailed requests.** Mail your request to: CSUDH, Attention: Cashier's Office, 1000 East Victoria Street, Carson, CA 90747.

Rush Service: Students can pay an additional \$10.00 fee to expedite the transcript process. Rush processing time is 5 working days **from receipt of request in the Admissions and Records Office -Records and Registration Unit.** Please note that payment of the additional fee will not expedite grade or degree processing.

Fees: Transcripts are \$4.00 for the first copy and \$2.00 for each additional copy, up to 10 when ordered at the same time. Additional copies exceeding 10 are a \$1.00 each. A **\$10.00** rush fee must be added to the total amount for transcripts if rush service is requested. Checks should be made payable to CSUDH.

University Outreach and Information Services, located in the WH D245, is responsible for providing general information services for the University, including the coordination of all recruitment and outreach activities. For information, call (310) 243-3696 or email: info@csudh.edu.

Hours:

Monday thru Friday 8:00 a.m. - 5:00 p.m.

Veteran's Services provides assistance to students who are veterans. The office assists in dealing with Veteran's Administration, the State of California Department of Veteran's Affairs, and with problems that are a barrier to their success on campus. Veterans are encouraged to utilize the services available (preadmission advisement, veteran's benefits counseling, and tutorial assistance, and the Vocational Rehabilitation Program) for both day and evening students. For more information, phone (310) 243-3643.

Registration Eligibility

CONTINUING STUDENTS

You are not considered a *continuing student* if you:

- (1) **Undergraduate:**
have not enrolled for two or more semesters;
Graduate:
have not enrolled for one or more semesters, not including summer;
- (2) have not attended another academic institution since attending CSUDH; **and**
- (3) have not applied to graduate from CSUDH in the Spring 2004 term.

NEW OR RETURNING STUDENTS

You are a *new student* if you have not attended CSUDH previously. You are a *returning student* if you:

- (1) have not enrolled for two or more semesters;
- (2) attended another academic institution since last attending CSUDH; **or**
- (3) graduated from CSUDH and choose to begin post-graduate studies. Returning students must reapply for admission.

Failure to pay registration fees will result in cancellation of your application and you will be required to reapply for any subsequent term.

INTERNATIONAL STUDENTS

The international "hold" will be placed on international students who do not enroll full-time in the fall and spring semesters. Summer session enrollment is not required. The International Student Services Office (ISSO) will also place a "hold" on students who did not submit their passport number and/or current address to their office or who fail to provide proof of health insurance coverage prior to registration.

International students will be required to purchase the CSUDH Insurance Plan. Health/medical coverage will include \$250,000 maximum aggregate benefits per injury or illness and repatriation/medical evacuation to the student's home country. The term of coverage must run from August 2004 through August 2005. Questions may be directed to (310) 243-2215 or e-mail: djoseffini@csudh.edu

A non-resident student who is a citizen and resident of a foreign country may pay the required non-resident tuition fee on an installment basis (this includes a 7% service charge). Prior arrangements must be made and payment must be in three monthly equal installments. A deferred payment form can be picked up in the ISSO located in WH B375. For more information refer to our web site at www.csudh.edu/isso/.

OPEN UNIVERSITY STUDENTS

If you are 18 years of age or older, you may apply through Extended Education to enroll in courses without being officially admitted to the University. Matriculated students eligible to enroll as regular students may not enroll in courses through Open University.

PHOTO IDENTIFICATION CARDS

A photo ID card is required on campus for many transactions and for University Library and Student Health Center use. ID cards are available in the Admissions and Records Office. The \$5.00 photo identification card fee is a one-time mandatory fee which is charged to all new and returning students. Bring your fee receipt showing proof of payment of the ID card fee, as well as a second picture ID (driver's license, high school ID, etc.) Your card is validated each semester by placing the current fee sticker in the upper right-hand corner of the card.

Fees/Fee Waivers

Fees

Tuition is not charged to legal residents of California. All other students pay the regular fees shown on this page and may be assessed additional fees based on action by the Trustees of The California State University, the California Legislature, or the CSUDH President. All fees are subject to change based on such action, will be assessed against the student's record, and the student will be officially notified.

Fees for the Summer 2004 term are due as follows:

Registration: Registration prior to the beginning of each summer session may be done electronically and payment is due on the day of registration. **A bill will not be issued.**

Late Registration: Registration after the beginning of a summer session will be done in person only. Except for changes in program, payment is due in full at the time of registration. **A bill will not be issued.**

Students are fully responsible for meeting the payment deadline. Failure to make a payment by the deadline may result in disenrollment from courses. Account balances are available through ToroWeb (www.csudh.edu), T.O.R.O.S. (310) 516-4493, Campus Kiosk, and from Accounting Services, (310) 243-3803.

Financial aid applicants who have been awarded and accepted financial aid for Summer 2004 sufficient to cover fees will not be required to pay anything to avoid being disenrolled. Those students for whom disbursed aid does not cover their fees, or who have been determined ineligible for aid, will have a hold placed on their records, and their unpaid Summer balances will need to be paid along with Fall fees to prevent disenrollment from Fall classes.

Students whose changes of program result in additional charges will not receive a bill for the additional amount. All additional fees are due on the day of registration. Students paying registration fees after the start of the session will be assessed a late registration fee. Failure to pay for additional fees may result in disenrollment from classes.

Fees may be paid by cash, check, money order, or credit card (Visa, Discover Card, or MasterCard payment is accepted for fees) at the Cashier's Office, WH B270 or mailed to:

CSU Dominguez Hills, 1000
East Victoria St., Attn: Cashier's
Office, WH B270, Carson, CA 90747.
or through ToroWeb (www.csudh.edu) or
T.O.R.O.S. (310 516-4493).

CASHIER'S OFFICE HOURS:

Monday, Thursday & Friday 8:00 a.m. – 5:00 p.m.
Tuesday & Wednesday 8:00 a.m. – 6:00 p.m.

Students whose checks are returned by their bank are subject to disenrollment. **Dishonored checks that are not paid may be sent to the L.A. District Attorney for prosecution.**

An Installment Payment Plan is available for Non-Resident Tuition. See Cashier's Office.

Payment by Credit Card instructions may be found on page L.

Students receiving third party reimbursements or who are participating in an exchange or other fee waiver program must submit their contracts to Accounting Services, Accounts Receivable Department, WH A430, immediately after registration.

In certain limited instances, some or all fees shown may be waived. Consult the 2003-2004 University Catalog for more details.

MANDATORY STUDENT REGISTRATION FEES

THESE FEES ARE SUBJECT TO CHANGE

UNDERGRADUATE STUDENTS

	0-6.0 Units	6.1+ Units
State University Fee (SUF)	\$594	\$1023
Other Registration Fees		
Student Activity Fee	\$ 3	Total Other Mandatory Registration Fees \$ 87.00
Student Center Fee	84*	

TOTAL **\$681** **\$1110**

Plus Identification Card (If applicable) \$5 (non refundable)

*Nursing students' SCF is \$24.

GRADUATE STUDENTS

	0-6.0 Units	6.1+ Units
State University Fee (SUF)	\$654	\$1128
Other Registration Fees		
Student Activity Fee	\$ 3	Total Other Mandatory Registration Fees \$ 87.00
Student Center Fee	84*	

TOTAL **\$741** **\$1215**

Plus Identification Card (If applicable) \$5 (non refundable)

*Nursing students' SCF is \$24.

NON-RESIDENT TUITION

(in addition to Student Registration Fees)

U.S. Citizens	\$282 per unit*
Foreign Visa Students	\$282 per unit*

*For up to \$8,460.00 total for the fall and spring semesters.

CREDIT CARD FORM (Visa, Mastercard, or Discover) If you wish to pay your fees by credit card, fill out this form or the form included with your student billing statement. Return this form to the University Cashier's Office, Welch Hall (WH) room B270 either in person or by mail.

I understand that if my payment is received after the payment deadline, all amounts due, including applicable late fees, will be charged to my credit card account.

Name: _____

Student ID No./Soc. Sec. No.: _____ Daytime Phone No. _____

Credit Card Number: _____ Expiration Date: _____

Authorized amount not to exceed \$ _____ plus applicable late payment/registration fees.

Signature: _____

Other Fees

Any changes in fees or new fees indicated within this Schedule of Classes or which occur subsequent to the printing of this publication are subject to the policies and procedures as stated in *Executive Order #740*.

Mandatory Fees	Amount
Application Fee to the University (nonrefundable)	\$55.00
Course Material Fees (nonrefundable)*	varies
Diploma Fees	\$15.00
Mini Diploma Fee (optional)aries	\$ 6.00
Graduation Date Change Fee	\$10.00
Graduation Fees	\$20.00
Graduation Writing Exam Fee	\$35.00
Identification Card Fee (nonrefundable)	\$ 5.00
for new and returning students	
Special Test Fees**	varies

* These fees are charged for certain classes in Art, Biology, Chemistry, English, History, Music, Orthotics & Prosthetics, Physical Education, Clinical Science, Health Science, and Nursing.

** A list of test fees is available in the Testing Office.

User Fees	Amount
Certification of Enrollment and/or Degree Fee	\$ 4.00
Credential Evaluation Fee	\$25.00
Duplicate Document or Printout Fee	\$ 4.00 min.
Emergency Graduation Clearance Processing Fee	\$10.00
Emergency Transcript Processing Fee (less than 10 working days)	\$10.00
Non-Resident Installment Payment Plan Service Charge Fee	7%
International Student Matriculation & Orientation Fee	\$50.00
New Orientation Fees	
Freshman	\$30.00
Transfer	\$25.00
Family/Affinity	\$10.00
Parking Fees	
Entire Summer auto decal	\$48.00
Each Summer session	\$28.50
Short term, per week	\$ 6.50
Two-wheeled vehicle	\$ 9.00
Single entry machines (until June 30, 2004)	\$ 2.00
Single entry machines (beginning July, 2004)	\$ 2.50
Petition for Exception to University Policy	\$10.00
Refund Processing Fee and Service Charge	\$10.00
Revised Evaluation Fee	\$ 5.00
Transcript Fees (within 10 working days)	
Single Transcript	\$ 4.00
Additional transcripts prepared at the same time up to ten transcripts	\$ 2.00
Additional transcripts prepared at the same time that exceed the first ten.	\$ 1.00

Penalty/Deposit Fees	Amount
Check returned for any reason*	\$25.00
Items lost or broken	cost
Late Application Processing Fee	\$15.00
Each Late Payment Fee	\$20.00
Library Fines**	varies
Lost Books & Other Library Items***	varies
Late Registration	\$25.00
Petition for Missed Deadlines	\$10.00

* If for any reason a check is returned, no personal checks will be accepted for a period of at least two academic terms. Students may be disenrolled if registration fees are paid with a check that is later returned. Checks may be referred to LA District Attorney for collection.

** A list of overdue fines is posted at the entrance to the library on the 2nd floor of the ERC building.

*** Fee include replacement cost plus posted service charge.

Older Adult Fee Waiver

Students sixty years of age and older may pay fees of only \$3.00 using the Older Adult Fee Waiver. Here's how:

- (1) Obtain an approved fee waiver form from the Older Adult Center. Applicants must present documentation which establishes their identity and their age, i.e., California Driver License, California Identification Card, etc.
- (2) Register at or after the date and time printed on your Registration Access mailer, and
- (3) Bring or mail your fee payment to the Cashier's Office no later than the published deadline.

Refunds

PLEASE NOTE CHANGES IN REFUND POLICY:

Note: Significant changes have been made in the University's policy regarding refunds of fees paid by students who drop selected classes or completely withdraw for the summer term. The changes are in accordance with Title V of the California Code of Regulations as approved by the Board of Trustees of the California State University System. The amount, if any, of fee refund for which students qualify when they drop some of all of their classes, will depend upon the session during which each class first meets and when they are dropped.

DROPPING UNITS

For students dropping units but still maintaining credit hours for the term, the following applies:

SESSION	SESSION DATES	Last day to drop classes that begin during this session and receive refund of 100% of fee difference (Minus \$10 processing fee)*
Session 1	Jun. 1 - Jul. 10	June 11
Session 2	Jul. 12 - Aug. 21	July 23

*Please note that students dropping from units AFTER the add/drop period are not eligible for a refund of the difference in fees.

TOTAL WITHDRAWAL FROM TERM

For students dropping all classes (completely withdrawing) for the term,

SESSION	SESSION DATES	Last day to drop all classes for this session and receive 100 % refund**	Last day to drop All classes for Summer term and receive any refund (based on Prorata table below)
Session 1	Jun.1 - Jul. 10	May 31	July 20
Session 2	Jul. 12- Aug. 21	July 11	July 20

*In order to receive a full refund of mandatory fees, including non-resident tuition, a student must cancel registration or drop all classes prior to the first day of the session in which each class first meets. Information on procedures and deadlines for canceling registration and dropping classes is available on page D of this class schedule.

**For courses less than four (4) weeks in duration, no refund of mandatory fees and non-resident tuition will be made unless a student cancels registration or drops all classes prior to the first day of the session in accordance with the University's established procedures and deadlines. For more information regarding the refund policy, see the Student Financial Services website at <http://www.csudh.edu/admfin/AS/AS%20SFS.html>.

PRORATA REFUND TABLE

For students whose withdrawal from the Summer term includes classes that have met at least once, a prorata refund will be calculated based on the day that the last class was dropped, regardless of the sessions that the classes are in. All refunds for total withdrawals and drops will not be calculated or begin until approximately 2 weeks after July 23, 2004 (the deadline for add/drop of Session 2).

WITHDRAWAL DATE	REFUND PERCENTAGE	WITHDRAWAL DATE	REFUND PERCENTAGE	WITHDRAWAL DATE	REFUND PERCENTAGE	WITHDRAWAL DATE	REFUND PERCENTAGE
Mar. 31 - May 31	100 %	Jun. 13	84 %	Jun. 26	69 %	Jul. 9	53 %
Jun. 1	99 %	Jun. 14	83 %	Jun. 27	67 %	Jul. 10	52 %
Jun. 2	98 %	Jun. 15	82 %	Jun. 28	66 %	Jul. 11	50 %
Jun. 3	96 %	Jun. 16	81 %	Jun. 29	65 %	Jul. 12	49 %
Jun. 4	95 %	Jun. 17	79 %	Jun. 30	64 %	Jul. 13	48 %
Jun. 5	94 %	Jun. 18	78 %	Jul. 1	62 %	Jul. 14	47 %
Jun. 6	93 %	Jun. 19	77 %	Jul. 2	61 %	Jul. 15	46 %
Jun. 7	92 %	Jun. 20	76 %	Jul. 3	60 %	Jul. 16	44 %
Jun. 8	90 %	Jun. 21	75 %	Jul. 4	59 %	Jul. 17	43 %
Jun. 9	89 %	Jun. 22	73 %	Jul. 5	58 %	Jul. 18	42 %
Jun. 10	88 %	Jun. 23	72 %	Jul. 6	56 %	Jul. 19	41 %
Jun. 11	87 %	Jun. 24	71 %	Jul. 7	55 %	Jul. 20	40 %
Jun. 12	85 %	Jun. 25	70 %	Jul. 8	54 %	Jul. 21 - Aug. 21	0 %

PARKING REFUND

Written application for a refund of parking fees must be accompanied by a permit which the University has issued. Applications for refunds are determined by the following policy: 50% of all remaining full week; however no refund is issued for remaining periods of less than two weeks.

GENERAL INFORMATION ON REFUNDS

- ☐ All refunds are made in accordance with Title V of the California Administrative Code.
- ☐ Not all fees are refundable.
- ☐ \$10 is retained by the University to cover processing and the non-refundable portion of the State University Fee.
- ☐ Refunds are issued in the form of a check, or credited back to the credit card used.

Graduation Information

Application Deadlines

All degree candidates must file an **Application for Graduation** with the Office of the Registrar in accordance with the following schedule:

BACCALAUREATE DEGREE

To GRADUATE at the end of:	File application:	File advisement form(s) no later than:
Fall Semester	Feb. 15 - April 15	May 15
Spring Semester	April 15 - Sept. 15	Oct. 15
Summer Session	Nov. 15 - Feb. 15	March 15

GRADUATE DEGREE

To GRADUATE at the end of:	File application:	File advisement form(s) no later than:
Fall Semester	March 15 - May 15	June 15
Spring Semester	Oct. 15 - Dec. 15	Jan. 15
Summer Session	Feb. 15 - March 15	April 15

Applications filed after the deadline will be considered for the next available graduation term.

A degree check cannot be prepared until all advisement forms (major, second major, minor) are received. It is in your best interest to ensure that all application and advisement forms are received as early as possible as degree checks are prepared in order of student file completion.

Completion of degree requirements is the student's responsibility and therefore, each student must be thoroughly familiar with the procedures and information about graduation.

Bachelor's Degree Checklist

This checklist is designed to assist you in completing graduation requirements. If you are uncertain about these requirements, contact the University Advisement Center, the department of your major and consult the *University Catalog*.

- ☐ 1. Complete a General Education Pattern and State requirements in U.S. History (HIS 101) and American Institutions (POL 101). Contact an advisor in the University Advisement Center for assistance.
- ☐ 2. General Education, Area A (Basic Skills) courses must be passed with a grade of "C" or higher.

- ☐ 3. Complete the requirements of your major, minor and, if applicable, your second major. Read the *University Catalog* and curriculum guides and meet with departmental advisors.
- ☐ 4. Choose and complete your electives to accumulate the minimum number of units required for your degree (120 - 132), depending on your major. Visit the University Advisement Center if you have questions about electives.
- ☐ 5. Complete the minimum number of units for your degree program (120 - 132) in courses numbered 100 - 400 (TED and 500 level courses are not counted toward the baccalaureate degree without departmental approval).
- ☐ 6. Complete at least 40 units of upper division courses (300 and 400 level).
- ☐ 7. Complete at least 30 of your total units in residence at CSUDH. At least 24 of the 30 total units must be upper division and at least 12 of the 24 upper-division units must be in your major. And,
 - ✓ for a declared minor, at least * of all upper division units must be completed at CSUDH;
 - ✓ at least 9 units of General Education must be completed at CSUDH;
 - ✓ Extension credit and Credit-by-Examination may not be used to fulfill residency requirements, however, CSUDH Summer Session and Intersession (Winter) units may count toward residence credit.
- ☐ 8. Satisfy the Graduation Writing Assessment Requirement (GWAR).
- ☐ 9. File an "Application for Graduation" by the published deadline for the term of anticipated graduation.
- ☐ 10. The advisors from each of your majors and/or minors must submit advisement forms directly to the Registrar's Office within **four weeks** of filing the graduation application. Failure to do so will

result in a delay in receiving your degree check. The forms are available in the respective departments.

- ☐ 11. Submit approved "Revision of Advisement" form for any changes to requirements listed on advisement forms and pay user fee listed on page 12.
- ☐ 12. Finish with at least a 2.0 (C) average:
 - ✓ in all courses at all colleges and universities;
 - ✓ in all courses at CSUDH;
 - ✓ in all courses in each major and minor;
- ☐ 13. For each Incomplete Grade (I) assigned, the Instructor must submit a "Change of Grade" form with definitive grades recorded to the Registrar's Office by the end of the semester of anticipated graduation.
- ☐ 14. Count no more than the following:
 - ✓ 24 CR/NC units toward the degree
 - ✓ 24 units taken through extension (Extended Education)
 - ✓ 12 units of Credit for Prior Learning.
- ☐ 15. Request a "Revised Evaluation" from the Admissions Office for all undergraduate transfer credit which is not yet included on your records. Credit will be granted only if official transcripts are on file.
- ☐ 16. If you do not qualify for graduation at the end of the semester for which you applied, you must submit a **Change of Graduation Date** card to the Graduation Unit and pay the mandatory fee. Failure to do so will cause a hold to be placed on your registration for the next regular semester.

All requirements must be met before the end of the semester of anticipated graduation. If you take coursework at another institution during your final semester, please note that the end date of the term at that institution must coincide with or end prior to the end date of the corresponding CSUDH term.

Academic Skills and General Education Requirements for Undergraduate Students

Consult the *University Catalog* and select an advisor for your academic program. If you have a declared major/minor, consult the appropriate department. If you have not declared a major, contact the University Advisement Center (WH A220, (310) 243-3538) for an appointment. Students should consult an advisor upon entry to the university and every semester thereafter.

EPT/ELM Requirements for Freshmen and Transfer Students (effective Fall 1998)

The CSU system requires new, non-exempt, admitted freshmen and transfer students entering Fall 1998 and after to take the EPT/ELM examinations **before registering for classes**. The tests are not a condition for admission to the University, but are a condition of enrollment and course registration. If test results indicate that remedial courses in mathematics and/or English are needed, the student must:

- Take the course(s) at CSU, Dominguez Hills;
- Take the course(s) beginning the first semester until the courses are passed;
- Enroll in remedial courses each semester until the courses are passed.

If all remedial courses are not passed in two semesters, students cannot register or continue attending classes at CSU, Dominguez Hills.

EPT Scores for English

T = 100 - 141 ENG 088
T = 142 - 150 ENG 099
T = 151 Pass ENG 110

ELM Scores for Mathematics

Exemptions: SAT 550 Math, ACT 23, Math (10/89)

Before March 2002

T = 100 - 470 MAT 003
T = 480 - 540 MAT 009
T = 550 G.S. level

March 2002 & after
(tentative placement)

T = 2 - 38 MAT 003
T = 40 - 48 MAT 009
T = 50 - 80 G.S. level

Academic Skills Assessment Plan (ASAP)

Students enrolled at CSUDH before Fall 1998:

The University requires freshmen and transfer students to complete English and math requirements within an established time framework. Nonexempt students are subject to "ASAP Probation" unless they meet the following conditions:

- Take the placement tests (EPT/ELM) during first semester;
- Pass required remedial courses (ENG 088, 099, MAT 003, 009) within two semesters;
- Pass General Education English and math courses (ENG 110 & 111, MAT 105 or equivalent) within four semesters.

Nonexempt students are subject to "ASAP Disqualification" from the University unless they meet the following conditions:

- Take placement tests (EPT/ELM) within two semesters;
- Pass required remedial courses (ENG 088, 099, MAT 003, 009) in four semesters;
- Pass General Education English and math (ENG 110, 111, MAT 105 or equivalent) within six semesters.

Students enrolled at CSUDH Fall 1998 and after:

The University requires freshmen and transfer students to complete English and math requirements within an established time framework. Nonexempt students are subject to "ASAP Disqualification" from the University unless they meet the following conditions:

- Take placement tests (EPT/ELM) before first semester course registration;
- Pass required remedial courses (ENG 088, 099, MAT 003, 009) within two semesters;

- Pass General Education English and math courses (ENG 110 & 111, MAT 105 or equivalent) within six semesters.

Nonexempt students are subject to "ASAP Probation" unless they meet the following condition:

- Pass General Education English and math courses (ENG 110 & 111, MAT 105 or equivalent) within four semesters.

GRADUATION WRITING SKILLS REQUIREMENT

All students subject to degree requirements in the 1979-80 and subsequent catalogs must demonstrate competency in writing skills as a requirement for graduation. Students can fulfill the requirement by completing a writing examination (GWE), a designated certifying course, or two Writing Adjunct courses.

Completion of the Graduation Writing Assessment Requirement (GWAR)

Students must complete their lower division English composition courses in Area A, General Education, before attempting to complete this upper division requirement. However, if students have not satisfied the GWAR by the time they complete 72 units, a hold will be placed on their registration. In order to lift the hold and register, students must contact the University Advisement Center (UAC, 310-243-3538, WH A220) to develop a strategy and sign a contract agreeing to that strategy. Only the UAC can lift this hold.

The GWAR can be met through one of the following options:

Graduate Writing Examination (GWE)

The GWE, a voluntary test for which a fee is charged, is available to students twice each semester and once in June. Undergraduate students must earn a score of 7 or

higher (on a 12 points scale) to pass the GWE (Graduate students must earn a score of 8 or higher). Students are allowed to take the GWE two times. Students who have not received a 7 or higher after taking the test twice must take a certifying course. Information, test dates, and registration procedures are available in the Testing Office, WH A210, 310-243-3909.

Upper Division Courses and Writing Adjuncts

Undergraduates must earn a "C" grade or higher in one of the following certifying courses:

ENG 350 3 units
Advanced Composition

or

HIS 300 3 units
Research and Writing Skills
(limited to History majors/minors only)

or

Undergraduates must earn a "CR" grade in the two Writing Adjunct courses, IDS 397 and IDS 398, two units each.

General Education Requirements

STATUTORY REQUIREMENT

In addition to the General Education requirements, students also must satisfy requirements in U. S. history and state government by completing the following:

HISTORY 101 or examination
and
POLITICAL SCIENCE 101
or examination

CERTIFICATION

Accredited community colleges and public four-year colleges may sanction (certify) that all or part of General Education requirements (post 1980) have been met. Transfer students with complete certification of California State University General Education breadth requirements or Intersegmental General Education Transfer Curriculum (IGETC) requirements are not required to complete additional lower division courses in general education. Transfer students should request that their college "certify" their General Education. An additional nine semester units of upper division General Education courses must be completed at CSU Dominguez Hills.

