

Challenge Examination Information

The School of Nursing (SON) has two courses which offer a challenge exam option-- BSN 306 and BSN 346. Students who successfully pass the challenge exam will earn 3 units for each course and satisfy the BSN curriculum requirement for completing such course. If the student fails the exam or fails to complete the process (sometimes the exam is not returned to SON), she/he must register for the regular class the next semester.

NOTE: Students taking only the challenge exam (with no regular classes) will not be considered registered for the semester. Students will also not be able to count this in the financial aid as 3 units.

PROCEDURE:

1. By the **first week** of school students wishing to take the challenge exam must submit **Petition for Credit by Examination form**. The form can be found at <https://www.csudh.edu/son/forms/>
2. The students must pay \$52 via ToroPay (the payment link is next to the Petition for credit by Examination form link). Then, print the receipt and attach it to the Petition for Credit by Examination and email them to somdepartment@csudh.edu.
3. During the **second week** of school, SON Administrative Support Coordinator will manually add the students to the specific corresponding course Blackboard and will notify the students once their names are added. Administrative Support Coordinator will also check on the student record whether the student has failed the exam or failed to complete the process twice, she/he will not be added to the Blackboard.
4. Students then must access Blackboard to obtain the detailed directions and information about the format of the exam, challenge exam calendar with specific dates, and reading assignment modules, and some examples of essay topics (BSN 306). BSN 306 and BSN 346 course syllabi are embedded below. Please note that these syllabi are only to give students ideas of the course objectives, textbooks, and reading assignments. Once the students access to the Blackboard, they must use the most current syllabus posted on the Blackboard.



Syllabus
Spr2015.doc



BSN 346.doc

5. By the end of the **4th week** of school, the students must submit the **Examination Request/Proctor Agreement Form** (<https://www.csudh.edu/son/forms/>) to Administrative Support Coordinator via email at SONDepartment@csudh.edu.
6. By the end of the **5th week** of school, the exams (BSN 306) or passwords (BSN 346) to exams are mailed to the proctors. Administrative Support Coordinator notifies the students via email once the exams are mailed out.
7. Student must contact their proctors to schedule their exam date within the allotted time (usually between the beginning of week 7th and the end of week 11th of the school).
8. The challenge exam must be completed in one sitting (that is, once you begin, you must complete it without exiting). details are described below:
 - BSN 306:** This is a Paper & Pencil Exam. The two-hour examination will cover-
 - i. 65 multiple-choice questions (65 points)
 - ii. An essay of 3-4 pages (20 points)
 - iii. One discussion question (15 points)
 - BSN 346:** This is a Blackboard Exam. You need access to a computer with internet to take the exam with a proctor. The two-hour examination will cover-
 - i. 100 multiple-choice questions (100 points)
 - ii. Extra Credit Bonus Question (4 points)
9. For BSN 346, once the exam dates have been scheduled, Administrative Support Coordinator informs the assigned faculty who must plan to be available at set testing time. The ASC also informs the proctor of the passcode that she/he must give to the student to access to the exam.
10. For BSN 306, the completed exam must be mailed out by the proctor and must be postmarked by the deadline as indicated on the challenge exam calendar on the Blackboard.
11. During **week 13th-14th**, an assigned faculty will grade the papers and submit the results to SON. **Students must at least earn 73 out of 100 points to pass the test.**
12. Week **15th-16th**, SON submits the results to Admissions indicating the student ID, name, and earned grade. The Admissions enters the students' grade and earned units in the students' record.

Should you have any questions or concerns regarding the challenge exam, please contact sondepartment@csudh.edu