



Request for Waiver of Campus Parking Fee

The campus parking fee may be waived for students who have both demonstrated financial need and a hold a valid disabled person parking placard or plates issued by the Department of Motor Vehicles (DMV). Waivers are for students with permanent disabilities, temporary CA DMV Placards will not be accepted. Waivers must be requested each semester. Please complete each section below, incomplete responses will delay process and may cause for denial of this request

Instructions:

1. Complete the appropriate sections on the back side of this form, 1 – 4. Once you have received your permit please complete Section 6.

Notes for Section 3, Financial Information

- If you've applied for financial aid you can skip to Section 4.
 - If you have not applied for financial aid, please complete Part A
 - If you answered "Yes" to any question in Part A, please complete Part B. *If you are married, your spouse must sign this form.
 - If you answered "No" to any question in Part A, please complete Part C. *At lease of your parents must sign this form.
2. Take the completed form to the University Parking Services Office located in the ROTC Parking Modular (RPM) Suite 200. They're office hours are: Monday – Friday 8:00am – 5:00pm and they can be reached at 310-243-3725.

You will need bring the following items with you to the Parking Services Office:

- Driver's License
 - CA DMV issued Placard
 - Copy of the letter from the Department of Motor Vehicles (DMV) that accompanied your placard or plates. You may provide a copy of your vehicle registration if it designates disabled.
3. Once you've received signed verification from Parking Services, you will need to take the form to the Financial Aid Office for them to verify that you've demonstrated financial need. Please note that forms that have not been signed by Parking Services will not be signed by the Financial Aid Office. The Financial Aid Office is located in Welch Hall B-250 Office hours are: Monday – Thursday 8:00am – 6:00pm, Friday 8:00am – 2:00pm. They can be reached at 310-243-3691.
 4. Take the completed request form to the University Cashier to receive your Parking Permit. The Cashier's Office is Located in in Welch Hall B-270.

9/2019

Request for Waiver of Campus Parking Fee
Please see instructions and general information on other side.

Semester for which waiver is requested (Check only one): Fall Spring Summer Year: _____

1. Personal Information

Name: _____ Student ID #: _____

2. Placard Information

CA DMV Placard/Plate Number: _____ Driver's License #: CA _____

CA DMV Placard/Plate Issue Date: _____ Expiration Date: _____

3. Financial Information

Have you applied for financial aid at this campus? Yes No

Instructions: If you have applied for student financial aid at this campus skip to Section 4. If you have not applied for financial aid, please provide the information below.

Were you born before January 1, 1996? Yes No
Are you an orphan or ward of the courts? Yes No
Are you a graduate student? Yes No

Part A

Are you a veteran of the U.S. Armed Forces? Yes No
Do you have legal dependents other than a spouse? Yes No
Are you married? Yes No

If you answered "Yes" to any item above, complete Section B. If you answered "No" to all items above, complete Section C.

Part B

Financial information from applicant (and spouse)

Total size of your household in 2019-2020. (Include yourself, your spouse if you are married, and dependent children living with you). _____

Applicant's (and, if married, spouse's) total 2017 income from all sources other than financial aid (include earnings from work and benefits such as SSI, vocational rehabilitation, veteran's benefits, etc.). \$ _____

If you are married, you and your spouse must sign this form.

Spouse's Signature _____ Date _____

Part C

Financial information from applicant's parents

If all answers in Section A are "No," applicants parent must complete this section and sign below.

Total size of your parents' household in 2019-2020. (Include applicant, parents, other dependent children, and other dependents).

a. Parents' adjusted gross income (SGI) for 2017 \$ _____
b. Parents' untaxed income and benefits for 2017 \$ _____
Total (a +b) \$ _____

If all answers in Part are "No," you and at least one of your parents must sign this form.

Parent's Name (please print): _____

Parent's Signature: _____ Date: _____

4. Statement of Certification: I certify that the above information is true, complete and that I'm enrolled for the term for which I'm requesting the waiver.

Student Signature _____ Date _____

5. The following sections are for University use only.

For University Parking Use Only:
Approved for Waiver (please circle): Yes No Name: _____
Signature: _____ Date: _____

For Financial Aid Office Use Only:
Demonstrates financial need (please circle): Yes No
Name: _____
Signature: _____ Date: _____

For Cashier's Office Use Only:
Cashier, please verify that the request has been signed above by a staff member from University Parking and Financial Aid before processing waiver.
Permit Number: _____ Issue Date: _____
Name: _____
Signature: _____ Date: _____

6. By signing below, I acknowledge that I have received my University Parking Permit.

Signature: _____ Date: _____