School of Nursing and Allied Health

Announcing an exciting opportunity for nurse educators and new MSN graduates to apply for Full-Time, Tenure-Track Nursing Instructor positions (medical-surgical, pediatric and geriatric specialties needed) beginning with the Spring 2017 semester.

Our nursing program is housed in the new state-of-the-art Health Sciences Building designed specifically for teaching nursing and offers the latest technology in simulation laboratories. For job posting and to submit an application, please visit the Ventura County Community College District website at https://www.governmentjobs.com/careers/vcccd/jobs/1530850/nursing-instructor

For specific information regarding these positions, email Dr. Sandra Melton at smelton@vcccd.edu.

Filing deadline is October 30, 2016.

ACEN accredited ADN program
VENTURA COUNTY COMMUNITY COLLEGE DISTRICT invites applications for the position of:

Nursing Instructor

SALARY: Not Displayed

OPENING DATE: 09/08/16

CLOSING DATE: 10/30/16 11:59 PM

DESCRIPTION:
Under the general direction of a dean, an Instructor provides comprehensive classroom instruction to students from diverse backgrounds for the purpose of facilitating the attainment of their academic or vocational objectives.

The initial assignments are tenure-track positions located at Ventura College. Currently there are three vacancies, one of which is contingent upon board approval. All academic employees are subject to assignment in any college of the District depending upon staffing needs as defined within the terms of the VCJCCD/AFT Agreement. Nontraditional assignments such as evening, weekend, or off-site assignments may be made with consent of faculty member, management or when special conditions exist on a campus as defined within the terms of the VCJCCD/AFT agreement.

SALARY AND BENEFITS:
Salary is commensurate with academic preparation and experience in placement on the salary schedule. Contract is based on a 10 month year to begin with the Spring 2017 semester that will be prorated for the first year of the assignment. Fringe benefits include family medical, dental and vision insurance plans. Maximum credit for prior experience is 7 years.

REPRESENTATIVE DUTIES:
Provide academic instruction to students through lecture, lab, or performance courses; assess and develop cognitive abilities, communication skills, and higher order thinking skills among students through appropriate assignments and activities in one-on-one, classroom, and distance mediated instructional settings. E

Advise and instruct students regarding programs of study, other institutions of higher education, lifelong learning resources, and effective study skills; refer students to support services, programs, resources, and other professionals as appropriate. E

Observe and evaluate student performance in meeting course objectives and student learning outcomes through assignments, projects, discussions, and examinations; provide feedback in a timely manner to student inquiries in class, online, or during established consultation office hours. E

Plan and organize instruction according to approved course outlines and student learning outcomes to maximize student learning in alignment with department, college, and district goals; implement the student performance objectives as listed on the official course outline of record. E

Maintain current, accurate records of course enrollment, attendance, student academic progress, course curriculum, and student learning outcomes; prepare and submit data and reports related to course and student progress in a timely manner. E
Evaluate and select instructional materials such as textbooks, manuals, software, and tools in collaboration, as appropriate, with discipline faculty; order instructional materials according to campus bookstore procedure to ensure timely delivery. **E**

Participate in curriculum and program development; update syllabi; collaborate with discipline faculty on a regular basis to assess and revise measurable student performance indicators for each course; may provide input into the development of student learning outcomes. **E**

Revise and update course content and materials of instruction in accordance with new theory, application, and industry developments within the discipline or area of specialization. **E**

Attend and participate on committees and in department, division, campus, and district meetings; may participate in articulation and matriculation related activities.

May provide work direction to others.

Perform related duties as assigned.

**E = Essential duties.**

**MINIMUM QUALIFICATIONS:**

Candidates must possess the minimum qualifications for the discipline as approved by the California Community Colleges Board of Governors and defined in the Minimum Qualifications for Faculty and Administrators in California Community Colleges handbook.

Master’s in Nursing per requirements of the Accreditation Commission for Education in Nursing (ACEN).

Current California RN License required (please attach to your electronic application).

Prior experience teaching in medical/surgical nursing and/or pediatric and/or geriatric nursing in a nursing program is highly desirable.

All coursework must be from a recognized accredited college or university.

**SUPPLEMENTAL INFORMATION:**

**ADDITIONAL INFORMATION:**

**SALARY RANGE:**
$48,751 - $102,372 / Ten Month Contract

**STARTING SALARY:**
$48,751 - $85,311 / Ten Month Contract

**APPLICATION PROCEDURE:**
The following must be submitted for your application to be considered:

* Completed Application for Academic Employment
* Resume
* Letter of Application

The letter of application must include date, your name, position and location for which you are applying. Your sensitivity to and understanding of the diverse academic, social, economic, cultural, disability, and ethnic backgrounds of community college students must also be included. The letter should give the screening committee a better understanding of how you will contribute as a fully participating member of the VCCCD.

* Letters of recommendation (recommended, not required)
* Official or unofficial college/university transcripts demonstrating attainment of minimum qualifications. The transcripts must show the degree title and the date the degree was conferred or the
degree will not be considered for the purpose of determining if you meet minimum qualifications. An official copy of your transcripts will be required upon being hired. Instructors will not be allowed to start working until official transcripts have been received.

NOTE: Foreign transcript evaluation is required for foreign coursework used to meet minimum qualifications and must be included with your application materials. For a list of recognized organizations providing transcript evaluation services, visit http://www.naces.org/members.htm.

SELECTION PROCESS:
A screening committee will review and screen all applications and associated materials. Those candidates deemed by the committee to be most qualified for the position will be invited to an interview. When completing the application and the supplemental questionnaire, it is important to outline in detail your education, training (classes, seminars, workshops), and experience. You will be evaluated based upon the information provided.

Applicants with disabilities requiring reasonable accommodation during the selection process must inform the Ventura County Community College District Human Resources Department, in writing, of the need for a reasonable accommodation no later than the filing date stated on the job announcement. The request should include a description of the type and extent of the accommodation being requested.

APPLICATIONS MAY BE FILED ONLINE AT:
http://www.vcccd.edu

255 W. Stanley Ave., Suite 150
Ventura, CA 93001

hrmail@vcccd.edu

Nursing Instructor Supplemental Questionnaire

* 1. What are your areas of specialization within the discipline?

* 2. Please provide the days and hours you are available to work.

* 3. How did you learn about this job vacancy?

* Required Question