DOUBLE COUNTING GENERAL EDUCATION COURSES

Lower division General Education courses may be used to fulfill lower division major/minor requirements. Under certain conditions and within specific majors, upper division General Education courses may be used to fulfill major/minor requirements. Even though students may double count certain General Education courses, they will not receive additional unit credit towards graduation. Please consult the *University Catalog* and/or an academic advisor for more information.

General Education Program

The General Education program is divided into three components and requires 54-60 total semester units:

Component I

Basic Skills 14-17 units

Component II

Natural Sciences 10 units
Humanities 9 units
Social Sciences 9 units
The Whole Person 3 units

Component III

Integrative Studies: 9 units
Cultural Pluralism 0-3 units

Continuing CSU Dominguez Hills students prior to fall 1980 and transfer students in continuous enrollment at a California Community College or a CSU campus since 1980-1981 may have the option of choosing the former General Education program. If you are uncertain about which program applies to you, consult an advisor at the University Advisement Center.

In addition, students must take a course emphasizing Cultural Pluralism (0-3), which can satisfy General Education or other graduation requirements as well.

All students must take three upper division courses in General Education, and all students must take three General Education courses at CSU Dominguez Hills. The Statutory Requirements (HIS 101 or examination and POL 101 or examination) are NOT part of the General Education program, but are graduation requirements.

The current General Education program is required of all students who enter CSU Dominguez Hills or a California Community College as first-time freshmen beginning fall 1986 or later.

A. Basic Skills (14 - 17 units)

Area A courses must be passed with a grade of "C" or better.

1. Composition (6)

ENG 110
ENG 111

2. Quantitative Reasoning (3 - 4)

MAT 105
MAT 131
MAT 153
MAT 171
MAT 191
MAT 193

3. Logic/Critical Reasoning (3)

PHI 120 or
PSY 110

4. Oral Communication (2)

THE 120

5. Library Skills (0 - 2)

This category is optional. However, students are encouraged to strengthen their library skills. This can be accomplished by taking:
LIB 150/150A

B. Area of the Natural Sciences (10 units)

All students are required to take one course in the Nature and Methodology of the Natural Sciences, one course in Important Results of Scientific Inquiry, one Life Science course, and one Science Laboratory course.

1. Nature and Methodology of the Natural Sciences (3)

PHY 100

2. Important Results of Scientific Inquiry (3)

CHE 102 or EAR 100

3. Life Science (3)

BIO 102

4. Science Laboratory (1)

BIO 103 or EAR 101

Note: Students majoring or minoring in one of the natural sciences may substitute more advanced science courses. These students should see a science faculty advisor.

C. Area of the Humanities (9 units)

1. HUM 200
2. Students should select TWO courses from the FOUR categories below. TWO different categories and TWO different departments must be represented.

a. Cross-Cultural Perspectives (3)

APP 101
CHS 100
FRE 220
SPA 151
SPA 221

b. Aesthetic/Perceptual Training (3)

ART 100
ENG 230
MUS 101
THE 100

c. Critical Discipline (3)

AFS 200
COM 130
PHI 102

d. Opportunities for Creativity (3)

ART 101
DAN 130
MUS 110
PHI 101
THE 160

D. Area of the Social Sciences (9 units)

Students should select THREE courses from the FOUR categories below. THREE different categories and THREE different departments must be represented.

1. Individual Perspectives (3)

PSY 101
SOC 101

2. Groups and Society (3)

ANT 100
ECO 200
SOC 102

3. Global Perspectives (3)

GEO 100
POL 100

4. Historical Perspectives (3)

ANT 115
HIS 100
HIS 121

E. The Whole Person (3 units)

HEA 100
HSC 201
PED 235
REC 100
CAS 101

F. Integrative Studies (9 units)

Students should select ONE course from each category. Courses in this category are to be taken after 60 semester units and all lower division General Education courses have been completed.

1. Integrative Studies in the Humanities (3)

HUM 310
HUM 312
HUM 314

2. Integrative Studies in the Natural Sciences (3)

SMT 310
SMT 312
SMT 314
SMT 416

3. Integrative Studies in the Social Sciences (3)

SBS 316
SBS 318*

G. Cultural Pluralism (0 - 3 units)

Within their General Education selections or within other requirements, all students must take one of the following courses that addresses cultural pluralism.

ANT 312
ANT 335
ANT 389
CHS 300
HIS 305
MUS 401
PHI 383
POL 343
SBS 318*
SOC 322
SOC 331
SOC 383
SPA 352

* SBS 318 satisfies both the Integrative Studies in the Social Sciences and Cultural Pluralism requirements. Units are awarded in Integrative Studies in the Social Sciences.

Note: The General Education Requirements for 1980-1986 may be obtained from the University Advisement Center.

Testing Schedule

Name of Test	Test Dates at CSU Dominguez Hills	Registration Deadline *	Purpose & Contact
CLEP College Level Examination Program			Credit by Examination - Testing Office
ELM & EPT Entry Level Mathematics Test*** & English Placement Test***	May 1, 2004 Jun. 19, 2004 Jul. 24, 2004 Aug. 21, 2004	Apr. 16, 2004 Jun. 4, 2004 Jul. 9, 2004 Aug. 6, 2004	Placement - Testing Office
GRE Graduate Record Examination	General Exams Subject Exams (no Summer dates)	* *	General Exam Information - Contact ETS or Testing Office Graduate Admission - Only Subject tests are currently given on campus
GWE Graduation Writing Examination**	Jul. 31, 2004	Jul. 23, 2004	Testing Office Graduation Writing Assessment Requirement (GWAR) - Testing Office
Praxis/MSAT/National Teachers Exam	Jun. 12, 2004	May 11, 2004	Credential Examination - Testing Office
SAT	May 1, 2004 Jun. 5, 2004	Mar. 25, 2004 Apr. 29, 2004	Undergraduate Admissions - Testing Office

Although test dates are listed here, it is the responsibility of the test-taker to check and confirm all dates. Dates are subject to change. The CSUDH Testing Office provides information and registration materials for the CBEST, CSET, RICA, CLAD/BCLAD, SSAT, GRE, GMAT, LSAT, MCAT, VCAT, PCAT, Miller Analogies, Dental and Optometry Admission Testing, MCAS, SAT, ACT and the TOEFL. For assistance with other examinations, stop by the Testing Office.

Please note that most examinations require payment by check or money order only. Cash is not accepted.

Students with disabilities requiring special accommodations should contact **both** the Disabled Student Services Office and the Testing Office well before any test deadline. Usually a minimum of two weeks in advance of the test registration deadline is required to arrange any special accommodations.

Please Note: Most test applications also are available for pick-up in the Information and Services Center, WH D245.

* Refer to Registration Bulletin for deadlines and other important information. Registration deadlines are approximately one month prior to the test date unless otherwise specified.

** Registration fee of \$35.00 must be paid by check or money order only at time of registration. Cash cannot be accepted.

***Registration fees of \$18.00 for the EPT and ELM must be paid by check or money order only at the time of the test. Cash cannot be accepted. Checks and money orders in the amount of \$36.00 are acceptable from candidates taking both EPT and ELM.

TESTING OFFICE

Welch Hall (WH) A210
(310) 243-3909/3635 or
email: testing@research.csudh.edu

Class Times at CSU Dominguez Hills

**Monday, Wednesday, Friday or
Monday, Wednesday, Thursday or
Tuesday, Wednesday, Thursday**
(3 unit courses)

8:00 a.m. – 10:30 a.m.

12:30 p.m. – 3:00 p.m.

6:00 p.m. – 8:30 p.m.

**Monday, Wednesday or
Tuesday, Thursday or
Saturday, Sunday**
(3 unit courses)

8:00 a.m. – 11:50 a.m.

12:30 p.m. – 4:20 p.m.

5:00 p.m. – 8:50 p.m.

6:00 p.m. – 9:50 p.m.

**Monday, Tuesday, Wednesday,
Thursday, Friday**
(4 unit courses)

8:00 a.m. – 9:45 a.m.

10:00 a.m. – 11:45 a.m.

12:30 p.m. – 2:15 p.m.

2:30 p.m. – 4:15 p.m.

6:00 p.m. – 7:45 p.m.

8:00 p.m. – 9:45 p.m.

One day a week
(M, T, W, Th, F, S or Su)
(4 unit courses)

8:00 a.m. – 10:40 a.m.

12:30 p.m. – 3:10 p.m.

6:00 p.m. – 8:40 p.m.

Intensives (3 weeks)
**Monday, Wednesday, Friday or
Monday, Wednesday, Thursday or
Tuesday, Wednesday, Thursday**
(3 unit courses)

7:00 a.m. – 11:55 a.m.

5:00 p.m. – 9:55 p.m.

**Monday, Tuesday, Wednesday,
Thursday**
(3 unit courses)

8:00 a.m. – 11:50 a.m.

12:30 p.m. – 4:20 p.m.

6:00 p.m. – 9:50 p.m.

**Monday, Tuesday, Wednesday,
Thursday, Friday**
(3 unit courses)

8:00 a.m. – 10:55 a.m.

6:00 p.m. – 8:55 p.m.

Key to Symbols and Abbreviations in the Course Listings

Course Meeting Locations

EAC = East Academic Complex

EE = Extended Education

ERC = Educational Resources Center

FH = Field House

GYM = Gymnasium

HC = Hughes Education
and Athletic Center

LCH = LaCorte Hall

LUSU = Loker University
Student Union

NSM = Natural Sciences
and Mathematics

SAC = South Academic Complex,
Buildings 1, 2, & 3

SBS = Social and Behavioral
Sciences

SCC = Small College Complex

SH = Student Housing

SHC = Student Health Center

SOE = School of Education

TBA = To Be Arranged

UT = University Theatre

WH = Welch Hall

Day Abbreviations

M = Monday **F** = Friday

T = Tuesday **S** = Saturday

W = Wednesday **Su** = Sunday

Th = Thursday **TBA** = To Be Arranged

Course Suffices

A = Activity **P** = Production

L = Laboratory **S** = Supervision

Footnote Definitions

Footnote definitions can be found after the
course listing section of the *Class Schedule*.

+ Prerequisite Required

Consult the course description in the current
University Catalog for course prerequisite(s).

Co-requisite (co-req)

Co-requisite courses require enrollment in
both the lecture section and associated activ-
ity, lab, production, or supervision portion of
the course or, in some cases, enrollment in
another course. Co-reqs are listed below the

course information, in italics. If the co-req
CRN is listed, you must register for that
specific CRN. If only the department and
course number is listed, you may register for
any section of the co-req course for which
you are eligible. Refer to the course descrip-
tion in the current *University Catalog*.

Course Reference Number (CRN)

The five digit number in the far left column
identifies the course and section of the class
you want to take. During registration, it will
be necessary to use this number to register for
a section or to change your program.

Intensives/Non-standard Courses

Intensive and non-standard courses are
courses that do not meet for the entire length
of the six week summer session it is scheduled
in or meets outside of the date range of either
of the three summer sessions. Non-standard
courses may be six weeks or longer in length.
Deadlines and refund policies may vary with
intensive and non-standard courses. Please
see the course listing for specific date ranges
or meeting dates for all intensive and non-
standard courses.

Guide to Reading Course Listings

COURSE REF.NR.	DEPARTMENT NR.&SEC.	COURSE TITLE	UNITS	DAYS	HOURS	BLDG/RM	INSTRUCTOR	FOOTNOTES
ART								
21599	ART 100 01	Looking At Art	3.0	MW	# 5:30 - 6:45 pm	LCH A228	staff	
21600	ART 100 02	Looking At Art	3.0	TTh	1:00 - 2:15 pm	LCH A228	L Ivers	
21622	ART 150A 01	Ceramics I <i>Cr Listed: 21633 ART 361A 01 21640 ART 463A 01</i>	3.0	TTh	# 5:45 - 8:15 pm	LCH A118	staff	63 90
22356	ART 337A 02	Creative Dramatics <i>Co-req: ART 337</i>	0.0	TBA	TBA TBA	TBA TBA	staff	64
21887	ART 326 06	Perspectives In Human Studies <i>Meets: 3/4, 18; 4/1, 15 & 29</i>	3.0	S	8:30 - 6:00 pm	SBS B115	staff	11 24
21870	ART 596S 01	Intern/Pract ART <i>First Year Students Only Co-req: ART 596</i>	0.0	TBA	TBA TBA	TBA TBA	F Hosokawa	12 21 31 64
21641	+ ART 494S 01	Independent Study In Art	1.0	TBA	TBA TBA	TBA TBA	L Ivers	12

prerequisite required - see University Catalog.

Additional course information - includes co-requisites, cross-listed courses, specific meeting times, restrictions, etc.

Days offered
M = Monday
T = Tuesday
W = Wednesday
TH = Thursday
F = Friday
S = Saturday
SU = Sunday

TBA = To Be Announced

Class location
EAC = East Academic Complex
EE = Extended Education
ERC = Cain Educational Resource Center
FH = Field House
GYM = Gymnasium
LCH = LaCorte Hall
SAC = South Academic Complex
SBS = Social & Behavioral Sciences
SCC = Small College Complex
SOE = School of Education
NSM = Natural Science & Mathematics
WH = Welch Hall

name of instructor, contact department for instructor if listed as "staff."

Class meeting time
Bolded sections are offered in the evening.

Footnotes (see footnotes section)

The Summer 2004 Class Schedule can also be viewed on-line located on website:

<http://www.csudh.edu/acresmgt/classsched/csindex.htm>

Additions, modifications, and cancellations to this printed Class Schedule can be found in the

Summer 2004 Class Schedule Addendum located on website:

<http://www.csudh.edu/acresmgt/classsched/Su04/su04addum.htm>

COURSE REF. NR.	DEPARTMENT NR. & SEC.	COURSE TITLE	UNITS	DAYS	HOURS	BLDG/RM	INSTRUCTOR	FOOTNOTES
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Summer 2004 Course Offerings

At the printing of this class schedule, the following departments/programs will not be offering courses for summer. For any changes, including additions, please check the Class Schedule Addendum at website:
<http://www.csudh.edu/acresmgt/classched/Su04/su04addum.htm>

African Studies (AFS)	Communications (COM)	Interdisciplinary Studies/ PACE Program (IDS)	Political Science (POL)
Anthropology (ANT)	Computer Sciences (CSC)	Japanese (JAP)	Psychology (PSY)
Art (ART)	Cooperative Education (CED)	Labor Studies (LBR)	Quality Assurance (QAS)
Asian-Pacific Studies (APS)	Dance (DAN)	Marital & Family Therapy (MFT)	Recreation & Leisure Studies (REC)
Behavioral Sciences (BEH)	Digital Media Arts (DMA)	Military Science (MIL)	Sociology (SOC)
Finance (FIN)	Earth Sciences (EAR)	Music (MUS)	Spanish (SPA)
Law (LAW)	Economics (ECO)	Philosophy (PHI)	Theatre Arts (THE)
Quantitative Methods (QMS)	French (FRE)	Pre-Engineering (EGR)	University Courses (UNV)
Chemistry (CHE)	Geography (GEO)		Women's Studies (WMS)
Clinical Science (CLS)	Honors Program		

ENTRY LEVEL SKILLS

English

SESSION 2

30636	ENG	099	21	Basic Writing Workshop <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	8:00-11:50 am	LCH A221	staff	15 73
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Mathematics

SESSION 1

30637	+ MAT	009	11	Intermediate Algebra <i>Meets: 6/1 - 7/10/04</i>	3.0	MWTH	8:00-10:30 am	NSM C213	staff	15 52
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GENERAL EDUCATION

B. Area of the Natural Sciences

3. LIFE SCIENCE

SESSION 2

30638	BIO	102	21	General Biology <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	8:00-11:50 am	NSM C213	R Giacosis	
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4. SCIENCE LABORATORY

SESSION 2

30639	+ BIO	103L	21	General Biology Laboratory <i>Meets: 7/12 - 8/21/04</i>	1.0	MW	1:30- 4:00 pm	NSM B110	R Giacosis	
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E. The Whole Person

SESSION 1

30005	HEA	100	11	Health & Lifestyles <i>Meets: 6/1 - 7/10/04</i>	3.0	MW	8:00-11:50 am	WH A117	staff	
30393	HSC	201	11	Health Systems & Perspectives <i>Meets: 6/1 - 7/10/04</i>	3.0	MW	# 6:00- 9:50 pm	WH A118	staff	

COURSE REF. NR.	DEPARTMENT NR. & SEC.	COURSE TITLE	UNITS	DAYS	HOURS	BLDG/RM	INSTRUCTOR	FOOTNOTES
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F. Upper Division Integrative Studies

1. HUMANITIES

SESSION 1

30263	+ HUM	312	11	Key Movements Modernism <i>Meets: 6/1 - 7/10/04</i>	3.0	MW	12:30 - 4:20 pm	LCH A228	staff	19
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SESSION 2

30262	+ HUM	310	21	Key Concepts Power of Masks <i>Meets: 7/12 - 8/21/04</i>	3.0	TTH	# 6:00 - 9:50 pm	LCH A324	W DeLuca	19
30264	+ HUM	312	21	Key Movements Promise of the West <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	8:00 - 11:50 am	LCH A228	staff	19

2. NATURAL SCIENCES

SESSION 2

30240	SMT	416	21	Earth Science For Teacher <i>Meets: 7/12 - 8/21/04</i> <i>Co-req: 30241 SMT 416L 21</i>	3.0	MW	# 4:00 - 5:55 pm	NSM B234	A Sinha	19 64
30241	SMT	416L	21	Earth Sci For Teacher-Lab <i>Meets: 7/12 - 8/21/04</i> <i>Co-req: 30240 SMT 416 21</i>	0.0	MW	# 6:00 - 7:40 pm	NSM B234	A Sinha	19 64

INTENSIVE/NON-STANDARD COURSES

30238	+ SMT	310	61	Science And Technology <i>Meets: 6/1 - 6/21/04</i>	3.0	MTWTH	12:30 - 4:20 pm	SBS F125	H Martinez	19
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3. SOCIAL SCIENCES

SESSION 1

30313	SBS	318	11	Cultural Pluralism: Education, Society & Language <i>Meets: 6/1 - 7/10/04</i>	3.0	TTH	# 6:00 - 9:50 pm	SBS B110	D Bryan	19
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SESSION 2

30314	SBS	318	21	Cultural Pluralism: Psychohistory of the Holocaust <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	12:30 - 4:20 pm	SBS B131	A Hass	19
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G. Cultural Pluralism

SESSION 1

30313	SBS	318	11	Cultural Pluralism: Education, Society & Language <i>Meets: 6/1 - 7/10/04</i>	3.0	TTH	# 6:00 - 9:50 pm	SBS B110	D Bryan	19
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SESSION 2

30314	SBS	318	21	Cultural Pluralism: Psychohistory of the Holocaust <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	12:30 - 4:20 pm	SBS B131	A Hass	19
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WRITING COMPETENCY COURSES

SESSION 1

30192	+ ENG	350	11	Advanced Composition <i>Meets: 6/1 - 7/10/04</i>	3.0	MW	8:00 - 11:50 am	LCH A219	staff	77 90
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SESSION 2

30212	+ ENG	350	21	Advanced Composition <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	# 5:00 - 8:50 pm	LCH A227	staff	77 90
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Footnote definitions can be found at the end of the course listing section.

+ Consult current *University Catalog* for course prerequisite(s).

COURSE REF. NR.	DEPARTMENT NR. & SEC.	COURSE TITLE	UNITS	DAYS	HOURS	BLDG/RM	INSTRUCTOR	FOOTNOTES
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Academic Program Course Offerings

Accounting (See Business Administration)

APPLIED STUDIES

SESSION 1								
30410	+ CIS	370	11	Info Sys Theory and Practice <i>Meets: 6/1 - 7/10/04</i>	3.0	TTH	# 6:00 - 9:50 pm	SAC 2101 M Eyadat
30263	+ HUM	312	11	Key Movements Modernism <i>Meets: 6/1 - 7/10/04</i>	3.0	MW	12:30 - 4:20 pm	LCH A228 staff 19
30313	SBS	318	11	Cultural Pluralism: Education, Society & Language <i>Meets: 6/1 - 7/10/04</i>	3.0	TTH	# 6:00 - 9:50 pm	SBS B110 D Bryan 19
SESSION 2								
30262	+ HUM	310	21	Key Concepts Power of Masks <i>Meets: 7/12 - 8/21/04</i>	3.0	TTH	# 6:00 - 9:50 pm	LCH A324 W DeLuca
30264	+ HUM	312	21	Key Movements Promise of the West <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	8:00 - 11:50 am	LCH A228 staff 19
30416	+ MKT	350	21	Principles Of Marketing <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	# 6:00 - 9:50 pm	SBS B109 staff
30314	SBS	318	21	Cultural Pluralism: Psychohistory of the Holocaust <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	12:30 - 4:20 pm	SBS B131 A Hass 19
30240	SMT	416	21	Earth Science For Teacher <i>Meets: 7/12 - 8/21/04</i> <i>Co-req: 30241 SMT 416L 21</i>	3.0	MW	# 4:00 - 5:55 pm	NSM B234 A Sinha 19 64
30241	SMT	416L	21	Earth Sci For Teacher-Lab <i>Meets: 7/12 - 8/21/04</i> <i>Co-req: 30240 SMT 416 21</i>	0.0	MW	# 6:00 - 7:40 pm	NSM B234 A Sinha 19 64
INTENSIVE/NON-STANDARD COURSES								
30238	+ SMT	310	61	Science And Technology <i>Meets: 6/1 - 6/21/04</i>	3.0	MTWTH	12:30 - 4:20 pm	SBS F125 H Martinez 19

BIOLOGY

SESSION 2								
30638	BIO	102	21	General Biology <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	8:00 - 11:50 am	NSM C213 R Giacocie
30639	+ BIO	103L	21	General Biology Laboratory <i>Meets: 7/12 - 8/21/04</i>	1.0	MW	1:30 - 4:00 pm	NSM B110 R Giacocie

BUSINESS ADMINISTRATION

Accounting

SESSION 1								
30404	+ ACC	337	11	Cost Accounting <i>Meets: 6/01 - 7/10/04</i>	3.0	TTH	# 6:00 - 9:50 pm	SBS E126 D Barnett

COURSE REF. NR.	DEPARTMENT NR. & SEC.	COURSE TITLE	UNITS	DAYS	HOURS	BLDG/RM	INSTRUCTOR	FOOTNOTES
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Business

SESSION 2

30424	+ BUS	445	21	International Business	3.0	TTH	# 6:00 - 9:50 pm	SBS B143	staff	
<i>Meets: 7/12 - 8/21/04</i>										

Computer Information Systems

SESSION 1

30410	+ CIS	370	11	Info Sys Theory and Practice	3.0	TTH	# 6:00 - 9:50 pm	SAC 2101	M Eyadat	
<i>Meets: 6/01 - 7/10/04</i>										

Management

SESSION 1

+ MGT	490	11	Strategic Management Seminar	3.0	TTH	# 6:00 - 9:50 pm	SBS	G126	staff	11 12 13 20
Meets: 6/1 - 7/10/04										
+ MGT	590	11	Strategic Management	3.0	MW	# 6:00 - 9:50 pm	SBS	B140	staff	11 12 21
Meets: 6/1 - 7/10/04										

Marketing

SESSION 2

30416	+ MKT	350	21	Principles Of Marketing	3.0	MW	# 6:00 - 9:50 pm	SBS B109	staff	
<i>Meets: 7/12 - 8/21/04</i>										

CHICANO/CHICANA STUDIES

SESSION 1

30318	HIS	341	11	California	3.0	TTH	# 6:00 - 9:50 pm	SBS D125	staff	
<i>Meets: 6/1 - 7/10/04</i>										

Computer Information Systems (See Business Administration)

EDUCATION

Graduate Education

SESSION 1

	EAD	506	11	Law & Ethics In Public Ed Educ. Adm. LAUSD Cohort Meets: 6/1-7/10/04	3.0	MW	#	4:25 - 8:15	pm	off campus	M Clark	12 21
	EAD	506	12	Law & Ethics In Public Ed Educ. Adm. LAUSD Cohort Meets: 6/1-7/10/04	3.0	TTH	#	4:25 - 8:15	pm	off campus	staff	12 21
	EAD	593S	13	Intern In Sch Adm Educ. Adm. LAUSD Cohort Meets: 6/1-7/10/04	3.0	TTH	#	4:25 - 8:15	pm	off campus	C Benton	12 21 31 52
	GED	501	11	Seminar In Learn & Dev Educ. Adm. LAUSD Cohort Meets: 6/1-7/10/04	3.0	MW	#	4:25 - 8:15	pm	off campus	staff	12 21
	GED	501	12	Seminar In Learn & Dev Educ. Adm. LAUSD Cohort Meets: 6/1-7/10/04	3.0	TTH	#	4:25 - 8:15	pm	off campus	staff	12 21
30126	GED	501	13	Seminar In Learn & Dev Meets: 6/1-7/10/04	3.0	MW	#	4:25 - 8:15	pm	SCC L149	L Furtado	21
30246	PPS	520	11	Princ Ed Psyc Assessment Meets: 6/1-7/10/04	3.0	TTH	#	4:25 - 8:15	pm	SAC 2107	staff	21
	+ PPS	575S	11	Fieldwork Counseling Meets: 6/1-7/10/04	3.0	MW	#	4:25 - 8:15	pm	SOE 1211	L Murdock	12 21 31 52
	+ PPS	585S	11	Fieldwork School Psych Meets: 6/1-7/10/04	3.0	MW	#	4:25 - 8:15	pm	SOE 1209	D Scherba	12 21 31 52

Footnote definitions can be found at the end of the course listing section.

