

# **Program Review Panel Meeting Minutes**

Date: February 27, 2017  
Time: 2:30-3:45pm  
Location: WH D-442

**Attendees:** Janna Bersi, Mark Carrier, Caroline Coward, Glenn DeVoogd, Pat Kalaygian, Christopher Monty, Claudia Peyton, Fynn Prager, Ken O'Donnell, Serban Raianu, John Wilkins, and Heather Vega

**Minutes by:** Heather Vega

1. Call to Order
2. Approval of Agenda
  - a) Agenda approved.
3. Approval of Minutes
  - a) Minutes approved.
4. Tracking Updates
  - a) PUB – External Site Review visit took place on February 24.
5. Tasks for WSCUC
  - a) Heather and Chris will work on a schedule of reviews spanning three years.
  - b) They will make charts for each program year and post them on the PRP web page, as well as minutes from the last two years.
  - c) Heather will follow up on getting access to that page.
6. Second Reading – Business Admin.
  - a) Multiple changes were discussed and agreed upon.
  - b) The commentary was approved as amended.
7. Second Reading – AFS
  - a) Pat to send Chris language regarding the necessity of finding a permanent chair.
  - b) Glenn to send Chris language regarding certificate programs.
  - c) Multiple other changes were discussed and agreed upon.
  - d) The commentary was approved as amended.
8. First Reading – Math
  - a) This item will be held over till the next meeting.
9. Adjournment
  - a) Adjourned at 3:21 pm.