

# Program Review Panel Meeting

## Minutes

Date: December 5, 2016

Time: 2:30-3:45pm

Location: WH D-442

**Attendees:** Janna Bersi, Pat Kalaygian, Christopher Monty, Claudia Peyton, Fred Poling, Fynn Prager, Judith Steven, John Wilkins, Steve Williams, and Heather Vega

**Minutes by:** Heather Vega

1. Call to Order
2. Approval of Agenda
  - a) Agenda approved
3. Approval of Minutes
  - a) Minutes approved
4. Issues with Academic Unit Profiles
  - a) During the review of Business Administration, a significant drop in graduation rates around 2013 was noted. Chris confirmed with Jovonté Willis that the data was incorrect and incomplete. We now have correct graduation rates but ran into problems with faculty hire numbers. Chris received clarity on that issue, but not in time to bring the data back to the panel today.
  - b) Fynn suggested a meeting with Jovonté Willis and someone from Student Information Services, in order to clarify definitions, etc. Chris suggested a meeting with Provost Rod Hay and Interim Vice Provost Gitanjali Kaul instead.
5. Tracking Updates
  - a) NCRP – external review report was received.
  - b) AFS – Dean’s commentary was received.
  - c) PHI – Dean’s commentary and first draft of PRP commentary were received.
  - d) SOC – Meeting with the Provost is scheduled for tomorrow.
  - e) GEOL/GEOG – Meeting with the Provost is being scheduled for Spring.
  - f) Clinical Sciences – Received self-study, external review report and department response; awaiting Dean Sayed’s commentary.
  - g) Physics – received Dean’s commentary today.
6. Spring Tasks/Assignments
  - a) Chris created a table so that panel members could sign up for assignments. Heather will post to Blackboard.
7. First Reading - Philosophy

- a) The panel reviewed and discussed the first draft of the Philosophy PRP commentary, and will revisit it again in Spring.
8. First Reading – IDS
- a) The panel reviewed and discussed the first draft of the IDS PRP commentary, and will revisit it again in Spring.
9. Adjournment
- a) Meeting was adjourned at 3:50pm.