+ Consult current *University Catalog* for course prerequisite(s).

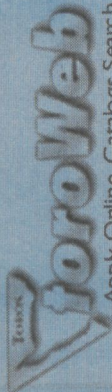
COURSE REF. NR.	DEPARTMENT NR. & SEC.	COURSE TITLE	UNITS	DAYS	HOURS	BLDG/RM	INSTRUCTOR	FOOTNOTES
	+ PPS 585S 12	Fieldwork School Psych <i>Meets: 6/1-7/10/04</i>	3.0	TTH	# 4:25- 8:15 pm	SOE 1207	A Richardson	12 21 31 52
30135	+ SPE 560 11	Lang/Spc Dev/Dis & Alt Com Sy <i>Meets: 6/1-7/10/04</i>	3.0	TTH	# 4:25- 8:15 pm	SAC 3136	M Parker	21
30136	+ SPE 561 11	TypAtyp Dev Asmt Iss Sp Gen E <i>Meets: 6/1-7/10/04</i>	3.0	MW	# 4:25- 8:15 pm	SCC E127	staff	21
30137	+ SPE 562 11	Adv Beh Emot Environ Supports <i>Meets: 6/1-7/10/04</i>	3.0	MW	# 4:25- 8:15 pm	SAC 2105	K Beard	21
SESSION 2								
	GED 500 21	Research Meth In Edu <i>Edu. Adm. LAUSD Cohort Meets: 7/12-8/21/04</i>	3.0	MW	# 4:25- 8:15 pm	off campus	staff	12 21
	GED 500 22	Research Meth In Edu <i>Educ. Adm. LAUSD Cohort Meets: 7/12-8/21/04</i>	3.0	TTH	# 4:25- 8:15 pm	off campus	staff	12 21
30125	GED 500 24	Research Meth In Edu <i>Meets: 7/12-8/21/04</i>	3.0	TTH	# 4:25- 8:15 pm	SAC 2105	staff	21
	+ PPS 575S 21	Fieldwork Counseling <i>Meets: 7/12-8/21/04</i>	3.0	MW	# 4:25- 8:15 pm	SOE 1209	A Mancillas	12 21 31 52
30133	SPE 558 21	Mngng Lrn Envmnts Spec Gen Ed <i>Meets: 7/12-8/21/04</i>	3.0	MW	# 4:25- 8:15 pm	SCC J146	D Berlin	21 64
INTENSIVE/NON-STANDARD COURSES								
30128	GED 503 60	Soc-Cult In Educ <i>Meets: 6/1-6/18/04</i>	3.0	TWTH	# 5:00- 9:55 pm	SAC 3135	M Contreras	21
30129	MUL 520 60	Tchgng Eng Spkrs Othr Lang <i>Meets: 6/1-6/18/04</i>	3.0	MTWTH	# 6:00- 9:50 pm	SAC 3142	S Medina	21
30131	+ SPE 460 60	Intro to Special Education <i>Meets: 6/1-6/18/04</i>	3.0	TWTH	# 5:00- 9:55 pm	SBS B238	C Blackaller	21
30132	SPE 545 60	Multi Ling Diff Excp Lnrs <i>Meets: 6/14-6/18/04</i>	3.0	TTH	# 5:00- 8:50 pm	SCC E167	staff	21
30178	+ SPE 560 60	Lang/Spc Dev/Dis & Alt Com Sy <i>Special Education PDS Meets: 6/1-6/17/04 R. Peary Middle School</i>	3.0	MTWTH	# 6:00- 9:50 pm	off campus	T Lanphere	21
30179	+ SPE 560 61	Lang/Spc Dev/Dis & Alt Com Sy <i>Special Education PDS Meets: 6/21-7/8/04 District J Office</i>	3.0	MTWTH	# 6:00- 9:50 pm	off campus	T Lanphere	21
30134	+ SPE 563 60	Trans Plan & Couns in Spec Ed <i>Meets: 6/21-7/9/04</i>	3.0	MW	# 5:00- 8:50 pm	SBS B238	staff	21

Teacher Education

SESSION 1								
30055	TED 400 11	Seminar: Intro to Ed <i>Multiple Subject Meets: 6/1-7/10/04</i>	2.0	MW	# 6:00- 8:40 pm	SCC E153	L Hutton	11
30056	TED 400 12	Seminar: Intro to Ed <i>Multiple Subject Meets: 6/1-7/10/04</i>	2.0	TTH	# 6:00- 8:40 pm	SCC E127	G Brockman	11
30080	TED 407 11	Language Learning <i>MS Student Teachers Meets: 6/1-7/10/04</i>	3.0	MTF	7:00- 11:50 am	SAC 1103	staff	11
30071	+ TED 408 11	Elem Methods In Art/Music <i>Multiple Subject Meets: 6/1-7/10/04</i>	2.0	S	9:00- 3:00 pm	SCC E127	staff	11
30072	+ TED 408 12	Elem Methods In Art/Music <i>Multiple Subject Meets: 6/1-7/10/04</i>	2.0	S	9:00- 3:00 pm	SCC J146	staff	11
	+ TED 411 11	Classroom Management <i>Multiple Subject Meets: 6/1-7/10/04</i>	2.0	MW	# 6:00- 8:40 pm	SCC D138	G Brockman	11 12
	+ TED 411 12	Classroom Management <i>Multiple Subject Meets: 6/1-7/10/04</i>	2.0	TTH	# 6:00- 8:40 pm	SAC 1103	staff	11 12

COURSE REF. NR.	DEPARTMENT NR. & SEC.	COURSE TITLE	UNITS	DAYS	HOURS	BLDG/RM	INSTRUCTOR	FOOTNOTES
SESSION 2								
30063	+ TED 402 21	Educational Psychology <i>Meets: 7/12-8/21/04</i>	3.0	MW	# 5:00 - 8:50 pm	SCC E153	J Miller	11
30064	+ TED 402 22	Educational Psychology <i>Meets: 7/12-8/21/04</i>	3.0	TTH	# 5:00 - 8:50 pm	SCC D138	staff	11
30087	+ TED 415 21	Multicultural Education <i>Meets: 7/12-8/21/04</i>	3.0	MW	# 5:00 - 8:50 pm	SCC D138	C McDermott	11 40
30088	+ TED 415 22	Multicultural Education <i>Meets: 7/12-8/21/04</i>	3.0	TTH	# 5:00 - 8:50 pm	SAC 1103	R Gordon	11 40
INTENSIVE/NON-STANDARD COURSES								
	TED 407 60	Language Learning PDS J (SPED) Cohort <i>Meets: 6/1-6/17/04</i> <i>District J Office</i>	3.0	MTWTH	TBA TBA	off campus	staff	11 12
	TED 407 61	Language Learning PDS K (SPED) Cohort <i>Meets: 6/21-7/8/04</i> <i>R. Peary Middle School</i>	3.0	MTWTH	TBA TBA	off campus	C Wright	11 12
	TED 407 62	Language Learning PDS G (SPED) Cohort <i>Meets: 6/1-6/17/04</i> <i>52nd Street Elementary School</i>	3.0	MTWTH	TBA TBA	off campus	staff	11 12
	TED 407 63	Language Learning PDS I (SPED) Cohort <i>Meets: 6/21-7/8/04</i> <i>66th Street Elementary School</i>	3.0	MTWTH	TBA TBA	off campus	staff	11 12
	+ TED 408 60	Elem Methods In Art/Music PDS J (SPED) Cohort <i>Meets: 7/12-7/29/04</i> <i>District J Office</i>	2.0	MTWTH	TBA TBA	off campus	staff	11 12
	+ TED 408 61	Elem Methods In Art/Music PDS K (SPED) Cohort <i>Meets: 7/12-7/29/04</i> <i>R. Peary Middle School</i>	2.0	MTWTH	TBA TBA	off campus	staff	11 12
	+ TED 408 62	Elem Methods In Art/Music PDS G (MS) Cohort <i>Meets: 6/14-8/16/04</i> <i>52nd Street Elementary School</i>	2.0	W	TBA TBA	off campus	staff	11 12
	+ TED 408 63	Elem Methods In Art/Music PDS K (MS) Cohort <i>Meets: 6/14-8/16/04</i> <i>Taper Elementary School</i>	2.0	M	TBA TBA	off campus	staff	11 12
	+ TED 408 64	Elem Methods In Art/Music PDS I (MS) Cohort <i>Meets: 6/14-8/16/04</i> <i>66th Street Elementary School</i>	2.0	TH	TBA TBA	off campus	staff	11 12
	+ TED 408 65	Elem Methods In Art/Music PDS G (SPED) Cohort <i>Meets: 7/12-7/29/04</i> <i>52nd Street Elementary School</i>	2.0	MTWTH	TBA TBA	off campus	staff	11 12
	+ TED 408 66	Elem Methods In Art/Music PDS I (SPED) Cohort <i>Meets: 7/12-7/29/04</i> <i>66th Street Elementary School</i>	2.0	MTWTH	TBA TBA	off campus	staff	11 12
	+ TED 412 60	El Soc Stud/Cont Readwrit PDS J (SPED) Cohort <i>Meets: 7/12-7/29/04</i> <i>District J Office</i>	2.0	MTWTH	TBA TBA	off campus	staff	11 12
30083	+ TED 412 61	El Soc Stud/Cont Readwrit PDS K (SPED) Cohort <i>Meets: 7/12-7/29/04</i> <i>R. Peary Middle School</i>	2.0	MTWTH	TBA TBA	off campus	staff	11
	+ TED 412 62	El Soc Stud/Cont Readwrit PDS G (MS) Cohort <i>Meets: 6/14-8/16/04</i> <i>52nd Street Elementary School</i>	2.0	M	TBA TBA	off campus	staff	11 12

COURSE REF. NR.	DEPARTMENT NR. & SEC.	COURSE TITLE	UNITS	DAYS	HOURS	BLDG/RM	INSTRUCTOR	FOOTNOTES
+ TED	412 63	El Soc Stud/Cont Readwrit PDS K (MS) Cohort Meets: 6/14-8/16/04 Taper Elementary School	2.0	W	TBA TBA	off campus	staff	11 12
+ TED	412 64	El Soc Stud/Cont Readwrit PDS I (MS) Cohort Meets: 6/14-8/16/04 66th Street Elementary School	2.0	TH	TBA TBA	off campus	staff	11 12
+ TED	412 65	El Soc Stud/Cont Readwrit PDS G (SPED) Cohort Meets: 7/12-7/29/04 52nd Street Elementary School	2.0	MTWTH	TBA TBA	off campus	staff	11 12
+ TED	412 66	El Soc Stud/Cont Readwrit PDS I (SPED) Cohort Meets: 7/12-7/29/04 66th Street Elementary School	2.0	MTWTH	TBA TBA	off campus	staff	11 12
30091 + TED	420 60	Computer Lit For Teachers This is not a Clear Course Meets: 6/5, 6/12, 6/19/04	1.0	S	9:00 - 2:00 pm	SOE 1117	staff	11 52 60
30092 + TED	420 61	Computer Lit For Teachers This is not a Clear Course Meets: 6/26, 7/10, 7/17/04	1.0	S	9:00 - 2:00 pm	WH F144	staff	11 52 60
+ TED	435S 60	Student Teaching Elem Multiple Subject Meets: 6/1-8/21/04	12.0	MTWTHF	8:00 - 3:00 pm	off campus	staff	12 31 52
+ TED	436 60	Seminar In Elem Stu Teaching Multiple Subject Meets: 6/1/04-8/21/04	1.0	F	# 4:00 - 5:30 pm	SCC J146	staff	12 52 64
30107 TED	444 61	Assessment Seminar Multiple Subject Prerequisite Meets: 7/9, 7/30/04	1.0	F	# 4:00 - 5:40 pm	SAC 1103	S Lal	11
30108 TED	444 62	Assessment Seminar Multiple Subject Prerequisite Meets: 7/9, 7/30/04	1.0	F	# 4:00 - 5:40 pm	SAC 1107	S Schaar	11
30109 TED	444 63	Assessment Seminar Single Subject Prerequisite Meets: 7/9, 7/30/04	1.0	F	# 4:00 - 5:40 pm	SCC L149	C Brown	11
+ TED	455S 60	Student Teach-Secondary Single Subject Meets: 6/1/04-8/21/04	12.0	MTWTHF	TBA TBA	off campus	N Mach 64	11 12 31 52
+ TED	456 60	Sem: Second Student Teach Single Subject Student Teacher Priority Meets: 6/01/04-8/21/04 Co-req: TED 411 14 TED 455S 60	1.0	F	# 4:00 - 5:30 pm	SBS D215	S Hollie	11 12 52 64
30105 TED	460 60	Supp. Environ For Sec Students Meets: 6/5, 6/12, 6/19/04	1.0	S	9:00 - 5:00 pm	SCC E167	staff	11
+ TED	470 60	Critical Pers in Urb Ed PDS G (MS) Cohort Meets: 6/14-8/16/04 52nd Street Elementary School	2.0	M	TBA TBA	off campus	staff	11 12
+ TED	470 61	Critical Pers in Urb Ed PDS K (MS) Cohort Meets: 6/14-8/16/04 Taper Elementary School	2.0	W	TBA TBA	off campus	C Brown	11 12
+ TED	470 62	Critical Pers in Urb Ed PDS I (MS) Cohort Meets: 6/14-8/16/04 66th Street Elementary School	2.0	W	TBA TBA	off campus	staff	11 12
+ TED	470 63	Critical Pers in Urb Ed LATF SS Cohort Meets: 7/12-8/21/04	2.0	TTH	# 4:00 - 6:29 pm	SBS B238	staff	11 12
TED	495 60	Select Topics In Ed: Intern Assessment Seminar PDS G (MS) Cohort PDS K (MS) Cohort Meets: 6/1-8/21/04 52nd Street Elementary School	4.0	TWTHS	TBA TBA	off campus	E Mora-Flores	11 12



Apply Online, Catalogs Search for Classes,
Financial Aid Status, Student Account,
Schedule, Grades, Transcript, & More...

WWW.CSUDH.EDU

**Admissions Application
Due
March 23, 2004**

**All Supporting Documentation
Due
May 28, 2004**

- REGISTER AND WAITLIST CLASSES
- VIEW AND PRINT YOUR GRADES
- APPLY ONLINE
- ACCESS CSUDH COLLEGE CATALOG AND SCHEDULES
- APPLY FOR FINANCIAL AID AND VIEW STATUS ONLINE
- CHANGE YOUR ADDRESS

3 WAYS TO:

- VIEW AND PRINT GRADES
- CHECK FOR COURSE AVAILABILITY
- REVIEW CURRENT COURSE SCHEDULE

1 - ToroWeb @ www.csudh.edu*

2 - T.O.R.O.S. @ (310) 243-2REG

3 - Toro Touch Kiosks - located in the Copy Center, WH A214,
Loker Student Union and University Library (ERC)

- REGISTER FOR CLASSES
- WAITLIST CLOSED CLASSES
- ACCESS YOUR GRADES
- CHECK COURSE AVAILABILITY
- REVIEW YOUR ACCOUNT BALANCE
- PAY FEES BY CREDIT CARD
- CHECK YOUR FINANCIAL AID STATUS
- IMPORTANT DATES AND DEADLINES
- MUCH MORE!

(310) 243-2REG

* Or, access toroWeb and read your
email @ luminis.csudh.edu

START

Campus Pipeline
Student E-Mail, Catalogs,
Message Board, Chatroom,
Apply Online, Registration,
Student Account, Schedule,
Grades, Transcript, & More...
(ENTER LOGIN & PIN)

Bb
Blackboard
www.blackboard.com

Online course access,
course syllabi, groups

Direct access to
faculty, research
tools, informative
course links

VoroWeb
Apply Online, Catalogs, Registration,
Financial Aid Status, Student Account,
Schedule, Grades, Transcript, & More...

Register and waitlist
classes, unofficial
transcripts, grades,
course search,
financial aid, pay
fees, apply online,
student schedules,
catalogs, class
schedules, etc.

Personal
announcements,
news updates,
campus calendars,
read/send email



luminis.csudh.edu

Information and Instructions

Telephone Registration System (T.O.R.O.S):

Registration

(310) 243-2REG
or (310) 516-4REG

Register*

Waitlist*

Add Classes*

Drop Classes*

Review your Schedule*

Check course availability*

Additional Telephone Information System Applications:

Admissions

(310) 243-3600

Admission Decision

Status of Application

Documents outstanding

Billing

(310) 243-2734

(310) 516-4493

Account Balance*

Payment by Credit Card

Financial Aid

(310) 243-3647

Status of Application*

Documents outstanding*

Documents received*

Loan processing*

Check disbursement*

Grade Reporting

(310) 243-2308

Term grades*

GPA*

Academic Standing*

* You may also view this information via **toroWeb** at www.csudh.edu - click on the **toroWeb** icon.

If you need additional assistance, you may select the option to transfer to an operator during office hours.

Please call back later if an operator is not available. Do not call another office as staff may not be able to answer detailed questions related to other offices.

Use e-mail to contact the Admissions and Records Office and obtain a quick response to questions regarding graduation, registration, records and transcripts.

Send your note to:

admit@CSUDH.EDU

Touch-screen Information Kiosks are located in the Library, Loker University Student Union, and in the Copy Center, WH A214. Use your student identification number and personal identification number to log in.

Admissions and Financial Aid application status •

registration schedule • Add/Drop form • unofficial transcript • grades and GPA •

account balance •

campus maps • departmental telephone directory •

calendar of University events • deadlines and much more!

Summer 2004 REGISTRATION SCHEDULE

Calendar Period	Partial Withdrawal	Complete Withdrawal	Add a Class	Change Basis of Grading	Late Registration	Fees Due
Registration (T.O.R.O.S. or toroWeb) Mar. 29 - May 28, 2004	Drop or completely withdraw via T.O.R.O.S. @ (310) 243-2REG or toroWeb @ www.csudh.edu Fees Refunded Automatically if dropped by May 31, 2004	Drop or completely withdraw via T.O.R.O.S. @ (310) 243-2REG or toroWeb @ www.csudh.edu Fees Refunded Automatically if dropped by May 31, 2004	Add via T.O.R.O.S. (310) 243-2REG*** or toroWeb @ www.csudh.edu See Note for Unit Limits****	Not Permitted	N/A	Fees are due on the day of registration
Session 1 Late Registration (Admissions & Records WH C290) Jun. 1 - Jun. 11, 2004	Drop via toroWeb @ www.csudh.edu , or T.O.R.O.S. @ (310) 243-2REG, or in -person with a Change of Program form ** Withdrawals Jun. 14 - Jul. 1 2004 require signatures of instructor and Dean, result in "W" grade (see refunds page 14 for refund information)	Drop via toroWeb @ www.csudh.edu , or T.O.R.O.S. @ (310) 243-2REG, or in -person with a Change of Program form ** Withdrawals Jun. 14 - Jul. 1 2004 require signatures of instructor and Dean, result in "W" grade (see refunds page 14 for refund information)	In-person only with a Change of Program Form or Registration Access Mailer (back of form) - Instructor's signature required for each course	CR/NC Form - Instructor's signature required Approval for Audit Form - Instructor's signature required - Must register for course before you are allowed to audit	In-person only with Change of Program Form or Registration Access Mailer (back of form) - Instructor's signature required for each course. \$25 late fee	Day of registration - courses may be dropped for failure to pay
Session 2 Late Registration (Admissions & Records WH C290) Jul 12 - Jul. 23, 2004****	Drop via toroWeb @ www.csudh.edu , or T.O.R.O.S. @ (310) 243-2REG, or in -person with a Change of Program form ** Withdrawals Jul 26- Aug. 12, 2004 require signatures of instructor and Dean, result in "W" grade (see refunds page 14 for refund information)	Drop via toroWeb @ www.csudh.edu , or T.O.R.O.S. @ (310) 243-2REG, or in -person with a Change of Program form ** Withdrawals Jul 26- Aug. 12, 2004 require signatures of instructor and Dean, result in "W" grade (see refunds page 14 for refund information)	In-person only with a Change of Program Form or Registration Access Mailer (back of form) - Instructor's signature required for each course	CR/NC Form - Instructor's signature required Approval for Audit Form - Instructor's signature required - Must register for course before you are allowed to audit	In-person only with Change of Program Form or Registration Access Mailer (back of form) - Instructor's signature required for each course. \$25 late fee	Day of registration - courses may be dropped for failure to pay

For additional information, see pages 12-13

* All **Nursing students** must meet registration deadlines for Session 1. Starting and ending dates may not coincide with Session 1.

** Department chair approval is required to drop the following courses: ENG 088, ENG 099, MAT 003, MAT 005, MAT 009. You will not be allowed to drop these courses via T.O.R.O.S. or toroWeb.

*** If the course is closed, you will be given the option to check for alternates or to be placed on a waiting list - waitlists are only available during this period.

**** Effective Summer 2004, there will be a limit on the number of units in which a student can enroll during the entire summer regardless of the number or length of summer sessions. The limits are: Undergraduate - 12 units; Graduate - 6 units, and Post baccalaureate (classified credential) - 16 units. These limits cannot be exceeded under any circumstances.

Registration Information

Please see page K for information on waitlisting full classes.

Summer 2004

Registration Dates and Times

REGISTRATION, WAITLISTING AND SCHEDULE ADJUSTMENT

T.O.R.O.S. @ www.csudh.edu or (310) 243-2REG

For: Continuing students and new students formally admitted to the University for Summer 2004.

Dates: Mar. 29 - May 28, 2004

Registration Hours:

Monday - Thursday, Saturday
6:00 a.m. - 12:00 midnight
Friday - 6:00 a.m. - 9:00 p.m.

Fees: *Payment deadlines:*

Students must pay fees within 24 hours of registration or courses will be dropped for non-payment. If courses are dropped for non-payment, you may register again and pay within 24 hours to reserve your course selections, if there are still seats available. **You will not receive a bill.** You may view your registration fees on the toroWeb or by calling T.O.R.O.S. at (310) 243-2REG.

See pages 12-13 for additional fee information.

LATE REGISTRATION (IN PERSON ONLY)

For: Continuing students and new students formally admitted to the University who did not participate in Registration

Dates: Session 1 - Jun. 1 - Jun. 11, 2004*
Session 2 - Jul. 12 - Jul. 23, 2004*

Location: Admissions & Records, WH C290

Office Hours:

Monday, Thursday, Friday 8:00 a.m. - 5:00 p.m.
Tuesday, Wednesday 8:00 a.m. - 6:00 p.m.

Fees: Due on day of Late Registration. Additional \$25.00 late registration fee will be assessed. Fees must be paid at the Cashier's Office - WH B270 or via T.O.R.O.S. at (310) 516-4493.

Note: Waitlisting is not available during Late Registration.

See pages 12-13 for additional fee information.

ADDS

For: Students who have already registered but who wish to add classes

Dates: Session 1 - Jun. 1 - Jun. 11, 2004*
Session 2 - Jul. 12 - Jul. 23, 2004*

In-person: Admissions & Records, WH C290

Office Hours: Same as Late Registration.

Signatures: An instructor's signature is required for each class.

Fees: Due on day of add, if adding class will result in a change of fees. Fees must be paid at the Cashier's Office - WH B270 or via T.O.R.O.S. at (310) 516-4493.

To add a course before the start of the session (refer to registration dates), you must use toroWeb at www.csudh.edu or T.O.R.O.S. (Touchtone Registration System) at (310) 243-2REG.

To add a course after the start of the session, you must file a Change of Program form available in Admissions and Records, WH C290, and have it signed by the instructor of the course you wish to add.

Six-week courses may be added during the first two weeks of the session.

Students wishing to add an Intensive of one week or fewer may only add on the first day of class. For two to three week courses they only may add during the first two days, and for four to five-week courses, students may only add during the first week of the course.

The deadline for adding courses is June 11 for the first session, July 23 for the Second Session. Provided that you are enrolled in a Summer Session course at the time you choose to add an additional course, you will not be charged a late fee.

Students may exchange one class for another within the same session without penalty, if the unit and fee value is the same.

DROPS AND SCHEDULE REVIEW T.O.R.O.S. @ www.csudh.edu or (310) 243-2REG

For: Students who have already registered but who wish to check their schedule or drop class(es).

Dates: Session 1 - Jun. 1 - Jun. 11, 2004*
Session 2 - Jul. 12 - Jul. 23, 2004*

In-person: Admissions & Records, WH C290

Office Hours: Same as Late Registration.

Signatures: No signature is required to drop during the drop with refund period. Dept. approval is required to drop re-medial English and math courses. During the drop without "W" grade period.

Fees: Will be refunded by mail, automatically, if dropping class will result in a change of fees. Drops must take place during the period to drop with refund.

