

## Itemized Statement Request Form

- Please review the instructions located on the second page prior to submitting your form.
- Please submit your completed & signed form to the [Itemized Statement Dropbox](#)
- Please allow 1-3 business days to receive your Itemized Statement.

Name: \_\_\_\_\_

ID Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Semester: \_\_\_\_\_

Requestor Digital Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***For CSUDH Student Financial Services Office Use Only***

Itemized Statement completed and sent to requestor: Yes    No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Itemized Statement Request Instructions

1. Please **type** your information in the required fields. Handwritten and incomplete forms will not be accepted.
2. To sign the completed form, please use a [digital signature](#) only.
3. Upload your completed form to the [Itemized Statement Dropbox](#) Please do not upload a picture or scanned version of your completed form.
4. If you have any questions or concerns, please email [sfs@csudh.edu](mailto:sfs@csudh.edu)