

International Education Working Group

An International Education Working Group is hereby established.

A. Functions of the International Education Working Group. The International Education Working Group (the working group) shall work closely with the Senior International Officer (the S.I.O.) to achieve consensus and smoothly-articulated administrative operations. Activities may include the following:

1. Recruitment of international students (including degree-seeking students, exchange students, and persons seeking to learn from short-term experiences at CSU Dominguez Hills); successful admission and matriculation to degree programs of international students, including via the American Language and Culture Program; successful registration of international students in appropriate classes at CSU Dominguez Hills; monitoring achievements in international student recruitment in light of the university's strategic plan, and the strategic plan for internationalization; and assessing the learning success of international students;
2. Support, both physical and social, for international students, including assignments to university housing or to other housing that CSU Dominguez Hills may offer and/or facilitate; engagement in formal co-curricular activities; engagement in informal student groups; ensuring the health and safety of international students; and similar topics;
3. Recruitment of CSU Dominguez Hills students who are U.S. citizens to classes and programs that feature study abroad; ensuring that learning accomplished abroad is awarded appropriate academic credit to the student's advantage (allowing and facilitating course substitutions and recognizing the fulfillment of CSUDH degree requirements via study abroad); assessments of the benefits and impacts of learning that takes place wholly or in part outside of the United States; ensuring conformance to policies that govern programs that feature learning outside of the United States; monitoring study abroad achievements in light of the university's strategic plan, and the strategic plan for internationalization;
4. Facilitation of other activities sited outside of the United States that are intended to advance the mission of the university, including faculty research, faculty-led student research, service learning, and travel to build relationships with and knowledge of universities and other entities in other nations that may facilitate CSU Dominguez Hills programs; and
5. Other similar operational / administrative issues as they arise.


B. Membership of the International Education Working Group. The working group will consist of 9 members, as follows.

1. The following members, who shall serve *ex officio*:
 - a. The S.I.O., who shall Chair the Working Group.
 - b. The Dean of Extended and International Education.
 - c. The University Risk Manager.
 - d. The senior administrative officer for university admissions & records.
 - e. The senior administrative officer for enrollment management.
 - f. The Dean of Students.
 - g. The Dean of Undergraduate Studies.
2. The following members, who shall serve at the pleasure of the respective appointing authorities.
 - a. A senior administrator, appointed by the Vice President for Information Technology.
 - b. One additional senior administrator, appointed by the Provost.
 - c. One additional administrator from the College of Extended and International Education.
 - d. One person appointed by the President.
3. In consultation with members of the working group, the S.I.O. may add other persons to working group meetings in order to lend expertise and/or perspective to particular topics.

C. Assessing and Determining Working Group Membership. Annually, or more frequently if needed, the S.I.O. shall assess terms and vacancies of members, and shall communicate any needs for appointments to the referenced appointing authorities.

D. Frequency of Meetings for the International Education Working Group. As needed, the working group will meet frequently, and normally not less frequently than monthly.

Approved: _____


Willie J. Hagan, President
California State University, Dominguez Hills

Date: 9/1/15