Non-attendance in class, notifying the instructor, or stopping payment on a check does NOT officially constitute dropping or withdrawing from a course. The Office of Admissions and Records must be notified and appropriate forms must be filed.

DROPPING A COURSE OR COMPLETE WITHDRAWAL FROM SUMMER TERM

If you decide to drop a course or completely withdraw (drop all courses), you must file a Change of Program (Drop

* The campus will be closed on July 5th to observe the Independence Day holiday. T.O.R.O.S. and toroWeb will be available for drops and for schedule review.

Card) from with the Office of Admissions and Records, WH C290. Drops and complete withdrawals may be processed via [toroWeb](#) or T.O.R.O.S. prior to the session.*

DROP, PRIOR TO THE FIRST DAY OF SESSION

To drop, a six-week (or longer) course before a session begins, file a Change of Program form in the Office of Admissions and Records, WH C290. Students may drop prior to the first day of a session without record of enrollment, "W" grade on transcripts and without instructor's signature. You may also drop or completely withdraw from six-week courses during this period via [toroWeb](#) or T.O.R.O.S.

DROPS DURING THE FIRST TWO WEEKS OF THE SESSION

Students may drop or withdraw from any six-week course prior to and during the first two weeks of a session without record of enrollment or "W" on transcript, and without instructor's signature. You may drop or completely withdraw from six-week (or longer) courses during this period via [toroWeb](#) or T.O.R.O.S.

DROPS DURING THIRD THROUGH FIFTH WEEKS OF THE SESSION

During the third and until the final week of the six-week session, the instructor's and the school dean's (or associate dean's) signatures are required on the Change of Program form in order to drop. Open University students need the signatures of the instructor and the dean

of Extended Education. Drops or complete withdrawals during this period must be processed in person.

If a student drops or withdraws after the second week of a six-week session, a grade of "W" for the course(s) will appear on the students transcript.

DROPPING COURSES LESS THAN 1 WEEK

Prior to the first class meeting, a student may withdraw and no grade is assigned; the enrollment does not appear on the students transcript. Drops or complete withdrawals may be processed via [toroWeb](#) or via T.O.R.O.S. during this period.

A grade of "W" will be assigned if a student withdraws at any time during the course and signatures of the instructor and school dean are required.

DROPPING ONE WEEK COURSES

On the first day of the week of the session, a student may withdraw and no grade is assigned; the enrollment does not appear on the students transcript. Drops or complete withdrawals may be processed via [toroWeb](#) or via T.O.R.O.S. during this period.

A grade of "W" will be assigned if a student withdraws at any time after the first day of the week and signatures of the instructor and school dean are required.

DROPPING TWO WEEK COURSES

During the first three days of the first week, a student may withdraw and no grade is assigned; the enrollment does not appear on the students transcript. A

grade of "W" will be assigned if a student withdraws at anytime after the first three days of the first week and signatures of the instructor and school dean are required.

DROPPING THREE WEEK COURSES

During the first week, a student may withdraw and no grade is assigned; the enrollment does not appear on the students transcript. Prior to the last two days of the session, a student may withdraw with a "W" for any reason. Signatures of the instructor and school dean are required.

During the last two days of the session, a student may withdraw with a "W" for serious and compelling reasons only and signatures of the instructor and school dean are required.

DROPPING FOUR AND FIVE WEEK COURSES

During the first week, a student may withdraw and no grade is assigned. No signatures are required if a four or five week course is dropped during the first week. Prior to the last four days of the session, a student may withdraw with a "W" with the signatures of the instructor and school dean. During the last four days of the session, a student may withdraw with a "W" grade for serious and compelling reason, with the signatures of the instructor and school dean.

COMPLETE WITHDRAWAL FROM SESSION

To withdraw from all courses, complete and submit a Complete Withdrawal and Refund Application form.

New Student Orientation

Each semester a new student orientation is held. Students will receive specific information regarding the time and place of orientation. If you do not receive information or have a question regarding orientation, please contact the Office of Student Life or call (310) 243-2081.

Registration Procedures

There are no registration appointments. All eligible students (Fall 2003 and Spring 2004 continuing and new admits for Summer 2004) will be allowed to register during the registration period (see page E for dates).

Students must clear holds preventing registration prior to the start of registration.

Students who have been disqualified may register for the Summer 2004 term via Extended Education (Open University).

Visitor and Concurrent Enrollment is not possible during the Summer 2004 term.

Please note that failure to apply for admission or register by the published deadlines in the previous semester, may result in not receiving a Registration Access mailer.

MAJOR(S)

Advising is required for students in certain majors. T.O.R.O.S. restricts enrollment in some courses to students in specific majors and concentrations/options. If the information on your access mailer is incorrect, file a *Change of Major/Minor* form **immediately** – well in advance of your registration appointment. You may contact the department concerned if you wish to register for a class restricted to specific majors.

Students in majors requiring advising will be mailed letters from the department informing them of advising dates and times. It is important to seek advising during the designated advising period and as early as possible. **Do not wait until just prior to your registration appointment time since advisors may not be available.** If you are in the process of changing your major, you should meet with an advisor in your new department.

OTHER HOLDS

Students must clear holds at the appropriate office:

Admissions Hold	- Admissions and Records Office, WH C290, (310) 243-3600
Financial Aid Hold	- Financial Aid Office, WH B260, (310) 243-3647
Financial Hold	- Student Financial Services, WH B270, (310) 243-3803
Library Hold	- Library, ERC B226, (310) 243-3712

Clear all holds immediately upon notification; do not wait until your registration appointment time.

Other questions may be directed as follows:

Admissions, major(s), address, name, social security number changes	Admissions and Records Office, (310) 243-3645
Billing	Accounting Services, (310) 243-3803
Financial Aid	Financial Aid Office, (310) 243-3647
Measles	Student Health Center, (310) 243-3629

WAITLIST INFORMATION AND INSTRUCTIONS

Deadline to get on waitlist - May 28, 2004.

When you attempt to register for a class that is already full, you will be given the options of checking availability of another section of the same class or of placing your name on a waitlist for the full section. It is **very important** that you read the following information and instructions before attempting to place yourself on a waitlist.

Careful planning and selection of classes are very important because the same restrictions apply to placing yourself on a waitlist as to attempting to register for classes. Use the Registration worksheet on page E to list your preferred schedule, as well as alternates, to expedite the registration process. To maximize the number of units enrolled, you are

strongly encouraged to check alternate section availability *before* placing yourself on a waitlist. Do not place yourself on a waitlist unless you really wish to add the course.

This is how waitlisting works:

- ☐ you may not waitlist a section which has a time conflict with a registered or waitlisted section
- ☐ you may not waitlist a section if you are already registered or waitlisted for another section of the same class
- ☐ you may not waitlist a section if it is restricted to a major, class (e.g., seniors) or level (e.g., graduate) other than your own.

- ☐ effective Summer 2004, there will be a limit on the number of units in which a student can enroll during the entire summer regardless of the number or length of summer sessions. The limits are: Undergraduate - 12 units; Graduate - 6 units, and Post baccalaureate (classified credential) - 16 units. These limits cannot be exceeded under any circumstances.

- ☐ if you wish to waitlist a lecture/lab class or any class with a required co-requisite, e.g., THE 120/THE 120A or TED 305S/TED 405, you must waitlist both co-requisite sections or classes; failure to do so will result in not being on the waitlist for either co-requisite section.

- ☐ you must make your entries permanent (confirm) before exiting T.O.R.O.S. to secure your place in classes and on waitlists

- ☐ review your schedule periodically to verify your status

If you choose to waitlist a full class, you will be informed of your placing on the waitlist by T.O.R.O.S. and the waitlisted classes will be listed after any registered classes when you make your entries permanent (confirm). You may then drop yourself from a waitlist at any time during T.O.R.O.S. hours of operation. Remember that if you drop only one section of a co-requisite pair, T.O.R.O.S. will drop you from the other co-requisite section.

Once there are students on the waitlist for a full class, *no one will be able to call in via T.O.R.O.S. and register in a class even if one or more students have dropped from a class that was previously full.* This will allow the University to give priority to waitlisted students over students who happen to call in when a seat has become available. The University will move students from waitlisted to registered status as seats become available and will mail written notification to students of the change in their schedules. *Once your status in a class has been changed from waitlisted to enrolled, it is your responsibility to drop the class (as with any other class) if you decide not to attend; failure to do so will result in a "U" grade on your record which will lower your grade point average.*

Note: At the beginning of the semester, instructors will be provided with the names of all students who placed themselves on the waitlist for full classes but who could not be officially registered because seats did not become available.

It is your responsibility to attend the first class meeting to confirm that you are still interested in being added to the class, to obtain the instructor's signature of approval on an Add card, and to submit the Add card to the Registration Office by the end of the Late Registration, Add/Drop period; students will not be moved automatically from waitlisted to registered status after classes begin. Students who remain on a waitlist but who do not officially enroll will not get credit for the class.

Registration Checklist

- ☐ There are now 2 easy ways to register. Call **T.O.R.O.S. (310) 243-2REG** from any touchtone telephone or access [toroweb](http://toroweb.toroweb.edu) via our website at www.csudh.edu. Click on the **toroweb** icon located at the lower lefthand corner of the home page.
- ☐ Change your PIN for security reasons.
- ☐ Make your entries permanent before exiting T.O.R.O.S. If using [toroweb](http://toroweb.toroweb.edu), be sure to review your schedule before you exit. Log out of [toroweb](http://toroweb.toroweb.edu) completely before leaving the computer.
- ☐ Call T.O.R.O.S. or visit the [toroweb](http://toroweb.toroweb.edu) site to review your schedule at any time after your registration appointment through the end of the registration period. Obtain a printout from one of the kiosks located on campus, or print from your computer.
- ☐ Finally, check your account balance to confirm your payment has been received and credited to your

account. Students who do not pay fees by the published deadline may be dropped from classes soon after. If you are dropped for non-payment during the registration period, register again via T.O.R.O.S. or via [toroweb](http://toroweb.toroweb.edu) through the end of the registration period. You will not receive another notice to register.

Registration Information

If registering via T.O.R.O.S. (Telephone Registration System) or [toroweb](http://toroweb.toroweb.edu), it is very important that you make your entries permanent before exiting the system.

Co-requisites. Some courses require concurrent enrollment in a laboratory or activity section as well as in a lecture or seminar section, or concurrent enrollment in one or more other courses. Failure to add/waitlist both or all co-requisites will result in being dropped from your original request.

Enrollment restrictions Some courses are restricted to students in specific degree programs, to specific class levels (e.g. seniors) or to certain level students (e.g. graduates).

Some departments may choose not to print course reference numbers (CRNs) in the Course Listing section of the *Class Schedule* in order to screen students for eligibility. Other courses may not be available through T.O.R.O.S. but may be added with the instructor's approval during Late Registration, Add/Drop.

Questions about enrollment restrictions and eligibility for specific classes should be directed to the department concerned.

Students who are not eligible for restricted courses may be able to obtain approval from the department in special circumstances. A signature of approval must be obtained from the appropriate department representative on a Restricted Registration Exception Form. The form, available from department offices, must be submitted, in-person, to the Admissions and Records Office, WH C290, where registration in the restricted course can be completed provided a seat is available. Note: You may place yourself on a waitlist if the requested course is full; however, if the course has a required co-requisite, it will be necessary to register in or waitlist both co-requisite sections or courses. You may not register for one and waitlist the other. The Restricted Registration Exception form is valid during touchtone/web registration periods only; during Late Registration, Add/Drop, the instructor's signature of approval on a Change of Program (Add/Drop) card is required.

Time conflicts - T.O.R.O.S. checks for time conflicts and will not allow registration in classes meeting at the same time. Students with permission from both instructors to enroll in classes with a time conflict, will need to file a *Petition for Approval to Register for Courses with a Time Conflict* form obtainable from the Admissions and Records Office and from the Records/Registration Office, and will need to be registered in-person during official registration periods only.

Check Course Availability - If you find that a desired course is full or cancelled, T.O.R.O.S. gives you the option to check for open sections of a course. Prepare a list of alternate courses and/or sections before attempting to register in anticipation that your first choice class/section is full or cancelled.

Full classes - If you attempt to register for a class that is already full, you will be given two options:

- i) to check for open sections of the same course
- ii) to place yourself on a waitlist for the requested section

In order to secure a seat in the class, it is recommended that you check for open sections first and register for an open section, if any. If no open sections exist, you may wish to place yourself on a waitlist for the full section of your choice. Please refer to page **K** for information and instructions on waitlisting.

Cancelled classes - See Check Course Availability. If you register for a course which is subsequently cancelled, you will receive written notification from the Office of Admissions and Records and should register for an alternate class or section as soon as possible.

Schedule adjustment/Schedule review - Remember, you may change or review your schedule any time during the Registration period. If you choose to exchange one class for another, add the new class before dropping the other class (unless you have reached the maximum enrollment limit). If you wish to drop a class without

adding another – do not delay – as a courtesy to another student trying to add the class. You may also review your schedule or drop classes at any time during Late Registration. See page **E** for dates and times.

Troubleshooting

- ☐ Can't access T.O.R.O.S. or toroWeb?

Check you are dialing the correct number (310) 243-2REG or check the website address: www.csudh.edu.

Are you using a true touchtone telephone? Not all push-button telephones are touchtone and some programmable telephones using the "#*" or "x*" keys in programming cause access problems. Try another phone. Students wanting to register while on campus may use the campus pay phones (*82) or the courtesy phones located throughout campus (x2734).

Unable to connect to the toroWeb site www.csudh.edu? Contact the helpdesk at (310) 243-3608.

- ☐ **Busy signal?**

All lines are busy – try again later.

- ☐ **Made a mistake?**

Do not hang up – wait for the recorded voice on T.O.R.O.S. to prompt you.

If you need assistance, please contact the helpline at (310) 243-3608.

- ☐ **Not able to register for a specific course?**

Check for footnotes in the course offerings section. The course may:

- be full. Select Option 4 (*check course availability* – page **L**), to listen to alternate open sections or place yourself on the waitlist;
- be a duplicate section of a course in which you are already registered;
- conflict with another course in which you are already registered;
- be restricted to certain majors, class levels or student levels;

- require screening in the department (CRN may not be printed);

- require one or more co-requisite sections.

Questions regarding enrollment restrictions should be directed to the department.

- ☐ **Lost your entries?**

If using T.O.R.O.S., you must make your entries permanent before hanging up; failure to do so will result in cancellation of your course requests.

If using toroWeb, submit the entries again, making sure to click on the "submit" button. If you continue to have problems, contact the help line.

- ☐ **Unable to get on a Waitlist?**

Check to make sure course is closed. Some nursing courses do not have waitlists available. All regular university courses have waitlists.

You may only waitlist for courses that are closed or that are open with existing waitlists.

You will not be allowed to get on a waitlist once registration is over.

NOTE: The deadline to get on a waitlist is May 28, 2004.

REGISTRATION HELPLINE

If you need assistance with registration via T.O.R.O.S. or toroWeb, please call the registration helpline at (310) 243-3608 during the following helpline service hours:

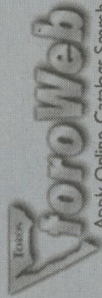
Monday - Thursday 8 a.m. - 6 p.m.

Friday 8 a.m. - 5 p.m.



Summer 2004 Registration via toroWeb - www.csudh.edu

Enter the CSUDH web address - www.csudh.edu. Click on:



Apply Online, Catalog Search for Classes,
Financial Aid Status, Student Account,
Schedule, Grades, Transcript, & More...

Under the "Secure Access" heading, click on "Login to toroWeb".

1. On the "User Login" page, enter your 9-digit student identification number in the "User ID" field, and your 6-digit PIN in the "PIN" field and click on "Login" (if your browser prompts you to save your password, we recommend against using this feature to protect the security of your PIN).
2. Re-enter your 6-digit PIN in the "Re-enter PIN" field and click on "Login".
3. Click on "Student Services".
4. Click on "Registration".
5. Click on "Register/Add/Drop". toroWeb will automatically bring up the "Select Term" page. Select the Summer 2004 term from the pull-down menu and click on "Submit Term".

6. The "Add/Drop Classes" page will appear. At the bottom of the page, enter your course requests in the grid under the "CRN" headings (as shown in the example below). After entering all your courses, click on "Submit Changes" to make your entries permanent.

No.	CRN	No.	CRN	No.	CRN	No.	CRN	No.	CRN
1.	20532	2.	21967	3.	21974	4.		5.	
6.		7.		8.		9.		10.	

[Submit Changes](#)

[Class Search](#)

[Reset](#)

If you have not already decided on your preferred schedule, you may search for available classes using the "Class Search" button. You will be given the option to register for each class found or to add the selections to your worksheet to be submitted all together.

7. You must click on "Submit Changes" to make your entries permanent. **Scroll down the page to check for "Registration Errors".**
8. If your desired course is closed, you will be given the option to waitlist the course. Select "Waitlist" from the drop-down box for each course you wish to waitlist and submit changes to make entry permanent.
9. To correct errors, you must make the necessary adjustments on the "Add Class" grid and click on "Submit Changes" again.
10. If you need immediate assistance with resolving registration errors or with toroWeb in general, click on the help button at the top of each page. If you need further help, and it is during office service hours, please contact the Registration Helpline.
11. Your schedule is not final until you have corrected all registration errors. **We advise you to print your final schedule.** Go to "File" in the top left hand corner of your screen, select and click on "Print" in the pull-down menu.

Unable to print? - Use the ToroTouch Kiosks on campus to obtain a print-out of your schedule.

Note: When you have completed registration, use the menu button at the top of the page to return to the main menu and select "Registration Fee Assessment". You can review your fees or view your fee account detail.

Registration Helpline (310) 243-3608, is available

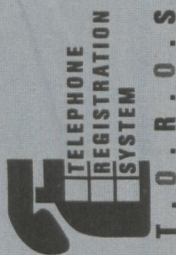
Monday - Thursday

8:00 a.m. - 6:00 p.m.

Friday

8:00 a.m. - 5:00 p.m.

Summer 2004 T.O.R.O.S. Instructions – (310) 243-2REG or (310) 516-4REG



Listen carefully; a recorded voice will prompt you after each entry.

1. Complete the Registration Worksheet on page F.
2. Call T.O.R.O.S. from a touchtone telephone.
3. Press **1** for *Registration Information*.
4. Press **1** to register, add or drop classes.
5. Enter your 9 digit Student ID Number (social security number).
6. Enter your 6 digit Personal Identification Number (PIN).
7. Press **1** to register or adjust your schedule, or press **2** to review your schedule.
8. Options if you entered **1** in step 7.
 - Press **1** to Register or Add.
 - Press **2** to Drop.
 - Press **3** to **Make Your Entries Permanent** - required for all registrations, adds, drops and waitlists.
 - Press **4** to Check Course Availability.
 - Press **5** to Review Your Schedule.
9. Enter the 5 digit course request numbers from your completed worksheet.

If the course is full:

Press **1** to Check for Open Sections, or
Press **2** to Waitlist.

10. When you have entered all course request numbers, press the ***** key followed by the key to return to step 8. Then, select option **3** to make your entries permanent. Do not hang up without completing this step; failure to do so will result in losing all your course entries.
 - ☐ To end a call at any time, press the ***** star key followed by the **9** key.
 - ☐ To return to the selections you heard at the beginning of the call, press the ***** star key followed by the **6** key.
 - ☐ To have a prompt or selection repeated, press the ***** star key followed by the **7** key.
 - ☐ For menu help, press the ***** star key, followed by the **4** key at any time.

IMPORTANT INFORMATION:

Registration fees may now be paid by telephone after you have registered for classes. Please see instructions on page L.

Waitlist Instructions

- ☐ Follow steps 1-7
- ☐ At step 8, press **1** to Register or Add
- ☐ Follow step 9

If the course is full, you will hear:

example: "English 110, section 2, course request number 12345 is closed. To check for open sections of this course, press **1**. A waiting list is open for this course; there are currently people on the waitlist. If you would like to be put on the waitlist, press **2** otherwise press **3**".

- ☐ Press **1** to check for open sections of the course and register for an alternate section, if possible, to maximize your enrolled units. If you decide to register for an alternate section, follow steps 9 and 10
- ☐ If there are no available alternate sections or if you choose not to register for one, press the ***** star key followed by the **#** pound key to go back to the previous menu. You are now back at step 8.

To waitlist your first choice section:

- ☐ At Step 8, press **1** to Register or Add.
- ☐ Follow Step 9.
- ☐ Press **2** to Waitlist.
- ☐ You will hear:

example: "When you make your entries permanent, you will be waitlisted for English 110, section 2, course request number 12345."

- ☐ Complete your registration and follow step 10. *Failure to make your entries permanent will result in not being added to the waitlist.*

NOTE:

After the third invalid entry or if there are system problems, you will be transferred to an operator for help. For additional assistance, call the Registration helpline – (310) 243-3608:

Monday - Thursday	8:00 a.m. - 6:00 p.m.
Friday	8:00 a.m. - 5:00 p.m.

Credit Card Payment Instructions

* Please note that the Torotouch Tone is being upgraded and some prompts may be subject to change.

T.O.R.O.S. (310) 516-4493

If you have completed registration, you may call the above listed number to access billing and credit card payment information.

1. Press **1** for Account Balance.

Select the term for which you would like billing information.

Enter your nine digit Student ID Number (social security number).

Enter your six digit Personal Identification Number (PIN).

2. Press **1** to review your balance. (See NOTE on this page)

3. Press **2** to pay by credit card.

Select the type of credit card you will use to pay.

Press **1** for Visa

Press **2** for Mastercard

Press **3** for Discover Card

4. Enter your credit card number.

Press **1** if the number repeated is correct.

Press **2** if the number is incorrect and reenter the credit card number.

5. Enter your credit card Expiration Date.

Press **1** if the expiration date repeated is correct.

Press **2** if the expiration date is incorrect and reenter the expiration date.

6. Select the amount you wish to pay.

Press **1** to pay the full amount you currently owe.

Press **2** if you choose to pay your registration fees using the C.S.U.D.H. Installment Payment Plan. (See instructions below). Enter the amount you wish to pay using the star (*) key as a decimal point.

Press **1** if the amount entered is repeated correctly.

Press **2** to enter a different amount.

The system will place you on hold while your credit card is authorized. The system will inform you that your credit card has been accepted and will instruct you to hold while your payment is applied to your account. If your credit card is denied, you may start over with a different credit card. (Note: You will need to contact your credit card issuer if you wish to find out why your card has been denied.)

* When the payment is applied to your account, the system will indicate the remaining amount due for the account, if any.

Press **9** to exit to the main menu.

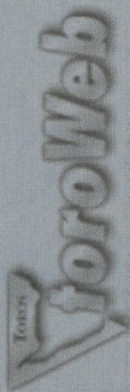
NOTES:

Your balance may not include all financial aid that may have been awarded to you. For further information regarding your financial aid, please call (310) 243-3647.

For additional assistance, call (310) 243-3812:

Monday - Thursday 8:00 a.m. - 6:00 p.m.

Friday 8:00 a.m. - 5:00 p.m.



Registration Worksheet

Use the grids below to plan your registration and avoid time conflicts.

First Choices

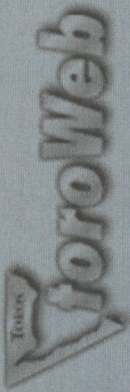
	Course Reference No.	Course	Sec	Units	Days and Times				
					M	T	W	Th	F
Example	12345	ENG 350	03	3	8:00-8:50		8:00-8:50		8:00-8:50
1									
2									
3									
4									
5									
6									
7									
8									

M

Alternate Choices

	Course Reference No.	Course	Sec	Units	Days and Times				
					M	T	W	Th	F
1									
2									
3									
4									
5									
6									
7									
8									

NOTE: Effective Summer 2004, there will be a limit on the number of units in which a student can enroll during the entire summer regardless of the number or length of summer sessions. The limits are: Undergraduate - 12 units; Graduate - 6 units, and Post baccalaureate (classified credential) - 16 units. These limits cannot be exceeded under any circumstances.



Registration Worksheet

Use the grids below to plan your registration and avoid time conflicts.

First Choices

	Course Reference No.	Course	Sec	Units	Days and Times					
					M	T	W	Th	F	Su
Example	12345	ENG 350	03	3	8:00-8:50		8:00-8:50		8:00-8:50	
1										
2										
3										
4										
5										
6										
7										
8										

Alternate Choices

	Course Reference No.	Course	Sec	Units	Days and Times					
					M	T	W	Th	F	Su
1										
2										
3										
4										
5										
6										
7										
8										

NOTE: Effective Summer 2004, there will be a limit on the number of units in which a student can enroll during the entire summer regardless of the number or length of summer sessions. The limits are: Undergraduate - 12 units; Graduate - 6 units, and Post baccalaureate (classified credential) - 16 units. These limits cannot be exceeded under any circumstances.

