**For PUB 505:**

**PUB 504 is the first course in a two-course sequence on quantitative methodology in Public Administration. The subsequent course is PUB 505. We will use the same textbook for both classes as this book should be studied in two semesters. Any additional material for PUB 505 will be provided by the instructor.**

**Required Textbook, SOFTWARE and DATA SETS for PUB 504 & PUB 505**

This course requires an online homework platform called MindTap that includes e-book required for this class. Here is the link:

<https://www.cengage.com/c/statistics-a-tool-for-social-research-and-data-analysis-11e-healey/9780357371077/?searchIsbn=9780357371114>

MindTap registration information is available on the class Blackboard in MindTap folder on the main menu.

MindTap provides online homework and assessment, videos, study tools and seamless access to the eBook by **Joseph F. Healey, Christopher Donoghue Statistics: A Tool for Social Research, 11th Edition**

If you feel comfortable with an e-version of the Healey book, then Statistics: A Tool for Social Research, 11th + MindTap for $53.00 will be sufficient.

**If the e-book is not sufficient for you, I recommend renting on buying hard copy of it. Explore the book pricing-options at** [https**://www.cengage.com/student/**](https://www.cengage.com/student/) or at any other discounted website. **These are the ISBN for a hard copy of the book:** ISBN-10: 0357371119 | ISBN-13: 9780357371114.

# 3. SPSS SOFTWARE for Windows and MAC

The SPSS license is available for free in the Software Launchpad of the MyCSUDH campus portal (https://my.csudh.edu). Click on SPSS in the Software Launchpad, log in to authenticate, choose Version 28.

Here are the instructions how to download **SPSS version 28:**

Step 1: Log into mycsudh

Step 2: In the SOFTWARE LAUNCHPAD select SPSS.

Step 3: Select SPSS 28 for Windows or, if you have MAC, for MAC; start download. Step 4: **VERY IMPORTANT:**

**Licensing section**: Enter the product key: 4d54411c98f154ebc7da under section the "Authorized user license (I purchased a single copy of the product)" instead of the second option. This license is valid until July 31, 2022. The CSUDH IT department will give us a new license code by the end of July.

**PLEASE DOWNLOAD THE SOFTWARE AT THE BEGINNING OF THE**

**SEMESTER. If you run into problems downloading the software, you will have time to work with the IT department.**

**SPSS TECHNICAL SUPPORT**

If you need additional assistance, please contact IT User Services at (310) 243-2500.

You also must have a simple calculator (square root function is the only extra feature you really need). Do not buy expensive calculators! A calculator and SPSS should be used to complete your homework assignments.