COVID-19 SELF-CERTIFICATION

In the interest of maintaining the health and safety of students, employees, guests, and all members of campus communities, the California State University intends to require faculty, staff and students who are accessing campus facilities at any university location to be immunized against SARS-CoV-2, the virus that causes COVID-19. Employees may seek an exemption based on medical or religious grounds.

1. Login to the MyCSUDH Portal, click Sign In.

2. In the Authentication page, enter your campus username and password. Click Sign In.
3. In the top menu bar, click on the Faculty, Employees, or Campus Partners tab. Either tab will direct you to the self-certification. Access will depend on your employee status.

4. In the left navigation, select COVID-19 Vaccination.

5. In the drop-down option, select COVID-19 Vaccine Certification.
SECTION I: SELF-CERTIFICATION OF COVID-19 VACCINATION STATUS


Select from one of the following options:

A. I certify that I have received an approved vaccine and that my COVID-19 vaccination status is fully vaccinated. I understand that I may be expected to provide supporting documentation to this effect immediately upon request.

COVID-19 Vaccination Self-Certification form fields:
- Manufacturer of your COVID vaccine,
- Date received 1st dose,
- Date Received 2nd Dose,
- Location of Vaccination received:
  - Facility (if known),
  - City,
  - State,
  - County
- COVID-19 Vaccination Booster Information:
  - Date received booster (if applicable)
  - Manufacturer

B. I certify that I qualify for a medical exemption and have not received a COVID-19 vaccine and/or booster, nor do I plan to. I understand that I may be expected to provide supporting documentation to this effect immediately upon request.

COVID-19 Vaccination Self-Certification form fields:
- Date received booster (if applicable)
- Location of vaccination received:
  - Facility (if known),
  - City,
  - State,
  - County

Please provide the following information:
- Manufacturer of your COVID vaccine:
- Date received 1st dose:
- Date received 2nd dose:
- Location of vaccination received:
  - Facility (if known),
  - City,
  - State,
  - County
- COVID-19 Vaccination Booster Information:
  - Date received booster (if applicable)
  - Manufacturer

Section II: Self-Attestation of Accuracy of Information Provided

I confirm that the information I have provided is accurate and truthful to the best of my knowledge. I also understand that violations of this policy, including dishonesty, may subject me to discipline pursuant to California Education Code Section 39520.

Supporting documentation for medical and/or religious exemptions must be uploaded to the HR - Medical and Religious Exemptions folder. Please contact the Office of Human Resources at (310) 243-3771 if you have any questions.

Please visit Force Together for the most current information on the measures we are taking to keep our community well, and how you can stay safe.
expected to provide supporting documentation to this effect immediately upon request.

C. I certify that I qualify for a religious exemption and have not received a COVID-19 vaccine and/or booster, nor do I plan to. I understand that I may be expected to provide supporting documentation to this effect immediately upon request.

D. I confirm that at this time, I will not be physically accessing or performing work at CSU facilities but understand that if this changes, I must certify that I am either current on my COVID-19 vaccination status or that I qualify for a medical or religious exemption.

SECTION II – SELF-ATTESTATION OF INFORMATION PROVIDED

A. After reading and selecting a vaccine status, check off to confirm:

I confirm that the information I have provided is accurate and truthful to the best of my knowledge. I also understand that violations of this policy, including dishonesty, may subject me to discipline pursuant to California Education Code Section 89535.
SECTION III: ATTACHMENTS: PROOF OF COVID-19 VACCINATION

A. Employees who indicate they are vaccinated must upload proof of COVID-19 vaccination.

If you have previously uploaded proof of vaccination, you will be prompted to delete the attachment and upload an updated proof of vaccination to include the booster.

1. Click Attach to upload a copy of your vaccination proof.

MEDICAL AND/OR RELIGIOUS EXEMPTIONS

Supporting documentation for medical and/or religious exemptions MUST be uploaded to the secure HR Dropbox folder: HR – Medical and Religious Exemptions.

Do not submit medical or religious exemption supporting documents by attaching in Section III. Upload to the HR folder linked above.

Once you have uploaded your proof of vaccination, click Submit.

You will receive a final message indicating your certification has been submitted.