NOTES

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COURSE REF. NR.	DEPARTMENT NR. & SEC.	COURSE TITLE	UNITS	DAYS	HOURS	BLDG/RM	INSTRUCTOR	FOOTNOTES
TED 495 61		Select Topics In Ed: Intern Assessment Seminar PDS I (MS) Cohort PDS J (MS) Cohort Meets: 6/1-8/21/04 66th Street Elementary School	4.0	MTWS	TBA TBA	off campus	staff	11 12
TED 495 62		Select Topics In Ed: Intern Assessment Seminar Science/Math Cohort Meets: 6/1-8/21/04 52nd Street Elementary School	4.0	MWS	TBA TBA	off campus	staff	11 12
TED 495 63		Select Topics In Ed: Intern Assessment Seminar LATF (SS) Cohort Social Studies/English Cohort Meets: 6/1-8/21/04 R. Peary Middle School	4.0	MWS	TBA TBA	off campus	K Hamdan	11 12

ENGLISH

SESSION 1

30190	+ ENG	308	11	Crit Approach Child Lit	3.0	MW	12:30 - 4:20 pm	LCH A219	staff	40
30192	+ ENG	350	11	Advanced Composition	3.0	MW	8:00-11:50 am	LCH A219	staff	77 90

SESSION 2

30636	ENG	099	21	Basic Writing Workshop	3.0	MW	8:00-11:50 am	LCH A221	staff	15 73
30212	+ ENG	350	21	Advanced Composition	3.0	MW	# 5:00- 8:50 pm	LCH A227	staff	77 90

Graduate Education (See Education)

HEALTH SCIENCE

SESSION 1

30005	HEA	100	11	Health & Lifestyles	3.0	MW	8:00-11:50 am	WH A117	staff	25
30625	+ HEA	315	11	Interpers Skills Hea Com	3.0	TTH	# 6:00- 9:50 pm	SHC A145	E Wells	11 25

INTENSIVE/NON-STANDARD COURSES

30644	+ HEA	395	61	Spec Topics in Hlth Sciences Health Educators	2.0	SSU	9:30- 5:30 pm	WH A117	staff	41
				WTH - 6/2, 6/3; SSU - 6/5, 6/6; TWTH - 6/8 - 6/10			6:00- 9:30 pm	WH A117		
30645	+ HEA	395	62	Spec Topics in Hlth Sciences Health Educators	2.0	SSU	9:00- 6:00 pm	WH A117	staff	41
				MTWTH - 6/14 - 6/17, 6/21; SSU - 6/19, 6/20			6:00- 9:30 pm	WH A117		
30646	+ HEA	395	63	Spec Topics in Hlth Sciences Health Educators	2.0	SSU	9:00- 6:00 pm	WH A117	staff	41
				WTH - 6/23, 6/24; SSU - 6/26, 6/27; MTW - 6/28 - 6/30			6:00- 9:30 pm	WH A117		

HEALTH SCIENCES, DIVISION OF

SESSION 1

30393	HSC	201	11	Health Systems & Perspectives	3.0	MW	# 6:00- 9:50 pm	WH A118	staff	35
30394	+ HSC	492	11	Research Methods in Hlth Sci	3.0	MW	# 6:00- 9:50 pm	LCH A229	staff	30
	+ HSC	494S	11	Independent Study in Hlth Sci	3.0	TBA	TBA TBA	TBA TBA	staff	12

Footnote definitions can be found at the end of the course listing section.

+ Consult current *University Catalog* for course prerequisite(s).

COURSE REF. NR.	DEPARTMENT NR. & SEC.	COURSE TITLE	UNITS	DAYS	HOURS	BLDG/RM	INSTRUCTOR	FOOTNOTES
30624	+ HSC 508	11 Ethical Issues in HC Mgt <i>Meets: 6/1 - 7/10/04</i>	3.0	TTH	# 6:00 - 9:50 pm	WH A118	staff	21
30397	+ HSC 598S	11 Directed Research <i>Meets: 6/1 - 7/10/04</i>	1.0	TBA	TBA TBA	TBA TBA	staff	11
SESSION 2								
30623	+ HSC 507	21 Meas & Assess in HP Educ <i>Meets: 7/12 - 8/21/04</i>	3.0	TTH	# 6:00 - 9:50 pm	WH A118	staff	21
INTENSIVE/NON-STANDARD COURSES								
30436	+ HSC 495	61 Spec Topics in Hlth Sciences Qualitative Research <i>Meets: 7/12 - 8/21/04</i>	2.0	TTH	12:00 - 1:40 pm	WH A139	C Peyton	40

HISTORY

SESSION 1								
30318	HIS 341	11 California <i>Meets: 6/1 - 7/10/04</i>	3.0	TTH	# 6:00 - 9:50 pm	SBS D125	staff	30

HUMANITIES

SESSION 1								
30263	+ HUM 312	11 Key Movements Modernism <i>Meets: 6/1 - 7/10/04</i>	3.0	MW	12:30 - 4:20 pm	LCH A228	staff	19
SESSION 2								
30262	+ HUM 310	21 Key Concepts Power of Masks <i>Meets: 7/12 - 8/21/04</i>	3.0	TTH	# 6:00 - 9:50 pm	LCH A324	W DeLuca	19
30264	+ HUM 312	21 Key Movements Promise of the West <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	8:00 - 11:50 am	LCH A228	staff	19

LIBERAL STUDIES

SESSION 1								
30190	+ ENG 308	11 Crit Approach Child Lit <i>Meets: 6/1 - 7/10/04</i>	3.0	MW	12:30 - 4:20 pm	LCH A219	staff	
30192	+ ENG 350	11 Advanced Composition <i>Meets: 6/1 - 7/10/04</i>	3.0	MW	8:00 - 11:50 am	LCH A219	staff	77 90
30318	HIS 341	11 California <i>Meets: 6/1 - 7/10/04</i>	3.0	TTH	# 6:00 - 9:50 pm	SBS D125	staff	
30263	+ HUM 312	11 Key Movements Modernism <i>Meets: 6/1 - 7/10/04</i>	3.0	MW	12:30 - 4:20 pm	LCH A228	staff	19
30278	LBS 200	11 Intro to Liberal Studies <i>Meets: 6/1/04-7/10/04</i>	1.0	M	12:30 - 3:10 pm	SOE 1216	staff	11 52
30279	LBS 300	11 Service Learning <i>Meets 6/1/04-7/10/04</i>	1.0	W	12:30 - 3:10 pm	SOE 1216	staff	13 52
30281	LBS 360	11 Blended Math Methods <i>Meets: 6/1/04-7/10/04</i>	4.0	TTH	2:00 - 5:40 pm	SOE 1216	K Hamdan	11
30471	PED 425	12 Pe In The Elementary Sch <i>Meets: 6/1 - 7/10/04</i> Co-req: 30475 PED 425A 12	3.0	TWTH	8:00 - 10:30 am	SAC 1101	M Ernst	64
30475	PED 425A	12 Pe In The Elem. Sch Activity <i>Meets: 6/1 - 7/10/04</i> Co-req: 30471 PED 425 12	0.0	TBA	TBA TBA	TBA TBA	M Ernst	55 64 90
30243	+ PHY 300	11 Physical Science for Teachers <i>Meets: 6/1 - 7/10/04</i> Co-req: PHY 300L	4.0	MTWTH	# 4:00 - 5:40 pm	NSM C213	staff	11 64
30244	PHY 300L	11 Physical Science for Teachers <i>Meets: 6/1 - 7/10/04</i> Co-req: PHY 300	0.0	MT	# 5:45 - 10:00 pm	NSM C243	staff	11 64

COURSE REF. NR.	DEPARTMENT NR. & SEC.	COURSE TITLE	UNITS	DAYS	HOURS	BLDG/RM	INSTRUCTOR	FOOTNOTES
30245	PHY 300L 12	Physical Science for Teachers <i>Meets: 6/1 - 7/10/04</i> <i>Co-req: PHY 300</i>	0.0	WTH	# 5:45-10:00 pm	NSM C243	staff	11 64
30313	SBS 318 11	Cultural Pluralism: Education, Society & Language <i>Meets: 6/1 - 7/10/04</i>	3.0	TTH	# 6:00- 9:50 pm	SBS B110	D Bryan	19
SESSION 2								
30638	BIO 102 21	General Biology <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	8:00-11:50 am	NSM C213	R Giacocie	
30639	+ BIO 103L 21	General Biology Laboratory <i>Meets: 7/12 - 8/21/04</i>	1.0	MW	1:30- 4:00 pm	NSM B110	R Giacocie	
30212	+ ENG 350 21	Advanced Composition <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	# 5:00- 8:50 pm	LCH A227	staff	77 90
30262	+ HUM 310 21	Key Concepts Power of Masks <i>Meets: 7/12 - 8/21/04</i>	3.0	TTH	# 6:00- 9:50 pm	LCH A324	W DeLuca	19
30264	+ HUM 312 21	Key Movements Promise of the West <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	8:00-11:50 am	LCH A228	staff	19
30314	SBS 318 21	Cultural Pluralism: Psychohistory of the Holocaust <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	12:30- 4:20 pm	SBS B131	A Hass	19
30240	SMT 416 21	Earth Science For Teacher <i>Meets: 7/12 - 8/21/04</i> <i>Co-req: 30241 SMT 416L 21</i>	3.0	MW	# 4:00- 5:55 pm	NSM B234	A Sinha	19 64
30241	SMT 416L 21	Earth Sci For Teacher-Lab <i>Meets: 7/12 - 8/21/04</i> <i>Co-req: 30240 SMT 416 21</i>	0.0	MW	# 6:00- 7:40 pm	NSM B234	A Sinha	19 64
INTENSIVE/NON-STANDARD COURSES								
30282	+ LBS 400 60	Senior Seminar in Lib. Studie <i>Meets: 6/7/04-7/14/04</i>	3.0	MW	# 5:00- 8:50 pm	SOE 1216	L Inman	11 19 52
30238	+ SMT 310 61	Science And Technology <i>Meets: 6/1 - 6/21/04</i>	3.0	MTWTH	12:30- 4:20 pm	SBS F125	H Martinez	19
INTERNET COURSES								
30470	PED 425 40	Pe In The Elementary Sch <i>Meets: 6/1-7/10/04</i> <i>Mandatory 1st meeting required</i> <i>6/01 from 6:30-8:30 p.m. in WH C155</i> <i>Co-req: 30474 PED 425A 40</i>	3.0	TBA	TBA TBA	internet	C Casten	64
30474	PED 425A 40	Pe In The Elem. Sch Activity <i>Meets: 6/1 - 7/10/04</i> <i>Co-req: 30470 PED 425 40</i>	0.0	TBA	TBA TBA	internet	C Casten	55 64 90

Management (See Business Administration)

Marketing (See Business Administration)

MATHEMATICS

SESSION 1								
30637	+ MAT 009 11	Intermediate Algebra <i>Meets: 6/1 - 7/10/04</i>	3.0	MWTH	8:00-10:30 am	NSM C213	staff	15 52

NURSING (BSN)

30610	+ BSN 460 171	Nursing Research Utilization <i>Meets: 6/1-7/10/04</i>	3.0	TBA	TBA TBA	TBA TBA	S Melton	25 65 66 68
Fullerton: St. Jude Hospital and Rehab. Center, 101 E. Valencia Mesa Drive, Fullerton, 92635 - CALL (310) 243-3597 for room location.								
30489	+ BSN 380 70	Health Assessment <i>Meets: 6/3; 6/10; 6/17; 6/24;</i> <i>7/1; 7/8/04</i>	3.0	TH	# 5:00- 9:00 pm	TBA TBA	staff	25 65 66 68
30490	+ BSN 381L 70	Hlth Assess Skills Seminar <i>Weekend TBA</i>	1.0	TH	TBA TBA	TBA TBA	staff	25 52 65 66 68

Footnote definitions can be found at the end of the course listing section.
+ Consult current *University Catalog* for course prerequisite(s).

COURSE REF. NR.	DEPARTMENT NR. & SEC.	COURSE TITLE	UNITS	DAYS	HOURS	BLDG/RM	INSTRUCTOR	FOOTNOTES
Whittier: Presbyterian Intercommunity Hospital, 12401 E. Washington Blvd., Whittier, 90632 - CALL (310) 243-3597 for room location.								
30459	+ BSN 380 53	Health Assessment <i>Meets: 6/1; 6/08; 6/15; 6/22 6/29; 7/6/04</i>	3.0	T	# 5:00 - 9:00 pm	TBA TBA	staff	25 65 66 68
30460	+ BSN 381L 53	Hlth Assess Skills Seminar <i>Weekend TBA</i>	1.0	T	# 5:00 - 9:00 pm	TBA TBA	staff	25 52 65 66 68
TESTING COURSES								
30322	+ BSN 305 19	Human Diversity and Healthcare <i>Testing Option Only</i>	4.0	M	TBA TBA	TBA TBA	C Shea	25 65 66 68
30323	+ BSN 315 19	Life Cycle <i>Testing Option Only</i>	3.0	M	TBA TBA	TBA TBA	L Inouye	25
30324	+ BSN 345 19	Pathophysiology <i>Testing Option Only</i>	4.0	M	TBA TBA	TBA TBA	L Inouye	25 65 66 68
INTERNET COURSES								
30320	BSN 301 08	Tech. for the Information Age <i>Begins: 6/1 - 7/10/04</i>	1.0	TBA	TBA TBA	internet	W Whetstone	25 65 66 68
30321	BSN 301 18	Tech. for the Information Age <i>Begins: 7/10 - 8/21/04</i>	1.0	TBA	TBA TBA	internet	R Welch	25 65 66 68
30498	+ BSN 305 08	Human Diversity and Healthcare <i>Begins: 6/1 - 7/30/04</i>	4.0	TBA	TBA TBA	internet	staff	25 65 66 68
30325	+ BSN 310 08	Professional Nursing Horizons <i>Begins: 6/1 - 7/10/04</i>	2.0	TBA	TBA TBA	internet	S Roberts	25 65 66 68
30362	+ BSN 310 18	Professional Nursing Horizons <i>Begins: 7/12 - 8/21/04</i>	2.0	TBA	TBA TBA	internet	R Welch	25 65 66 68
30389	+ BSN 315 08	Life Cycle <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	T Christopherson	25
30326	+ BSN 340 08	Prof Collaboration Nrsng Pract <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	A Albright	25 65 66 68
30363	+ BSN 340 18	Prof Collaboration Nrsng Pract <i>Begins: 7/12 - 8/21/04</i>	3.0	TBA	TBA TBA	internet	P Harvard- Hinchberge	25 65 66 68
30390	+ BSN 345 08	Pathophysiology <i>Begins: 6/1 - 7/10/04</i>	4.0	TBA	TBA TBA	internet	S Roberts	25 65 66 68
30327	+ BSN 380 08	Health Assessment <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	G Goss	25 65 66 68
30329	+ BSN 380 18	Health Assessment <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	G Goss	25 65 66 68
30328	+ BSN 381L 08	Hlth Assess Skills Seminar <i>Weekend TBA</i>	1.0	TBA	TBA TBA	internet	C Chavez	25 52 65 66 68
30330	+ BSN 381L 18	Hlth Assess Skills Seminar <i>Weekend TBA</i>	1.0	TBA	TBA TBA	internet	C Chavez	25 52 65 66 68
30331	+ BSN 400 08	Health Promotion and Teaching <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	T Christopherson	25 65 66 68
30491	+ BSN 405 08	Statistics <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	staff	35
30593	+ BSN 405 18	Statistics <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	staff	35
30332	+ BSN 410 08	Community-Based Nursing I <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	staff	25 65 66 68
30333	+ BSN 411L 08	Home Health Role Performance <i>Begins: 6/1 - 8/21/04</i>	2.0	TBA	TBA TBA	internet	staff	25 52 65 66 68
30358	+ BSN 420 08	Community-Based Nursing II <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	W Whetstone	25 65 66 68
30359	+ BSN 421L 08	Public Health Role Performance <i>Begins: 6/1 - 8/21/04</i>	2.0	TBA	TBA TBA	internet	staff	25 52 65 66 68
30337	BSN 430 08	H/C Systems, Policy & Finance <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	K McClane	25 65 66 68
30595	BSN 430 18	H/C Systems, Policy & Finance <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	staff	25 65 66 68
30338	BSN 440 08	Professional Nursing Roles <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	S Melton	25 65 66 68
30339	+ BSN 450 08	Principles Ldsp/Mgt in Nursing <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	J Wegmann	25 65 66 68

COURSE REF. NR.	DEPARTMENT NR. & SEC.	COURSE TITLE	UNITS	DAYS	HOURS	BLDG/RM	INSTRUCTOR	FOOTNOTES
30340	+ BSN 451L 08	LDSP/MGMT NSG Role Performance <i>Begins: 6/1 - 8/21/04</i>	2.0	TBA	TBA TBA	internet	K McClane	25 52 65 66 68
30341	+ BSN 460 08	Nursing Research Utilization <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	S Melton	25 65 66 68

NURSING (MSN)

INTERNET COURSES								
30342	MSN 501 08	Nursing Informatics <i>Begins: 6/1 - 7/10/04</i>	1.0	TBA	TBA TBA	internet	K O'Connor	25 65 66 68
30364	MSN 501 18	Nursing Informatics <i>Begins: 7/12 - 8/21/04</i>	1.0	TBA	TBA TBA	internet	K McClane	25 65 66 68
30343	+ MSN 504 08	Advanced Nursing Roles <i>Begins: 6/1 - 7/10/04</i>	2.0	TBA	TBA TBA	internet	B Kennedy	25 65 66 68
30365	+ MSN 504 18	Advanced Nursing Roles <i>Begins: 7/12 - 8/21/04</i>	2.0	TBA	TBA TBA	internet	K O'Connor	25 65 66 68
30344	+ MSN 510 08	Theories for Adv Nursing Roles <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	C Bostick	25 65 66 68
30345	+ MSN 513 08	Healthcare Policy/Economics <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	B Kennedy	25 65 66 68
30346	+ MSN 514 08	Hlth Promotion & Disease Prev <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	J Wegmann	25 65 66 68
30366	+ MSN 514 18	Hlth Promotion & Disease Prev <i>Begins: 7/12 - 8/21/04</i>	3.0	TBA	TBA TBA	internet	P Harvard-Hinchberge	25 65 66 68
30348	+ MSN 526 08	Pharmacology <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	S Johnson	25 65 66 68
30391	+ MSN 527 08	Advance Health Assessment <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	L Goldman-Levine	25 65 66 68 90
30360	+ MSN 528 08	Advanced Pathophysiology <i>Begins: 6/1 - 7/10/04</i> <i>Co-req: MSN 528S</i>	3.0	TBA	TBA TBA	internet	L Goldman-Levine	25 64 65 66
30361	+ MSN 528S 08	Advanced Pathophysiology <i>Begins: 6/1 - 7/10/04</i> <i>Co-req: MSN 528</i>	0.0	TBA	TBA TBA	internet	L Goldman-Levine	64 65 66
30349	+ MSN 530 08	Rsrch Util in Adv Nursg Pract <i>Begins: 6/1 - 7/10/04</i>	3.0	TBA	TBA TBA	internet	A Albright	25 65 66 68
30350	+ MSN 535 08	Ethics in Adv Nursing Roles <i>Begins: 6/1 - 7/10/04</i>	2.0	TBA	TBA TBA	internet	K O'Connor	25 65 66 68

OCCUPATIONAL THERAPY

INTENSIVE/NON-STANDARD COURSES								
30400	+ OTR 317 61	Neuroanatomy & Physiology <i>Meets: 6/8 - 8/10/04</i> <i>Co-req: OTR 317L</i>	3.0	T	12:00- 3:00 pm	WH D176	staff	64
30403	+ OTR 317L 61	Neuroanatomy & Physiology Lab <i>Meets: 6/8 - 8/10/04</i> <i>Co-req: OTR 317</i>	0.0	T	3:30- 6:30 pm	WH D176	staff	64
30449	+ OTR 480 61	Field Work II Experience I <i>Meets: 6/7 - 8/14/04</i> <i>Co-req: OTR 480S</i>	4.0	TBA	TBA TBA	TBA TBA	staff	64
30542	+ OTR 480S 61	Field Work II Experience I <i>Meets: 6/7 - 8/14/04</i> <i>Co-req: OTR 480</i>	0.0	TBA	TBA TBA	TBA TBA	staff	64
30406	+ OTR 497S 61	Directed Study in OT Spirituality <i>Meets: 6/9 - 8/11/04</i>	1.0	W	2:00- 3:30 pm	EAC 400	L Adobo	
30430	+ OTR 497S 62	Directed Study in OT <i>Meets: 6/7 - 8/14/04</i>	3.0	TWF	TBA TBA	TBA TBA	staff	
30448	+ OTR 497S 63	Directed Study in OT Health Care of the Prof <i>Meets: 6/7 - 8/9/04</i>	2.0	M	2:00- 5:15 pm	EAC 400	staff	

COURSE REF. NR.	DEPARTMENT NR. & SEC.	COURSE TITLE	UNITS	DAYS	HOURS	BLDG/RM	INSTRUCTOR	FOOTNOTES
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PHYSICAL EDUCATION

Session 1

30471	PED	425	12	Pe In The Elementary Sch	3.0	TWTH	8:00-10:30 am	TBA TBA	M Ernst	64
				<i>Meets: 6/1 - 7/10/04</i>						
				<i>Co-req: 30475 PED 425A 12</i>						
30475	PED	425A	12	Pe In The Elem. Sch Activity	0.0	TBA	TBA TBA	TBA TBA	M Ernst	55 64 90
				<i>Meets: 6/1 - 07/10/04</i>						
				<i>Co-req: 30471 PED 425 12</i>						

INTERNET COURSES

30470	PED	425	40	Pe In The Elementary Sch	3.0	TBA	TBA TBA	internet	C Casten	64
				<i>Meets: 6/1 - 07/10/04</i>						
				<i>Mandatory 1st meeting required</i>						
				<i>6/1 from 6:30-8:30 p.m. in WH C155</i>						
				<i>Co-req: 30474 PED 425A 40</i>						
30474	PED	425A	40	Pe In The Elem. Sch Activity	0.0	TBA	TBA TBA	internet	C Casten	55 64 90
				<i>Meets: 6/1 - 07/10/04</i>						
				<i>Co-req: 30470 PED 425 40</i>						

PHYSICS

SESSION 1

30243	+ PHY	300	11	Physical Science for Teachers	4.0	MTWTH	# 4:00- 5:40 pm	NSM C213	staff	11 64
				<i>Meets: 6/1 - 7/10/04</i>						
				<i>Co-req: PHY 300L</i>						
30244	+ PHY	300L	11	Phys Sci for Teachers Lab	0.0	MT	# 5:45- 9:00 pm	NSM C243	staff	64
				<i>Meets: 6/1 - 7/10/04</i>						
				<i>Co-req: 30243 PHY 300 11</i>						
30245	+ PHY	300L	12	Phys Sci for Teachers Lab	0.0	WTH	# 5:45- 9:00 pm	NSM C243	staff	64
				<i>Meets: 6/1 - 7/10/04</i>						
				<i>Co-req: 30243 PHY 300 11</i>						

PUBLIC ADMINISTRATION

SESSION 2

30433	PUB	434	21	Administrative Planning	3.0	MW	# 6:00- 9:50 pm	SBS E104	F Smith	
				<i>Meets: 7/12 - 8/21/04</i>						

SCIENCE, MATHEMATICS AND TECHNOLOGY

SESSION 2

30240	SMT	416	21	Earth Science For Teacher	3.0	MW	# 4:00- 5:55 pm	NSM B234	A Sinha	19 64
				<i>Meets: 7/12 - 8/21/04</i>						
				<i>Co-req: 30241 SMT 416L 21</i>						
30241	SMT	416L	21	Earth Sci For Teacher-Lab	0.0	MW	# 6:00- 7:40 pm	NSM B234	A Sinha	19 64
				<i>Meets: 7/12 - 8/21/04</i>						
				<i>Co-req: 30240 SMT 416 21</i>						

INTENSIVE/NON-STANDARD COURSES

30238	+ SMT	310	61	Science And Technology	3.0	MTWTH	12:30- 4:20 pm	SBS F125	H Martinez	19 58
				<i>Meets: 6/1 - 6/21/04</i>						

COURSE REF. NR.	DEPARTMENT NR. & SEC.	COURSE TITLE	UNITS	DAYS	HOURS	BLDG/RM	INSTRUCTOR	FOOTNOTES
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SOCIAL & BEHAVIORAL SCIENCES

SESSION 1

30313	SBS	318	11	Cultural Pluralism: Education, Society & Language <i>Meets: 6/1 - 7/10/04</i>	3.0	TTH	# 6:00- 9:50 pm	SBS B110	D Bryan	19
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SESSION 2

30314	SBS	318	21	Cultural Pluralism: Psychohistory of the Holocaust <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	12:30- 4:20 pm	SBS B131	A Hass	19
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Teacher Education (See Education)

TRAVEL & TOURISM

SESSION 2

30416	+ MKT	350	21	Principles Of Marketing <i>Meets: 7/12 - 8/21/04</i>	3.0	MW	# 6:00- 9:50 pm	SBS B109	staff	
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Footnote Definitions

Program acceptance or specific class standing requirements

- 11 This section is restricted to students with designated majors. Students with other majors will not be allowed to register for the section via T.O.R.O.S.
- 12 Contact the department for the course reference number.
- 13 Section is not available for registration via T.O.R.O.S. Contact the department for registration instructions.
- 15 Must have departmental approval in order to drop or withdraw from the class.
- 19 Junior or Senior standing required
- 20 Senior standing required.
- 21 Graduate standing required.
- 23 This section is restricted to **Honors Program** students. Students interested in the Honors Program should contact Dr. Joyce Johnson, Coordinator in the Honors Program Office, SAC 2135 or call 243-3974.
- 24 This section is restricted to **PACE** students. Other students may enroll if space is available after PACE students are registered.

