



Office of Student/Loker University Student Union
California State University, Dominguez Hills

FACILITIES SCHEDULING AUTHORIZATION FORM 2017-2018

Initiating the registration process grants the prospective student organization the privilege of using campus facilities for a maximum of two organizational meetings. Once the registration process has been completed, the student organization is authorized to reserve space in the Loker University Student Union and Campus Facilities with the Facilities Scheduler.

In order to expedite this process, a student organization will be required to complete this form prior to making any facility requests. No other requests for space will be honored until this form is returned to the Facilities Scheduler of the Loker University Student Union.

NAME OF STUDENT ORGANIZATION: _____
(Please Print)

Please select two organization members to facilitate all of your meeting and event requests for the academic year. No other members will be authorized to request space for the student organization.

Member's Name (Print)

Member's Name (Signature)

Alternate Member's Name (Print)

Alternate Member's Name (Signature)

Authorized by:

Student Organization President

(Signature) Date

Student Organization Campus Advisor

(Signature) Date

FOR OFFICE USE ONLY*

APPROVAL:

Facility Scheduler, Loker University Student Union

Date