Students unable to register for restricted courses via T.O.R.O.S. may be able to obtain approval from the department in special circumstances. A signature of approval must be obtained from the appropriate department representative on a Restricted Registration Exception Form. The form, available from department offices, must be submitted in-person, to the Admissions and Records Office, WH C290 where registration in the restricted course can be completed provided a seat is available. The Restricted Registration Exception Form is valid during touchtone/web registration only; during Late Registration, Add/Drop, the instructor's signature of approval on a Change of Program (Add/Drop) card is required.

- 25 This section is restricted to **Nursing majors**. Contact the Division of Nursing for registration information, Student Services Center, 1-800-344-5484; or permission to enroll if a non-nursing major.

Additional class meeting time requirements

- 30 Additional class time required.
- 31 Includes required off-campus meeting or fieldwork for which students must make their own transportation arrangements.
- 32 Course includes an optional field trip for which there will be a transportation charge.
- 33 Students must be available three (3) hours per week between 8 a.m. and 2 p.m. to observe in schools. Students must make their own transportation arrangements.
- 35 Class begin date does not coincide with Fall/Spring term begin date. Course must be added by change of program and add/drop deadline.

Fulfills requirements

- 41 Meets state requirement in American History.
- 42 Meets state requirement for U.S. Constitution and California Government.
- 43 Meets state requirement for State and Local Government.

Special course conditions, restrictions or requirements

- 50 Course meets in the gymnasium for the first class meeting.
- 51 This section meets at an off-campus site for PACE students.
- 52 This course is offered **credit/no credit grading only**.
- 54 Course is conducted in English.
- 55 Health requirement: students enrolling in Physical Education

courses assume the responsibility for satisfactory health status appropriate for class activity.

- 56 Lab coat required.
- 57 Students enrolling in Chemistry 110 must take the General Chemistry Placement Examination given on the first day of class.
- 58 Class beginning and/or ending dates does not coincide with Fall/Spring term beginning and/or ending dates.
- 60 This course meets the CTC computer requirement *only* for students who have completed the student teaching/intern program at CSU Dominguez Hills. All others must take GED 535.
- 61 Intensive Learning Experience (ILE) section: ELM score must be between 100 and 350 (inclusive).
- 62 Courses numbered 001-099 do not count for degree credit.
- 63 Crosslisted section: more than one section is taught in the same room at the same time. (Students should register in only one of the sections crosslisted.)
- 64 Co-requisite Course: courses with this footnote require enrollment in both the lecture section and associated activity, lab, production or supervision portion of the course or, in some cases, enrollment in another course. Co-reqs are listed below the course information in italics. If the co-requisite CRN is listed, you must register for that specific CRN. If only the department and course number is listed, you may register for any section of the co-requisite course for which you are eligible. Refer to the course description in the current *University Catalog*.

Special Division of Nursing requirements

- 65** Class beginning and ending dates may not coincide with regular term beginning and ending dates. See website at www.csudh.edu/soh/don/ for dates or phone (800) 344-5484 - option #1 for information.
- 66** Class add and drop deadlines may not coincide with regular term add and drop deadlines. See website at www.csudh.edu/soh/don/ for deadlines or phone (800) 344-5484 - option 1.
- 67** This is a Nursing Role Performance course and requires proof of malpractice insurance, blood-borne pathogen training, immunizations, and a TB test. Go to www.csudh.edu/soh/don/ and click on **Clinical Handbook** for further information about role performance requirements.
- 68** For room locations call (310) 243-3597 or check online at www.csudh.edu/soh/don/ one week prior to the beginning of this class.

Special English department requirements

- 71** Students must have taken the CSU English Placement Test. Students with EPT scores designated by the CSU Chancellor's Office as indicating eligibility in an Intensive Learning Experience Program (ILE) must enroll in ENG 088.
- 72** Special section for students in the Intensive Learning Experience Program (ILE). EPT scores must be between 120 and 141 inclusive.
- 73** Students must have taken the CSU English Placement Test (EPT).
- 74** All students must meet the following prerequisites: English 110 and 111 or their equivalents; passing score on the GWE, (competency in writing requirement); or English 350 or other courses listed in the *University Catalog*.
- 75** Prerequisite: All students must have taken the CSU English Placement Test (EPT) before they can enroll in English 110. In addition, students must score a T-151 or above on the EPT, meet one of the exceptions, or have successfully completed ENG 088 and/or 099.
- 76** Prerequisite: completion of ENG 110 or equivalent, Written verification (letter of notification, grade slip, transcript, evaluation form) must be presented to the instructor at the first class meeting.
- 77** Lower division composition requirement must be completed. Written verification (grade slip, transcript) must be presented to the instructor at the first class meeting.
- 78** Prerequisite: Completion of ENG 111 or equivalent.

Special Teacher Education department requirements

- 80** Advanced registration available only for interns.
- 81** BCLAD students only.

Additional course fee requirements

- 90** Students enrolled in this course are required to pay a course fee. Please refer to the list below for all courses and their specific fees.
- 99** A lab fee is associated with Orthotics and Prosthetics courses. For specific charges, please contact the program office at (310) 243-2700.

Course Fees

ART 150A, ART 190A, ART 361A, ART 389A, ART 392A, ART 463A,	\$10.00
ART 342A, ART 343A, ART 344A, ART 345A, ART 346A, ART 445A	
ART 446A, ART 447A, ART 448A, ...	\$25.00
CHE 230L	\$8.00
CHE 301, CHE 303, CHE 313L	\$36.00
CHE 311L	\$17.00
CHE 317L, CHE 451L	\$18.00
CHE 456L	\$22.00
CIS 475, CIS 477	\$95.00
CLS 306L	\$22.00
ENG 350, IDS 398	\$4.00
HEA 317	\$102.00
MSN 527	\$68.00
MSN 557	\$76.00
OTR 205	\$53.00
OTR 314	\$16.00
OTR 414	\$104.00
OTR 482	\$32.00
PED 116A, PED 118A, PED 130A, PED 132A, PED 141A, PED 142A, PED 150A, PED 152A, PED 156A, PED 158A, PED 162A, PED 164A PED 170A, PED 218, PED 300, PED 301L, PED 303L, PED 360L, PED 361L, PED 425A, PED 460, PED 461L, REC 260A	\$5.00
PSY 566, PSY 567	\$38.00

NOTE: Any changes in fees or new fees indicated within this Class Schedule or which occur subsequent to the printing of this publication are subject to the policies and procedures as stated in Executive Order #740.

Tentative Course Offerings – Fall 2004

Academic Program		CRS Prefix / CRS Number																			
Accounting	ACC	230	231	330	331	333	336	337	430	431	433	435	595								
Africana Studies	AFS	200	201	395	495	595															
Anthropology	ANT	100	102	310	312	330	333	335	351	388	389										
Applied Studies	APS	TBA - Please contact department for courses.																			
Art	ART	100	101	110	150	170	171	179	190	301	323	342	344	345	361	373	380	384	447	463	474
		490	493																		
Asian-Pacific Studies	APP	101	301	321	395																
Behavioral Science	BEH	490	504	505	507	508	522	525	535	538	541	545	550	563	569	595					
Biology	BIO	102	103	120	122	195	230	250	251	254	312	314	320	324	340	342	360	374	380	386	426
		490	491	501	502	590															
Business	BUS	300	445																		
College of Arts & Sciences	CAS	101	395																		
Chemistry	CHE	102	108	110	112	230	310	311	320	431	450										
Chicano/Chicana Studies	CHS	100	205	300	460	480	490	495													
Clinical Science	CLS	301	302	307	430	431	442	443	450	451	452	460	501	502	590	594	596	599			
Communications	COM	100	130	250	300	302	342	355	358	365	366	379	384	386	400	467	490				
Computer Information Systems	CIS	270	272	275	370	371	372	471	473	474	476	477	494	496	502	594					
Computer Science	CSC	101	111	121	123	195	221	251	301	311	321	331	341	451	461	481	495				
Dance	DAN	120	130	200	210	220	300	310	320	330	335	410	420	430	440	495					
Digital Media Arts	DMA	300	310	320	323	327	330	335	336	346	431										
Earth Sciences (Geology)	EAR	100	101	200	201	358	386	464	490												
Economics	ECO	200	210	211	310	315	327	350	351												
Education, Graduate	CUR	510	513	515	516	517	519	555													
	EAD	506	514	570	571	572	573	574	578	593											
	MUL	520	521	525	590																
	GED	500	501	503	505	508	594	599	595												
	PPS	505	508	510	512	515	520	525	530	535	540	545	550	554	555	556	559	562	564	570	571
		572	575	585																	
	SPE	460	523	524	527	528	529	543	545	546	551	552	553	554	555	556	558	560	561	562	563
		564	565	566	567	568	569														
	TBE	518	520	530	540	550	560	570													
Education, Teacher	TED	304	305	400	402	403	404	405	406	407	408	410	411	412	415	416	420	434	435	436	437S
		444	445	446	454	455	456	457	460	465	467	468	469	490	494	495					
English	ENG	088	099	110	111	302	303	305	307	308	310	311	314	315	317	325	326	327	340	341	344
		347	350	351	352	414	420	435	457	467	485	487	490	492	501	514	530	540	545	546	549
		552	570	576	577	582	584	585	586	592											
Finance	FIN	360	375	382	425	468	481	484	488	500	502	503	595								
Foreign Languages	FLG	294	494																		
French	FRE	110	111	452																	
Geography	GEO	100	200	305	350	360	416														
Health Science	HEA	100	250	280	281	287	300	312	314	315	318	326	344	354	372	374	380	381	382	385	387
		401	403	421	422	466	472	474	480	481	487	488	490	493	499						
Health Sciences (Division of)	HSC	201	308	492	494	495	501	502	505	511	594	595	598	599							
History	HIS	100	101	120	121	300	301	304	305	311	315	332	333	341	342	345	348	360	368	376	380
		395	490																		

Department		CRS Prefix / CRS Number																			
Human Services	HUS	300	400																		
Humanities	HUM	200	310	312	314	500	520	522													
Interdisciplinary Studies	IDS	320	326	330	336	350	397	398	492	493	494										
Japanese	JPN	110																			
Labor Studies	LBR	411																			
Law	LAW	240	340																		
Liberal Studies	LBS	010	020	030	200	300	360	400	401												
Management	MGT	310	312	313	316	412	416	418	490	495	500	590	595								
Marketing	MKT	350	352	353	355	358	450	454	459	500	503	595									
Marital and Family Therapy	MFT	570	574	576	586	596															
Mathematics	MAT	003	009	095	105	107	131	141	143	153	171	191	193	207	211	271	281	311	321	331	333
		361	367	401	443	595															
Music	MUS	100	101	109	111	120	121	171	172	173	176	177	180	200	209	211	220	221	271	272	273
		276	277	280	300	309	311	315	320	321	331	340	371	372	373	376	377	380	386	400	430
		431	435	436	438	439	440	445	470	471	472	473	476	477	480	481	494	495	496	499	580
		593	594																		
Nursing (undergraduate)	BSN	301	305	310	315	325	335	345	380	400	405	410	420	426	430	436	440	446	450	456	460
		494	495																		
Nursing (graduate)	MSN	501	504	510	513	514	522	523	525	526	527	530	535	536	537	551	552	553	554	555	556
		557	561	562	563	564	566	567	571	572	573	574	576	577	591	592	594	595			
Occupational Therapy	OTR	101	205	206	301	314	317	319	414	422	430	432	461	482							
Philosophy	PHI	101	102	120	300	301	304	306	371	379	383										
Physical Education	PED	113	116	118	130	141	142	156	158	162	170	171	190	191	218	223	233	235	301	302	304
		320	360	362	363	376	425	426	447	449	461	463	494	495	496						
Physics	PHY	100	120	130	132	134	300	310	460	595											
Political Science	POL	100	101	251	310	312	314	315	320	323	334	335	338	343	350	354	360	371			
Psychology	PSY	101	110	230	235	236	305	314	331	340	342	350	352	363	367	368	372	383	396	413	414
		415	416	464	490	496	497	520	535	563	566	570	571	590	592						
Public Administration	PUB	300	301	302	303	304	305	324	340	342	371	423	426	444	445	490	494	495	496	500	501
		502	504	506	508	510	512	592	594	595	596	600									
Quality Assurance	QAS	510	516	518	521																
Quantitative Methods	QMS	321	322																		
Recreation & Leisure Studies	REC	100	124	220	225	331	334	335	425	438	448	493	494	496							
Science, Mathematics & Tech	SMT	310	312	314	416																
Social & Behavioral Sciences	SBS	318																			
Sociology	SOC	101	102	220	302	305	306	311	315	316	320	322	328	331	340	355	363	364	367	368	369
		370	381	395	502	511	518	555	560	563	568	595	596								
Spanish	SPA	100	110	111	151	220	221	280	302	305	311	314	330	341	351	435	453	454	490		
Theatre Arts	THE	100	120	160	320	329	337	339	346	353	355	490	495								
University Courses	UNV	289																			
Women's Studies	WMS	495																			

Special Sessions Programs

The Special Sessions area within the Division of Extended Education offers a wide variety of individual courses for university credit to matriculating as well as non-matriculating students during the three week winter session, and during the fall and spring semesters. Special Session programs are uniquely designed to accommodate the needs of a given population. In some cases, the completion of a program may culminate in a bachelor's or master's degree while in others it may result in a certificate or credential. Because Special Sessions courses are self-supporting, tuition is charged. The following list reflects the current Special Sessions programs and the contact person for each.

COLLEGE OF ARTS AND SCIENCES:

Applied Studies

Bachelor of Arts Degree

Contact: David Heifetz
(310) 243-3649

Humanities External Degree

Master of Arts Degree

This degree is offered on a guided study basis through correspondence.

Contact: Lori Edwards
Program Assistant
(310) 243-3743

Interdisciplinary Studies

Bachelor of Arts Degree

Contact: David Heifetz
(310) 243-3649

Negotiation and

Conflict Management

Master of Arts Degree, Behavioral Science

Contact: A. Marco Turk
(310) 243-2295

Program

Assistant: Penny Putz
(310) 243-2162

Quality Assurance

Master of Science Degree

Bachelor of Science Degree

Bachelor of Science with an option in Measurement Science

These degree programs are offered in several formats: on campus, at corporate sites and on the Internet.

Contact: William Trappen
(310) 243-3880

Program

Assistant: Rodger Hamrick
(310) 243-3880

SCHOOL OF EDUCATION:

Assistive Technology Specialist Certificate

Contact: Paul Richard
(714) 966-4140
Larry Belkin
(714) 966-4130

Community College Teaching Certificate

Contact: Special Sessions
Administrative Office
(310) 243-2781

Designated Subject-Adult Education Credential

Contact: Ted Johnson, Coordinator
Adult Education Office
(310) 243-3972

SCHOOL OF HEALTH:

Nursing

Bachelor of Science Degree

Master of Science Degree

These programs are available via web-based courses.

Contact: The School of Health
Student Services Center
(800) 344-5484

Humanities External Degree Courses for the Division of Nursing

HUX 346 Alienation Estrangement and Subcultures

Contact: Extended Education
(310) 243-3741

Orthotics and Prosthetics Certificates

Contact: Scott Hornbeak
OSSUR Education Center
(949) 643-5337
On campus
(310) 243-2700

SCHOOL OF BUSINESS AND PUBLIC ADMINISTRATION:

Business Administration MBA ONLINE

This degree program offers all courses required for the MBA via the Internet at mbaonline.csudh.edu

Contact: Cathi Nicholson
(310) 243-2714

Public Administration MPA ONLINE

This degree program offers all courses required for the MPA via the Internet at mpaonline.csudh.edu

Contact: Malaika Horne
(310) 243-3917

Mediated Instruction and Distance Learning

TV Classes

TV classes are taught in one of the two specially designed TV studios and broadcast over local television systems. All DHTV classes are broadcast live. Students can use a toll free number to call in and speak with the instructor during the broadcast.

All of the classes broadcast by CSU Dominguez Hills can be seen on local cable television systems in Torrance, Hawthorne, Gardena, El Segundo and Lawndale.

Some DHTV programming can be seen on LA 36 (Channel 36) in the City of Los Angeles, the citywide educational TV network and on the community college satellite network.

All TV classes are simulcast on the Internet. Students can communicate with the instructor by email during class. Students should go to the distance learning website at <http://dominguezonline.csudh.edu> for program and technical information.

Videoconferencing Classes

Videoconferencing classes are taught in the videoconferencing classroom. A two-way audio and video connection is made between the videoconferencing classroom and videoconferencing classrooms at various community colleges. Students can attend class on campus or at one of the off-campus videoconferencing classrooms. Videoconferencing classes cannot be seen on local television. Students must go to a site that is participating in the program.

Internet Classes

An Internet class is taught entirely over the Internet. Students will receive all of their information, communicate with the instructor and other students and complete all of their assignments on-line. In addition to basic computer skills, students need the use of a computer, an email account and access to the Internet. It is possible for students to do all of the work for an Internet class in one of the on-campus computer labs. Students who want to work at home will need an internet provider.

Internet courses may be entirely asynchronous, i.e. composed of webpages that can be accessed by the student from anyplace at anytime. Students can find the websites for their courses by going to <http://toro.csudh.edu>.

In the Spring of 1999, Dominguez Hills began broadcasting live, synchronous classes on the Internet. All students enrolled in these synchronous Internet courses must be at a computer at the same time so they can log on to a common website and participate in the live, interactive WEBCAST.

Students should refer to the distance learning website at <http://dominguezonline.csudh.edu> for technical requirements.

Nursing students should check website www.csudh.edu/soh.don/ or phone (800) 344-5484 - option #1 for requirements and additional technical equipment and skills necessary for online nursing courses.

University Police

California State University, Dominguez Hills' annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus, on public property immediately adjacent to and accessible from the campus, and within The City of Carson. The report also includes institutional policies concerning campus security such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault and other matters. You can obtain a copy of this report by contacting the University Police or by accessing the following website at www.csudh.edu/dhpd/dhpd.htm.

The Department is located on campus at:

**Welch Hall (WH) 100
1000 East Victoria Street
Carson, CA 90747
(310) 243-3639**

The Student Housing Sub-station is located at:

**Apartment F4
(310) 217-6960**

The University Police Department provides Police services to CSU Dominguez Hills.

It includes University Police and Parking Services that provide 24 hour-a-day patrol and protection of university property, buildings, parking lots and student housing. All laws and codes of the state are enforced on the campus, including regulations the University establishes to administer the campus community.

Officers are responsible for reporting and investigating crimes, issuing traffic citations and responding to medical emergencies, traffic accidents and fire emergencies, as well as other incidents that require police assistance. Univer-

sity police officers are vested with full law enforcement powers and responsibilities, identical to the local police or sheriff departments in your home community. Officers meet training requirements mandated by the California Commission on Peace Officers Standards and Training as well as training designed to meet the needs of the university community. As state police officers their police authority extends throughout the entire state, including concurrent jurisdiction with the Los Angeles County Sheriff Department on the adjacent streets and community.

The Department prepares and submits a monthly Uniform Crime Report to the California Department of Justice. The Department also enters reported stolen vehicles and property with serial numbers into the National Crime Information Center, allowing for recovery throughout the United States.

As an active member of the Criminal Justice System, the University Police interacts and cooperates with other law enforcement agencies. Cases are filed with the Los Angeles County District Attorney. Information may also be given to the Office of the Vice President for Student Affairs for appropriate action involving students.

The Department works closely with the Student Housing Office in an effort to educate the residents in crime awareness and crime prevention. It established a police sub-station (COPS) in apartment F4 in Student Housing to facilitate a community based policing program in housing.

All emergency calls continue to be routed to the main station in WH 100 on campus and all officers continue to be dispatched out of the main station.

Crime Prevention Programs

The Department has established programs that raise the level of safety awareness of the campus community. These programs include:

- ☐ Student Orientation Program
- ☐ Resident Advisors Training Program
- ☐ Student Escort Service
- ☐ Sexual Assault Prevention
- ☐ Personal Safety Awareness
- ☐ DUI and Drug Abuse
- ☐ Theft Prevention
- ☐ Operation ID Engraving
- ☐ Building, Area and Parking Lot Lighting Surveys
- ☐ 9-1-1 Capability from all University phones
- ☐ Emergency Telephones at various campus locations
- ☐ Closed Circuit Television Surveillance - Parking Lot 4
- ☐ Emergency Preparedness Committee
- ☐ Electronic Alarm Systems

The Student Escort Service provides escort service during the hours of 6 - 11 p.m. for students, faculty and staff who walk alone to their cars.

To request an evening escort

From pay phones & student housing phones (310) 243-3639
From campus phones 3639

Most campus buildings and facilities are accessible to members of the campus community, guests and visitors Monday through Saturday until 10 p.m. and as certain special events dictate.

Motor vehicle lots, pedestrian walkways and building exteriors are well lighted.

Shrubbery, trees and other vegetation on campus are trimmed and maintained on a regular basis with special attention given to walkways. Physical Plant conducts a facility audit of the entire campus on an annual basis.

Campus Crime Statistics

Crime	1999	2000	2001
Homicide	0	0	0
*Sex Offenses – Forcible	1	2	0
*Sex Offenses – Non-Forcible	0	0	0
Sex Crimes – Misdemeanors	0	1	2
Robbery	1	3	1
Assault (Aggravated)	1	1	0
Assault (Simple)	0	3	2
‡ Burglary	75	26	27
Vehicle Theft	8	6	10
Theft (Larceny)	102	55	59
Liquor Violations (Liquor Laws, Drunkenness)	6	4	2
Drunk Driving Violations	7	5	4
Drug Violations	9	3	1
Weapons Violations	0	5	0
Vandalism	46	24	29
Hate Incidents/Crime	0	0	0

* Beginning 8/1/92 "Rape" category was replaced by "Sex offenses – Forcible or Non-Forcible."

‡ Burglary category includes: vehicle, building and residential

Parking Services

Parking Services is responsible for enforcement of parking regulations, guest parking and the information booth. The parking officers patrol the campus ensuring safe and legal use of our parking areas. Parking provides escort service for our students, faculty and staff. For more information please contact us in SCC A122 or phone (310) 243 -3725, or ext. 3725 from campus phones.

Office Hours:

Monday - Friday 8:00 am - 5:00 pm

Emergency Telephone Numbers

POLICE

24-Hour EMERGENCY

From pay phones & student housing phones 9-1-1

From campus phones 911 or 3333

24-Hour Non-Emergency

From pay phones & student housing phones (310) 243-3639

From campus phones 3639

TO REPORT AN EMERGENCY

- ☐ Give your name, telephone number and location.
- ☐ Give clear and accurate information.
- ☐ Be prepared to supply suspect and vehicle description, and direction of travel.
- ☐ DON'T HANG UP! Follow the instructions of the dispatcher.

Emergency Telephone Boxes

- ☐ Look for the bright red poles with blue lights located in parking lots and on campus. Press button; automatic connection to campus police. Emergency phones are also available in campus elevators.

Emergency Broadcast Information

- ☐ To access a prerecorded message regarding campus status in the event of an emergency, please contact the Emergency Broadcast Information line at toll-free number (866) 747-8827.
- ☐ For radio broadcasts regarding campus status in the event of an emergency, please tune to one of the following radio stations:

STATION	FREQUENCY
KFI	C40 KH
KFWB	980 KH
KNX	1070 KH
KROQ	1500 KH
KGER	1390 KH
KWKW	1300 KH
KEZY	1190 KH
KWIZ	1480 KH
KNOW	1600 KH

University Policies

Academic Integrity: Its Place in the University Community

THE UNIVERSITY COMMUNITY

A university is a community of learners bonded together by the search for knowledge; the pursuit of personal, social, cultural, physical, and intellectual development; and the desire for the liberating effects of an advanced education. California State University, Dominguez Hills (CSUDH) has a culture—the academic culture—shared with other universities and colleges across the nation. Integral to that culture is a set of values such as academic freedom, dedication to teaching and learning, diversity, civility toward others, and academic integrity.

ACADEMIC INTEGRITY

Academic integrity is of central importance in the university community and involves committed allegiance to the values, the principles, and the code of behavior held to be central in that community. Integrity concerns honesty and implies being truthful, fair, and free from lies, fraud, and deceit.

The core of a university's integrity is its scholastic honesty. Honesty is valued across all cultures and is a fundamental value in the academic culture. There are, however, cultural differences with regard to the ownership of ideas and the importance of individual efforts. Nonetheless, the university expects all students and other campus members to document the intellectual contributions of others and to ensure that the work they submit is their own.

Education provides students with the resources to master content, learn skills, and develop processes to maximize self potential and the potential of others. Students must demonstrate mastery of each step of learning by tangible products such as test performance, papers, and presentations. This process enables the student and the instructor to assess the student's readiness for the next steps and gives the student the confidence to undertake future steps. Students who cheat may not have mastered the neces-

sary steps nor gained the necessary knowledge; they miss the opportunity to gain an accurate picture of what they know and what they do not know.

Cheating harms others and the institution in addition to limiting one's own potential. Other students are rightfully angry when dishonest students use inappropriate methods to get grades for which honest students work hard. The fairness of the grading process is compromised when a student falsely obtains a grade. Academic dishonesty may result in loss of confidence in the system and devaluation of the quality of the university degree.

THE NATURE OF ACADEMIC DISHONESTY

A standard definition of academic dishonesty has been provided by Kibler, Nuss, Paterson, and Pavela (1988):

Academic dishonesty usually refers to forms of cheating and plagiarism which result in students giving or receiving unauthorized assistance in an academic exercise or receiving credit for work which is not their own.

They further define the following specific forms of academic dishonesty:

Cheating—intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise. The term academic exercise includes all forms of work submitted for credit or hours.

Cheating also includes: unauthorized multiple submissions, altering or interfering with grading, lying to improve a grade, altering graded work, unauthorized removal of tests from classroom or office, and forging signatures on academic documents.

Fabrication—intentional and unauthorized falsification or invention of any information or citation in an academic exercise.

Facilitating academic dishonesty—intentionally or knowingly helping or attempting to help another to violate a provision of the institutional code of academic integrity.

Plagiarism—the deliberate adoption or reproduction of ideas or words or statements of another person as one's own without acknowledgment.

At the heart of any university are its efforts to encourage critical reading skills, effective communication and, above all, intellectual honesty among its students. Thus, all academic work submitted by a student as his or her own should be in his or her own unique style, words and form. When a student submits work that purports to be his/her original work, but actually is not, the student has committed plagiarism.

Plagiarism is considered a gross violation of the University's academic and disciplinary standards. Plagiarism includes the following: copying of one person's work by another and claiming it as his or her own, false presentation of one's self as the author or creator of a work, falsely taking credit for another person's unique method of treatment or expression, falsely representing one's self as the source of ideas or expression, or the presentation of someone else's language, ideas or works without giving that person due credit. It is not limited to written works. For example, one could plagiarize music compositions, photographs, works of art, choreography, computer programs or any other unique creative effort.

Further information about the various forms of academic dishonesty can be obtained from the office of any Instructional Dean or the Student Development office. Individual departments and faculty may also provide specific examples.

Students can also contact the Student Development Office to arrange to complete the MITT (Multi Media Integrity Teaching Tool), an interactive software program which teaches students about academic integrity.

WHO HAS THE RESPONSIBILITY FOR PROMOTING ACADEMIC INTEGRITY AND PREVENTING ACADEMIC DISHONESTY?

Faculty Responsibility

The faculty as representatives of the institution have the opportunity to encourage academic integrity and the responsibility to discourage and curtail academic fraud. At CSUDH, incidents should be reported to the Office of the Vice President of Student Affairs. Unless incidents are reported to a central location, repeated violations may go undetected as they occur in separate departments or with different faculty. The Vice President of Student Affairs will notify the student if a report is received.

Student Responsibility

Students are responsible for the integrity of their actions and must be willing to accept consequences for these actions. Students have the responsibility to be familiar with the University policies and to seek clarification with faculty if they are unclear about expectations for any assignment. Students are also encouraged to report academic dishonesty. In the sense that a university is a community, students should understand their own role in the creation of the kind of environment that encourages honesty and discourages academic fraud. Students need not tolerate any action on the part of another that diminishes their own integrity or that of the university.

OPTIONS FOR ADDRESSING ACADEMIC DISHONESTY

When a faculty member detects dishonesty, he or she will address it. If appropriate, the faculty member will first confront the student and seek an "in-office" resolution. Remember the charge is an allegation that should be examined under due process.

If the faculty member is convinced that dishonesty has occurred, she or he will use one or more of the following options:

- a. Adjust the evaluation of the student's work, i.e., nullify the effort or a portion of it. This action may be taken as part of a decision regarding assignment of a grade. The faculty member is not required to formally report the incident through the campus disciplinary process but is strongly encouraged to do so.

- b. Refer the matter to the Vice President for Student Affairs for an investigation as part of the Student Disciplinary Procedures. These procedures call for due process, a hearing or the opportunity to waive a hearing and accept a sanction without admitting guilt. (An "F" grade supported by a decision in a disciplinary case may not be the subject of a grade appeal and may not be repeated and canceled.)
- c. Use both "a" and "b" above.

THE CALIFORNIA STATE UNIVERSITY DISCIPLINARY PROCEDURES

Student enrollment is a voluntary entrance into the academic community of learners. By such entrance, the student voluntarily assumes, and is expected to assume, obligations of performance and behavior that are imposed by the university relevant to its lawful missions, processes, and functions. The University reserves the right to discipline students in order to secure compliance with these obligations.

Students who engage in dishonest behavior are charged with violating Title 5, California Administrative Code, Section 41301, under the Student Disciplinary Procedures for the California State University established by Executive Order #628 by the Chancellor. A copy of these procedures may be obtained from the Offices of the Vice President for Student Affairs or Student Development.

Academic Petition for Exception

Students may petition for exception to certain university academic regulations when unusual circumstances exist. It should be noted, however, that academic regulations contained in Title 5, *California Administrative Code*, cannot be waived by petition.

Before filing a petition, students must first speak with the designated representatives in the School or College associated with their request. Only in cases where no alternate means of resolution is available should a student then file a petition. To do so, a fee must be paid. Requests must be stated clearly and accompanied by supporting documentation. Students are notified of decisions by U.S. Mail at the address on file with the University.

Attendance at First Class Meeting Policy

PM 94-06

It is the responsibility of the student to make certain that his/her drop has been officially recorded. Continued absence from the class may yield a grade of "WU". Students should not assume that a faculty member has dropped them from the class. Refer to PM 94-06, "Attendance at First Class Meetings."

Prior to the end of the second week of classes, a faculty member may, but is not required, by following the appropriate procedures, initiate a formal drop of students who:

- ☐ have missed the first two class meetings (or the first meeting if the class meets only once a week), and
- ☐ have not advised the faculty member (or the department chair, if no faculty member was assigned to the course in advance) that their absence is temporary.

Students who have been dropped by the instructor from a class but wish to re-register must submit a change of program (add/drop) card, signed by the instructor, by the end of the third week of the semester.

Campus Health and Safety

All guests, students, staff, and faculty are entitled to an academic experience free from hazards. However where hazards exist, attention must be paid in recognizing as well as reporting them. In order to raise the safety awareness level among the campus community, the Office of Risk Management/Environmental and Occupational Health (RM/EHOS) has developed the following key points:

- ☐ Become familiar with campus emergency procedures and evacuation instructions posted in each classroom and laboratory.
- ☐ Report any hazards to your instructor or RM/EHOS at extension 3995.
- ☐ During emergencies, listen to the directions provided by your instructor and/or Public Safety officer.

- ☐ Immediately report any injuries, however minor, to your instructor or to the Public Safety department at extension 3639.
- ☐ Please refer to work rules posted in each laboratory, studio and shop which outline specific safety practices for these settings. If work in your class involves contact with hazardous materials (chemicals, pathogenic matter or radioactive materials), be sure to receive training on: the nature of the materials you will be working with; proper handling methods for these materials; and the use of personal protective equipment.

These guidelines also apply for academic activities that take place outside of the classroom. Be sure to attend class briefings concerning hazards in field trip settings prior to participation in off-site activities.

Campus Smoking Policy

PM 99-04, Section 6

California State University, Dominguez Hills has a responsibility to its students and employees to provide a safe and healthful learning and working environment. The University recognizes the harmful effects of involuntary contact with smoke. It also recognizes the need to preserve the reasonable individual rights of smokers as long as doing so does not interfere with the right of the non-smoker to a smoke-free environment.

As a result, the following policy will be enforced:

- ☐ Smoking is prohibited in all campus buildings, including offices, work areas, classrooms, lecture halls, laboratories, libraries, theaters, practice rooms, listening rooms, gymnasiums, kitchens, hallways, stairwells, elevators, eating areas and restrooms. Certain areas external to buildings which do not have adequate ventilation (e.g., patios, stairways and walkways) may also be designated as non-smoking areas by the Director of Risk Management/Environmental Health & Occupational Safety.

- ☐ Smoking is also prohibited in all State automobiles, vans and trucks.
- ☐ Exceptions include: designated smoking areas and Student Housing (which shall be governed by its own policy).
- ☐ When artistically required, smoking is permitted as part of a university-sponsored theater or dance performance/rehearsal.

Effective implementation of this policy depends upon all members of the University community acting with common courtesy and sensitivity to others. Members of the campus community who willfully violate the University smoking policy will be subject to disciplinary action through recognized administrative channels and/or in accord with the applicable collective bargaining agreement. Alleged violations of this policy should be reported through the appropriate complaint procedure. There shall be no reprisals against anyone seeking assistance in enforcing this policy.

For information and copies of the policy, refer to PM 99-04. Please contact: for faculty, the Associate Vice President, Faculty Affairs; for students, the Vice President, Student Affairs; and for staff, Director, Human Resources Management.

Consumer Information 2003/2004

Pursuant to federal regulations, institutions of higher learning are required to inform perspective and continuing students, staff, and faculty regarding information about the Annual Security Report, crime statistics, graduation rates, Family Education Rights and Privacy Act of 1974 (FERPA), athletic participation rates/financial support (Equity in Athletic Disclosure Act), Drug and Alcohol Policy, and other campus policies. This information is accessible at the following web site: <http://www.csudh.edu/stuaffs/coninfo.com>.

- ☐ Annual Security Report (also available in hard copy from University Police)
- ☐ Jeanne Clery Crime Statistics (also available in hard copy from University Police)
- ☐ Additional Campus Crime Statistics (also available in hard copy from University Police)
- ☐ Drug and Alcohol Policy
- ☐ Equity in Athletics Disclosure Act (EADA)
- ☐ Family Educational Rights and Privacy Act (FERPA)
- ☐ Graduation Rates

Family Education Rights and Privacy Act of 1974

All student records of the California State University are kept in accordance with the provisions of the Family Educational Rights and Privacy Act (FERPA) which authorizes educational institutions to release directory information on former and currently enrolled students. CSU, Dominguez Hills has chosen to further limit "directory information" to a student's: Name, Major, Dates of Attendance at CSUDH, Degrees and Awards received, but will verify address, telephone number and date of birth, if requested. CSUDH is also required by law to release specific information for U.S. military recruiting purposes. Students may request, in writing, that directory information not be released by completing a "Request to Withhold Directory Information" form available from the Office of Admissions and Records, WH C290, or from the Admissions and Records Office web page at www.csudh.edu/csudh/ar2000/forms.htm.

For more detailed information on FERPA and the release of student information, please consult the *University Catalog* or visit the U.S. Department of Education's Family Privacy Compliance Office on the internet at www.ed.gov/offices/OM/fpc.

Immunization Requirements

The California State University has two immunization requirements:

a. Measles (rubeola) and Rubella (German Measles)

All new students **born after January 1, 1957** are required to present proof of measles and rubella immunizations prior to enrollment or within one calendar year of their first day of enrollment. Failure to complete this requirement by this time will not permit the student to register for the following semester. Evidence that can be used as proof of immunity includes verification from an M.D. or copies of immunization records from sources such as schools or the Public Health Department. For students who are unable to provide proof of immunity to both these diseases or have not had prior immunization can obtain a combined measles/rubella vaccine at the Student Health Center, free of charge.

b. Hepatitis B

All new students who are **eighteen years of age or younger** on their first day of enrollment are required to present proof of immunization against Hepatitis B prior to enrollment or within one calendar year of their first day of enrollment. Even if a student turns 19 years of age during their first year of enrollment at the University, they are still responsible for completing this requirement. Failure to complete this requirement by this time will not permit the student to register for the following semester. Proof of full immunity means that the student has completed the third shot in the three-shot Hepatitis B series. For students who are unable to provide proof of full immunity or have not had prior immunization can obtain the Hepatitis B series at the Student Health Center, free of charge.

Exemptions to these requirements may be granted based on medical consideration or religious or personal beliefs.

If either the Measles/Rubella or the Hepatitis B requirement applies to the student, the student must bring proof of immunity to the Student Health Center **in person**. Mailed forms will not be accepted. Students who are meeting these requirements by either

a) presenting proof of immunity or, b) claiming an exemption, must complete an Immunization Requirements Certification Form, along with their proof of immunity, to the Student Health Center. For inquiries, contact the Student Health Center at (310) 243-3629.

Nondiscrimination Policy

California State University, Dominguez Hills is committed to assuring equal opportunities in educational programs and employment without regard to race, color, religion, sex, marital status, sexual orientation, national origin, age, disability, or veteran status. Laws and regulations issued by the United States, the State of California, and the Board of Trustees of the California State University require equal treatment of all persons. Only the following factors may be used to make distinctions among individuals: merit, ability, talent, knowledge, and achievement as they relate to the goals and missions of this institution. We reaffirm that full support will be given to affirmative action programs which seek to overcome under-utilization of ethnic minorities, women, Vietnam-era veterans, special disables veterans, and persons with disabilities.

In addition to meeting fully its obligations of nondiscrimination under federal and state laws, California State University, Dominguez Hills is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility, and respect for the rights and sensibilities of each individual, without regard to economic status, ethnic background, political views, or other personal characteristics or beliefs. Inquiries should be directed to the Office of Equity and Internal Affairs, WH A435.

Possession of a Firearm on Campus

Violators will be arrested and prosecuted for felony violation of section 626.9 of the California Penal Code which is punishable by two to four years in state prison.

Protection of Intellectual Property

Title 5, *California Code of Regulations* Section 41301 as revised by California Education Code Section 66450 through 66452:

Any student of a campus may be expelled, suspended, placed on probation or given a lesser sanction for one or more of the following causes which must be campus related:

Unauthorized recording, dissemination, and publication of academic presentations for commercial purposes. This prohibition applies to a recording made in any medium, including, but not limited to, handwritten or typewritten class notes.

The term "academic presentation" means any lecture, speech, performance, exhibition, or other form of academic or aesthetic presentation, made by an instructor of record as part of an authorized course of instruction that is not fixed in a tangible medium of expression.

The term "commercial purpose" means any purpose that has financial or economic gain as an objective.

"Instructor of record" means any teacher or staff member employed to teach courses and authorize credit for the successful completion of courses.

Repeat and Cancel

PM 87-17

The Repeat and Cancel policy may be used only by students working toward a baccalaureate degree. It may not be used by graduate/postbaccalaureate students working on master's degrees, graduate certificates, teaching credentials, or by "undeclared" graduate students, even when they might take undergraduate courses.

In the case of a repeated course, the subsequent grade is substituted for the earlier one in the computation of units attempted and GPA. The previous course grade(s) remain(s) on the record, but is/are annotated as being discounted from grade-point-average calculation.

Repeat and cancel may only be used on courses taken at CSUDH and repeated at CSUDH or another CSU campus through summer session, concurrent enrollment or visitor status.

3. Repeat and Cancel may be used up to a total of eighteen (18) semester units taken at CSU Dominguez Hills.
4. Repeat and Cancel may be used only on grades of "WU," "F," "D," "D+," "C-," "IC."
5. Students must complete a **Notice of Repeated Course form** for each course repeated that meets all Repeat and Cancel policy guidelines.
6. A grade entered as a result of the student disciplinary procedures under Executive Order No. 148 cannot be cancelled and will be computed in the grade point average.

All courses used to fulfill the requirements for the master's degree must be passed with a grade of "C" or better. Any course in the graduate program may be repeated and the two grades averaged when computing the grade point average. However, any course in which a grade lower than "C" is earned *must* be repeated for a grade of "C" or better and the two grades averaged. An overall grade point average of 3.0 (B) or above is required in all courses taken to satisfy the master's degree requirements.

Sexual Assault Policy

PM 96-01

California State University, Dominguez Hills strives to provide an optimal environment for growth and learning. The campus community has a right to pursue these goals in an atmosphere conducive to personal safety. All forms of sexual assault are acts of aggression or violence against individuals. A sexual assault perpetrated on campus or in a campus-affiliated location will be investigated for possible disciplinary actions and/or criminal prosecution.

Sexual Assault is defined as any involuntary sexual act in which a person is threatened, coerced, or forced to comply against her/his will. Such acts include, but are not limited to rape (including "acquaintance rape"), forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat of sexual assault.

All incidents of sexual assault should be reported to the University Police, either directly by the victim or with the consent of the victim. The University Police will notify the Vice President for Student Affairs of all sexual assault reports, and will also notify other departments on campus, as appropriate, on a need-to-know basis. Protection of the identity of the victim will be of the highest priority in making such notifications.

If the victim reports a sexual assault to someone on campus other than the University Police, that person should encourage the victim to contact that department. If the victim cannot be persuaded to report the incident to the police, she/he should be referred to the Student Health and Psychological Services, the Women's Center, or the Vice President for Student Affairs for assistance and support. For more detailed information on this policy, see website at www.csudh.edu/pms/AF-Health%20Safety.htm.

The campus has designated the Vice President for Student Affairs as the person responsible for collecting data on incidents of sexual assault on campus and at campus-related events. The Vice President will also be responsible for insuring that information on incidents of sexual assault are reported through the President to the CSU Chancellor's Office, as required by AAES 87-07.

Sexual Harassment Policy

PM 99-02

It is the policy of California State University, Dominguez Hills, that the campus maintain a working and learning environment free from sexual harassment of its students, employees, and those who apply for student or employee status. All should be aware that California State University, Dominguez Hills is concerned and will take action to eliminate sexual harassment.

Sexual harassment includes such behavior as sexual advances, request for sexual favors, and other verbal or physical conduct of a sexual nature directed towards an employee, student, or applicant when one or more of the following circumstances are present:

- ☐ Submission to or toleration of the conduct is an explicit or implicit term or condition of appointment, employment, admission or academic evaluation;
- ☐ Submission to or rejection of such conduct is used as a basis for a personnel decision or an academic evaluation;
- ☐ The conduct has the purpose or effect of interfering with an employee's work performance, or creating an intimidating, hostile, offensive or otherwise adverse learning environment, or adversely affecting any student.

In determining whether conduct actually constitutes sexual harassment, the circumstances surrounding the conduct will be carefully considered. However, where the facts support the allegations, all appropriate measures including disciplinary action will be taken. For more detailed information on this policy see website at www.csudh.edu/pms/AF-Health%20Safety.htm.

Student Grievance Policy

The purpose of this policy is to provide a mechanism to resolve student complaints against other members of the campus community. This procedure does not handle grade appeals for which there is a separate process (see the *University Catalog* - Grade Changes and Appeals).

In all cases, the University's commitment to the student is to provide a resolution of his/her complaint in a fair and reasonable manner. Inquiries regarding this policy should be directed to the office of Linda MacAllister, Equity and Internal Affairs, WH A435.

Statement on Drug Free Schools and Campuses

California State University, Dominguez Hills provides the following information in response to the Drug-Free Schools and Communities Act of 1989. In order to be in compliance with each section, CSUDH will distribute to all students, faculty, and staff annually:

- A. Standards of conduct that clearly prohibit the unlawful possession, use, distribution of illicit drugs and alcohol on school property or as part of any school activities.
- B. A description of the applicable legal sanctions under local, State or Federal law for the unlawful possession or distribution of illicit drugs.
- C. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol.
- D. A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students.
- E. A clear statement that the institution will impose sanctions on students and employees and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct.

Furthermore, CSUDH will conduct a biennial review of its alcohol and other drug program and consistency of policy enforcement.

A. Standards of Conduct

Presidential Memorandum - 99-04 (section 5) outlines the Campus Policy on Alcohol and Substance Abuse.

Policy Goal

CSUDH has a responsibility to maintain an educational environment conducive to academic achievement. The prohibition of illicit drugs helps to assure student, faculty, and staff that the University is exercising this responsibility.

Policy Statement

The unlawful manufacture, distribution (by either sale or gift), dispensing, possession or use of alcohol or a controlled substance is prohibited anywhere on the campus of CSUDH. Actions that will be taken against those who violate this prohibition are delineated elsewhere in this policy.

For the purpose of this policy, the term controlled substance has the meaning given such term in section 102 of the Controlled Substances Act (21 U.S.C. 892) and includes, but is not limited to, marijuana, cocaine, cocaine derivatives, heroine, "crack", amphetamines, barbiturates, LSD~PCP, and substances typically known as "designer drugs" such as "ecstasy" or "eve." Possession of (paraphernalia) associated with the illegal use, possession, or manufacture of a controlled substance is also prohibited. The illicit use of alcohol is also included in this policy.

B. Legal Sanctions

The use of alcohol beverages must be in compliance with California State Law and is strictly limited to persons 21 years of age or older. The possession, transportation, and/or consumption of alcohol by individuals under 21 years of age is strictly prohibited.

Federal Law and the State Law prohibit the solicitation, procurement, sale or manufacture of narcotics or controlled substances except as expressly permitted by law. Applicable legal sanctions under local, State, and Federal law for the unlawful distribution of alcohol and illicit drugs range from probation, diversion, imprisonment in the county jail for less than one year, to imprisonment in State Prison. A police officer can take the license from any driver expected of driving under the influence of alcohol and drugs who refuses to take a blood alcohol test.

C. Health Risks

There are definite health risks associated with the use of alcohol and illegal substances. Alcohol or any other drug used in excess over time can produce illness, disability and death. The health consequences of substance abuse may be immediate and unpredictable, such as liver deterioration associated with the prolonged use of alcohol. In addition to health related problems, other concerns relating to substance abuse include the following:

- ☐ Regular users of alcohol and other drugs often have erratic life styles which interfere with sleep, nutrition, and exercise.
- ☐ Alcohol and substance use and abuse may lead to financial difficulties, domestic violence, deterioration of the family structure, motor vehicle accident injuries, and reduced school and job performance.
- ☐ Repeated use of alcohol and other drugs can lead to dependence.

D. Treatment Available

Students

Short-term counseling is available; Health and Psychological Services, Student Health Center, (310) 243-3818 and Student Development, WH D360, (310) 243-3625.

Faculty & Staff

An employee assistance program is available to all full and part-time employees and their family members. The University maintains a contract with HHRC/ Integrated Insights. Confidential help is available 24 hours a day at (800) 342-8111.

The Alcohol Awareness Coordinating Team (AACT) is a campus advisory committee made up of faculty, staff, students, and community members dedicated to reducing the use and abuse of alcohol and drugs. It also provides educational activities, risk reduction programs, and assessments on use and abuse by students.

E. University Sanctions

Disciplinary action imposed by the University will not be in lieu of penalty, fines, or imprisonment imposed through the legal system. Disciplinary action for students, which may include penalties up to and including expulsion, will comply with the procedures established in Executive Order 628 and outlined in the Students' Rights and Responsibilities on the Student Affairs web site.

For employees, appropriate personnel action will be taken 30 days, and may include penalties up to and including termination. Disciplinary action for employees will be conducted in accordance with current collective bargaining agreements and HEERA procedures.

The University Policy on the Possession and Consumption of Alcohol

PM 99-04, Section 1

The purpose of the policy is to regulate the possession and consumption of alcohol on campus by members of the University Community and by recognized university organizations and departments. The privilege of consuming beer or wine is extended with the expectation that these activities are to be held under conditions which complement the orderly operation of the University. Off campus groups and organizations contracting with the University for use of facilities are also subject to these regulations.

The possession, sale, and serving or use of distilled spirits on campus is prohibited at all times except within the privacy of individual living units in University Housing. The possession, sale serving or use of beer or wine on campus is also prohibited at all times, except as allowed under the alcoholic beverage license managed by the CSUDH Foundation Campus Dining Services or within the privacy of individual living units in University Housing.

California state law imposes criminal penalties for the possession or use of alcoholic beverages by person under 21 years of age and for persons who furnish, give, sell or cause to be sold, furnished or given away, any alcoholic beverage to a person under the age of 21 (State Alcoholic Beverage Control Act, Sections 25658-25665).

Definitions:

"serve" means to give away or provide at no cost.

"sell" means to give or exchange for money, tickets, tokens, or anything else of value, directly or indirectly.

"appropriate university official" shall include a University Police officer or the administrator assigned to be present at the event or his/her designee. Or if the occasion should require it, any administrator senior to the designee.

"closed catered events" means events catered by the Campus Dining Services that are by invitation only.

This policy is promulgated under the authority of the California Education and Administrative Codes, subsequent resolutions and standing order of the Board of Trustees and Chancellor of the California State University, and responsibility of the President of the University for the general welfare of the campus.

Further details of this policy may be found on the following web site as one of the Campus Life Policies spelled out in the Presidential Memorandum 99-04, Section 1: www.csudh.edu/srr/newpage3.htm or by clicking on the Student Affairs web site, Publications and then clicking on Campus Life Policies.

Campus Resources

Student Health and Psychological Services, SHC
(310) 243-3625

Student Development, WH D360, (310) 243-3818

Dominguez X12 Hotline
(310) 243-2810

HHRC/Integrated Insights
(800) 243-8111

Unit Limits for Summer Sessions

Effective Summer 2004, there will be a limit on the number of units in which a student can enroll during the entire summer regardless of the number or length of summer sessions. The unit limits are:

Maximum Units

Undergraduates	12
Graduates	6
Post baccalaureate (classified credential)	16

[These limits cannot be exceeded.]

Department Locations and Telephone Numbers

Campus Telephone Operator, call 243-3300. (Check individual offices for specific hours of service.)

Department	Location	Phone (310) 243-
Academic Affairs	WH D440	3307
Academic Programs	WH A340	3308
Academic Resources	WH D440	2344
Academic Senate	WH A420	3312
Accounting Services	WH A430	3801
Administrative Information Systems	WH B380	3702
Computer Accounts (E-mail/Internet)	WH B380	2628
PC Lab - Mac	WH F154	3847
PC Lab - IBM	WH D160	3654
Administration & Finance	WH B470	3750
Admissions and Records Office	WH C290	3600/3634
Advisement Center	WH A220	3538
Africana Studies	LCH C316	3420
Allied Signal Challenger Learning Center	SAC 3165	2627
Alumni Relations	WH C490	2237/2238
American Language & Culture Program (ESL)	SAC 1143	3830
Anthropology	SBS G326	3443/3434
Art	LCH A111	3310
Art Gallery	LCH A107	3334
Arts and Sciences, College of	ERC G503	3389
Asian-Pacific Studies	LCH A335	3224
Associated Students, Inc.	Loker University Student Union	3686
Athletics Department	Hughes Center	3893
Behavioral Science Program - Undergraduate	SBS G326	3434
Behavioral Science Program - Graduate	SBS G322	3435
Billing Office (Student Fees)	WH B270	3801
Biology	NSM A143	3381
Bookstore	SCC Bldg. 12	3789/3829
Business and Public Administration, School of		
Dean	SBS B306	3548
Accounting/Law	SBS D325	3556
Business Administration Advising (Undergrad)	SBS E306	3561
Finance & Quantitative Methods	SBS D321	3557
Information Systems	SBS D321	3579
Management	SBS D325	3551
Marketing	SBS D325	3552
MBA Office and Advising	ERC D518	3465
Public Administration Office and MPA Office	SBS D311	3444
California Academy of Mathematics and Sciences (CAMS) ...	Bldg. A, 5003	2025
Cashier's Office	WH B270	3812
Catering (Campus Dining Services)	Loker University Student Union	3814
Center for Learning and Academic Support Services (C.L.A.S.S.)	SCC 11311	3827
Center for Training and Development	EE 1300	3355
Chemistry	NSM B202	3376
Chicana/Chicano Studies	LCH C314	3326
Child Development Center	EAC 1300	1015
Clinical Sciences (see Health, School of)		
Communications	SAC 1166	3313

Department	Location	Phone (310) 243-
Computer Science	NSM A132	3398
Cooperative Education/Internships	SCC M110	3735
Developmental Outreach Services	WH A240	2130
Development/Fundraising	WH A425	2182
Disabled Student Services	WH B250	3660
Telecommunications Device for the Deaf	WH B250	2028
.....	Library, 2nd floor	pay phone
Distance Learning/Mediated Instruction	WH A123	2288
Earth Sciences (Geology)	NSM B202	3377
Economics	SBS A312	3448
Educational Opportunity Program/Special Programs	WH D350	3632
Education, School of		
Dean	SOE 1090	3510
Credential Analyst	SOE 1001	3522
Graduate Education	SOE 1010	3524
Information	SOE 1001	3522
Liberal Studies	SOE 1202	3832
Physical Education & Recreation	SAC 1138	3761
Teacher Education	EAC 207	3522
Emergency (California State University Police)	WH B100	3333 or 911
English	LCH E315	3322
E.P.I.C/Cooperative Education	SCC M110	3735
Extended Education, Division of	EE 1100	3741
Dean	EE 1300	3737
American Language and Culture Program	SAC 1143	3830
Center for Training and Development	EE 1300	3355
ETP	EE 1300	3747
Extension	EE 1300	3782
Humanities/External Degree	SAC 2126	3743
Mediated Instruction and Distance Learning	WH A123	2288
Open University	EE 1100	3741
Special Sessions	EE 1300	2781
Summer Program	EE 1100	3741
Winter Session	EE 1300	2781
Facilities Event Scheduling	WH B485	2231
Facilities Planning	WH B470	3055
Financial Aid	WH B260	3647
Food Services/Campus Dining	Loker University Student Union	3814
Foreign Languages	LCH C310	3315
Foundation		
Accounting	SCC A130	3306
Executive Director	SCC A130	3306
Grants and Contracts	EAC 100	3058
Human Resources	SCC A130	3028
Payroll	SCC A130	3028
General Education	WH A220	3538
Geography	NSM B202	3377
Graduate Studies	WH A340	3308/3693
Graduation Information	WH C290	3600/3634
Health, School of		
Dean	WH A310A	2046
Division of Health Sciences	WH A330	3748
Clinical Sciences	WH A330	3748
Health Science	WH A330	3748
Occupational Therapy	WH A330	2726
Orthotics and Prosthetics	SAC 2120 & SCC Bldg. 10	2170
Division of Nursing	WH A320	3596

Department	Location	Phone (310) 243-
History	SBS A312	3448
Honors Program	SCC M110	3974
Housing	Bldg. A	2228
On-Campus and Off-Campus	Bldg. A	2228
Human Services	SBS A335	3461
Humanities	LCH A338	3636
Humanities - Off-Campus Program	SAC 2126	3743
Infant Toddler Development Center	EAC 1310	1011
Information and Services Center	WH D245	3696
Information Technology Help Desk	WH B370	2500
Institute for the Study of Cultural Diversity and Internationalization	SBS E308	2589
Institutional Research	WH B460	3532
Instructional Computing	SBS E120	2121
Instructional Media Services	ERC C121	3704
Interdisciplinary Studies	SBS B232	3640
International Education Center	WH B375	3919
International Student Services (ISSO)	WH B375	2215
Internships	WH A220	3538
Labor Studies	SBS B232	3640
Language Learning Center	LCH A316	3637
Liberal Studies	SOE 1202	3832
Library, University		
Dean	ERC C532	3700
Archives	ERC G145	3895
Circulation Office	ERC B226	3712
Information	ERC A218	3715
Library Hours (recorded message)	ERC A218	3714
Reserve Book Room	ERC B226	3717
Student Services	ERC B226	3679
Loker University Student Union	Loker University Student Union	3559
Lost and Found	WH B100	3639
Marital & Family Therapy	SBS G322	3435
Mathematics	NSM A124	3378
Math Single Subject Preparation Program	NSM A115	2203
Mediated Instruction & Distance Learning	WH A123	2288
Multicultural Center	WH B365	2519
Negotiation and Conflict Management	ERC A501	2295
Nursing (see Health, School of)		
Occupational Therapy (see Health, School of)		
Older Adult Center	SBS B235	2003
Office of Student Life	Loker University Student Union	2081
Open University	EE 1100	3741
Orthotics and Prosthetics (see Health, School of)		
Outreach and Information Services	WH D245	3696
PACE	SBS B232	3640
Parking Services	WH B100	3725
Decals	Cashier's Office WH B270	3812
Tickets	WH B100	3639

Department	Location	Phone (310) 243-
Performing & Digital Media Arts, Division of		
Dance	LCH E303	3164
Music	LCH E303	3543
Theater Arts	LCH E303	3588
Philosophy	LCH A342	3328
Physical Education & Recreation	SAC 1138	3761
Physical Plant	POA E001	3804
Physics	NSM B202	3591
State University Police (open 24 hours)	WH B100	3639
EMERGENCY NUMBERS		
Calling { Campus Courtesy Phones		3333 or 3639
From: { Campus Office Phones		911
{ Campus Pay Phones		911
{ Student Apartments		911
State University Police: Sub-Station	SH Apt. F4	(310) 217-6960
Political Science	SBS G326	3434
Pre-Engineering	NSM B210	3452/3591
President's Office	WH D450	3301
Psychology	SBS A336	3427
Psychology, Graduate Program	SBS G322	3435
Public Administration and M.P.A.	SBS D311	3444
Quality Assurance Program	NSM C101	3880
Records Information	WH C290	3601
Registration Information	WH C290	3608
SMT Integrated Studies Courses	NSM C307	3376
Sociology	SBS B334	3431
Student Affairs	WH A410	3784
Student Computer IBM Lab	WH D160	3654
Student Computer Mac Lab	WH F154	3847
Student Development		
Career Dev/Employment Serv/Personal Counseling	WH D360	3625
Student Fee Payments (Billing/Refunds)	WH A430	3803
Student Health & Psychological Services		
Student Health Center	SHC A129	3629
Psychological Services	SHC A141	3818
Student Newspaper	FH B009	3072
Student Rights and Responsibilities Handbook	WH D360	3625
Student Support Services Program	EAC 300	2816
Student Union, Loker University	Loker University Student Union	3559
Summer Program (thru Extended Education)	EE 1100	3741
Testing Office	WH A210	3909
Toro Touch Information Kiosks	Library, Loker Univ. Student Union & Admissions and Records	
University Advancement	WH D490	3787
Veterans' Affairs	WH B250	3643
Winter Session	EE 1300	2781
Women's Resource Center	WH B365	2486
Women's Studies	SBS B232	3037

STUDENT LIFE

Another part of your education!

Student Life at CSUDH

Your involvement in student life at CSUDH will expand your educational experience by providing much of the following:

- ☐ An opportunity to interact with faculty beyond the academic setting
- ☐ Affinity connections with your Alma Mater
- ☐ Added variety and excitement to your college experience
- ☐ Cultural enrichment and increased school pride
- ☐ Friendships and support circles
- ☐ Increased networking opportunities
- ☐ Leadership skill development



*"I am the master of my fate:
I am the captain of my soul."*

Invictus - William E. Henley

Complement your classroom experience by taking advantage of the many enriching opportunities listed below and take control of your destiny.

Associated Students, Inc. (ASI)

Associated Students, Inc. (ASI) is the official student voice of California State University, Dominguez Hills. ASI is a non-profit, student-run corporation that monitors approximately \$1.8 million of student activity fees. All CSUDH students are members of Associated Students, Inc.

Associated Students, Inc. provides various services on campus: campus programs, student organization support, REC sports, Child Development Center; discounted movie tickets, and student insurance plans. ASI is also responsible for funding technology grants, approximately \$650,000 this year. Past awards have funded the Internet Lounge in the Library, laptops for resume and job search workshops in Student Development Office, the Laptop Leading Program in the Loker University Student Union, and the computer lab in Housing.

There are many opportunities for you to get involved with ASI. Stop by the ASI Office in the Loker University Student Union or call (310) 243-3686 to find out more about the various programs, University Committees, or campus activities. Please feel free to visit the ASI web site at www.csudh.edu/asi.

Intercollegiate Athletics

The CSUDH Athletics Department sponsors eleven intercollegiate athletic teams that compete at the NCAA Division II level. The Toros are a member of the California Collegiate Athletic Association (CCAA). Widely considered the strongest Division II conference in the nation, the CCAA has earned more NCAA II Division National Championships than any other league in the country. The school fields teams in: Men's and Women's Basketball, Softball, Baseball, Men's Golf, Women's Indoor/Outdoor Track and Field, Men's and Women's Soccer, Women's Volleyball, and Women's Cross Country. CSUDH offers students opportunities for involvement as a student athlete and as a fan. Athletic facilities include the gymnasium, weight room, training room, baseball/softball field, soccer field, tennis courts, track and all-purpose field. For further information, please contact the Toros Athletic Department in the Hughes Education and Athletic Center (310) 243-3893 or visit our website at www.csudh.edu/athletics.

Recreational Sports

The Recreational Sports program at CSUDH offers students another well-deserved recreational and social outlet. The unique schedule of tournaments provides opportunities for positive physical activity and social interactions with classmates, faculty, and staff. The program also offers tournament play in basketball, soccer, volleyball, and softball to name just a few. The Recreational Sports program is co-sponsored by the Associated Students, Inc. and the Office of Student Life. For more information, please call (310) 243-3686.



University Housing

The rich cultural diversity of the campus is mirrored within the campus living accommodations at Dominguez Hills. Up to 600 students live in the furnished one-, two- and three-bedroom apartment style residences. The housing complex includes computer facilities, a weight room, basketball and volleyball courts and multi-use lounges that include a big screen television and a pool table. Professional and student staff provide social, cultural, educational and recreational programs. There are multiple opportunities for residents to get involved, including being a member of the Resident Student Association. University Housing also maintains listings of off-campus apartments and rooms for rent. For more information, call (310) 243-2228.

Student Union

The Loker University Student Union, Inc. is the center of activity on campus. Our facilities, programs, and services enhance the university community and contribute to the out-of-the-classroom experience. You can become a part of the excitement by volunteering for Toro Productions, the student programming board, where you will learn valuable leadership and programming skills, while having fun! Stop by the Student Union Information Counter and check out what's going on in the Union today! For more information, call (310) 243-3559.

Student Organizations

More than sixty student organizations currently take advantage of benefits and privileges afforded only to student-run organizations. Such benefits include free use of campus facilities and resources and an opportunity to apply for ASI funding. Key privileges

include on-campus member recruitment and fundraising. Joining a club/organization or checking out Greek Life at CSUDH can really be a step in the right direction for students looking for leadership development opportunities.

Students actively involving themselves in student life add depth and breadth to their development as college students and as humans. Join or start a student organization that other students need or desire.

Consider the following as you make plans to get involved in student life:

- ☐ Community Service Organizations
- ☐ Greek Letter Organizations (Fraternities/Sororities)
- ☐ Culturally Oriented Organizations
- ☐ Honor and Service Societies
- ☐ Professional Organizations
- ☐ Recreation and Intramural Clubs
- ☐ Special Interest Organizations
- ☐ Associated Students, Inc.
- ☐ Campus Program Board, "Toro Productions"
- ☐ Resident Student Association

For a list of student organizations or to request the paperwork and information you need to start a new one, please stop by the Student Union and Student Life Offices in the Loker University Student Union or call (310) 243-3559.

Multicultural Center

The Multicultural Center (MCC), located in WH B365, promotes the exploration of diverse heritages, values and cultural experiences by offering a wide range of co-curricular programs throughout the year. Some of these include a 2-day "Unityfest," dramatic presentations, lectures, concerts, diversity chats, art exhibits, retreats, movies, dance lessons/demonstrations, poetry readings/festivals, leadership development opportunities, and other dialogue groups. Issues and answers related to racism, sexism, heterosexism, inter-ethnic relations, and cultural identity development are also explored and debated. To get involved or for more information, call the MCC at (310) 243-2519 or visit our web site at www.csudh.edu/mcc/

Special Events

Each year, the CSUDH community joins together to celebrate our unique traditions of "Welcome Week," "Toro Days - Homecoming," and "CSUDH Serves." Special event committees of all types gather together each academic year in a spirit of collegiality, a strong sense of community to enrich campus spirit, and a deeper connection between students and the University. With primary input derived directly from students, events such as career/employment fairs, wellness fairs, leadership conferences, retreats, cultural celebrations, and on-campus graduate school informational forums are planned and implemented regularly. Musical, theatrical, fine art exhibits, and presentations round out the special events spectrum. Contact the Office of Student Life or Toro Productions at (310) 243-2081 for more information.

The Women's Resource Center

Contributing to the personal, educational and professional growth of women on campus is key to the mission of the CSUDH Women's Resource Center. The center serves as a gathering place for sharing of ideas and other resources. A wide array of speakers, educational programs, projects, and internships are sponsored by the Women's Resource Center. All students are welcome at the center, located at WH B365. Call (310) 243-2486 for more information.



Los Angeles Freeway Map: California State University, Dominguez Hills



From Los Angeles Civic Center

110 SOUTH - Follow the Harbor Freeway (110) to the Artesia Freeway (91) east to Avalon Blvd. Take Avalon Blvd. south to Victoria Street, turn left. The entrance to campus is a right turn at Tamcliff Avenue.

From San Fernando Valley

405 SOUTH or 101 EAST - Follow the San Diego Freeway (405) south toward Long Beach, Exit on the Vermont Avenue off-ramp. Turn left (east) at the end of the off-ramp onto 190th Street. Follow 190th Street east for approximately two miles to the campus (190th Street becomes Victoria Street). The campus entrance is a right turn at Tamcliff Avenue, the second traffic signal past Avalon Blvd.

From Santa Monica

10 EAST - Follow the Santa Monica Freeway (10) east to the San Diego Freeway (405) south toward Long Beach. Exit at the Vermont Avenue off-ramp. Turn left (east) at the end of the off-ramp onto 190th Street. Follow 190th Street east for approximately two miles to the campus (190th Street becomes Victoria Street). The campus entrance is a right turn at Tamcliff Avenue, the second traffic signal past Avalon Blvd..

From Anaheim

5 NORTH - Follow the Santa Ana Freeway (5) north to the Artesia Freeway (91) west toward Redondo Beach. Take the Central Avenue exit and turn left; turn right onto Victoria Street. The campus entrance is a left turn at Tamcliff Avenue, a traffic signal.

From San Bernadino

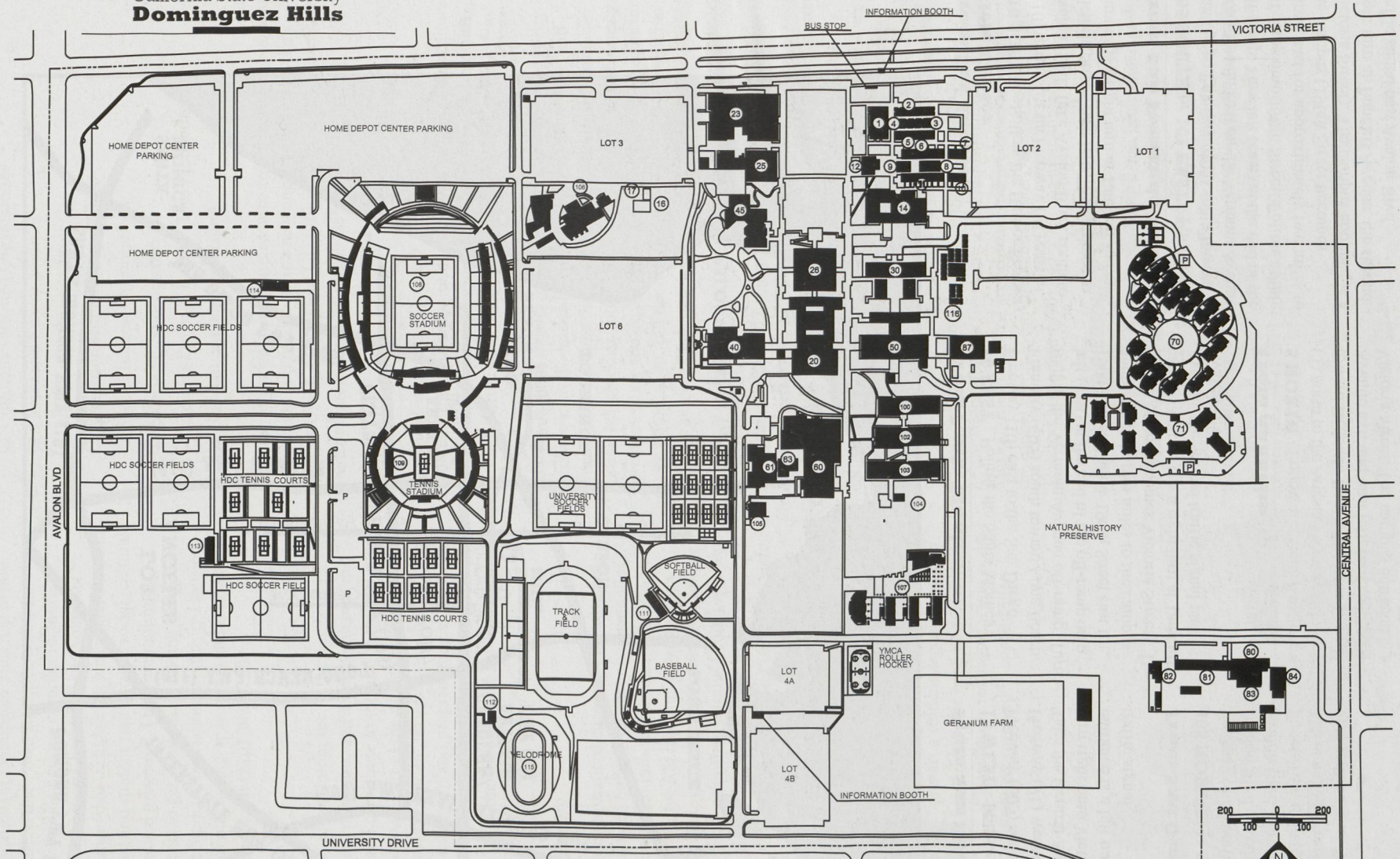
10 WEST - Follow the San Gabriel Freeway (605) south. Take the Artesia Freeway (91) west toward Redondo Beach. Take the Central Avenue exit and turn left; turn right onto Victoria Street. The campus entrance is a left turn at Tamcliff Avenue, a traffic signal.

From San Diego

405 NORTH - Follow the San Diego Freeway (405) north toward Los Angeles to Avalon Blvd. (north) off-ramp. Take Avalon Blvd. north (right) to Victoria Street. Turn right (east) onto Victoria Street. The entrance to campus is a right turn at the next traffic signal, Tamcliff Avenue.



California State University
Dominguez Hills



FACILITIES LEGEND

- | | | | |
|-------------------------------------|---|---|---|
| 1. (SCC-1) SMALL COLLEGE BLDG. 1 | 20. (ERC) EDUCATIONAL RESOURCE CENTER | 80. (PP) PHYSICAL PLANT | 107. (CAMS) CALIFORNIA ACADEMY OF MATHEMATICS AND SCIENCE |
| 2. (SCC-2) SMALL COLLEGE BLDG. 2 | 23. (WH) JAMES L. WELCH HALL | 81. PHYSICAL PLANT SHOPS | 108. NTC SOCCER STADIUM |
| 3. (SCC-3) SMALL COLLEGE BLDG. 3 | 25. (SHC) STUDENT HEALTH CENTER | 82. PHYSICAL PLANT VEHICLE MAINTENANCE | 109. NTC TENNIS STADIUM |
| 4. (SCC-4) SMALL COLLEGE BLDG. 4 | 26. (USU) DONALD P. AND KATHERINE B. LOKER UNIVERSITY STUDENT UNION | 83. UNIVERSITY WAREHOUSE | 110. NTC ADMIN/SPORTS SUPPORT |
| 5. (SCC-5) SMALL COLLEGE BLDG. 5 | 30. (SBS) SOCIAL AND BEHAVIORAL SCIENCES | 84. PHYSICAL PLANT WAREHOUSE | 111. BASE/SOFTBALL STORAGE |
| 6. (SCC-6) SMALL COLLEGE BLDG. 6 | 40. (LCH) LACORTE HALL | 87. (CP) CENTRAL PLANT | 112. FIELD & TRACK STORAGE/RESTROOMS |
| 7. (SCC-7) SMALL COLLEGE BLDG. 7 | 45. (UT) UNIVERSITY THEATRE | 100. (SAC-1) SOUTH ACADEMIC COMPLEX 1 | 113. NTC TENNIS STORAGE & RESTROOMS |
| 8. (SCC-8) SMALL COLLEGE BLDG. 8 | 50. (NSM) NATURAL SCIENCES AND MATHEMATICS | 102. (SAC-2) SOUTH ACADEMIC COMPLEX 2 | 114. NTC SOCCER STORAGE AND RESTROOMS |
| 9. (SCC-9) SMALL COLLEGE BLDG. 9 | 60. (GYM) GYMNASIUM | 103. (SAC-3) SOUTH ACADEMIC COMPLEX 3 | 115. (VEL) 250 METER VELODROME |
| 10. (SCC-10) SMALL COLLEGE BLDG. 10 | 61. (FH) FIELD HOUSE | 104. (CLB) CALIFORNIA ACADEMY OF MATHEMATICS AND SCIENCE LABORATORIES | 116. (EAC) EAST ACADEMIC COMPLEX BLDG. 1 TO 10 CLASSROOMS & OFFICES |
| 11. (SCC-11) SMALL COLLEGE BLDG. 11 | 63. (SP) SWIMMING POOL | 105. (HAE) HUGHES ATHLETIC AND EDUCATIONAL CENTER | BLDG. 11 TO 13 INFANT TODDLER & CHILD DEVELOPMENT CENTER |
| 12. (SCC-12) SMALL COLLEGE BLDG. 12 | 70. (SH-1) PUEBLO DOMINGUEZ (STUDENT RESIDENCES) | 106. (EXE) EXTENDED EDUCATION | |
| 14. (SOE) SCHOOL OF EDUCATION | 71. (SH-2) STUDENT HOUSING 2 | | |
| 16. NTC CONSTRUCTION OFFICES | | | |
| 17. NTC CONSTRUCTION OFFICES | | | |

CAMPUS MAP