### Course Inventory

**New Course Proposal**

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposer Name:</td>
<td></td>
</tr>
<tr>
<td>Email:</td>
<td></td>
</tr>
<tr>
<td>Phone Extension:</td>
<td></td>
</tr>
<tr>
<td>Faculty Department:</td>
<td>Select...</td>
</tr>
<tr>
<td>Faculty College:</td>
<td>Select...</td>
</tr>
</tbody>
</table>

**Affected Departments**

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Affected Department(s)</td>
<td>Select...</td>
</tr>
</tbody>
</table>

**Course Catalog Information**

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed Effective Term</td>
<td>Select...</td>
</tr>
<tr>
<td>Subject Code:</td>
<td>Select...</td>
</tr>
<tr>
<td>Course Number:</td>
<td></td>
</tr>
<tr>
<td>Department:</td>
<td>Select Department...</td>
</tr>
<tr>
<td>College:</td>
<td>Select College...</td>
</tr>
<tr>
<td>Course Title:</td>
<td></td>
</tr>
<tr>
<td>Abbreviated Title:</td>
<td></td>
</tr>
<tr>
<td>Units</td>
<td></td>
</tr>
<tr>
<td>Academic Level:</td>
<td>Select...</td>
</tr>
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</table>

*Note most courses take effect at least one year after approval.*

*Input variable unit courses with a dash (e.g., 2-4)*
Course Content Information

Course Learning Outcomes

<table>
<thead>
<tr>
<th>Learning Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
</tr>
</tbody>
</table>

Potential Text(s)

List sample assignments / assessment tools

Delivery Method
Select all requested methods of delivery in which the course may be offered. If proposing the delivery method as online and/or hybrid, complete the Special Designations portion of the form below.

Delivery Method
- □ Face-To-Face
- □ Hybrid/Online
- □ Off-Campus
- □ Television

Special Designations

**GWAR**

Are you proposing a GWAR-certifying course?

- □ Yes  □ No

**Hybrid/Online**

Are you proposing a hybrid course?

- □ Yes  □ No

Are you proposing an online course?

- □ Yes  □ No

**Ethnic Studies**

Are you proposing an Ethnic Studies course? Please note, you will need complete the General Education section and matrix in addition to the Ethnic Studies matrix.

- □ Yes  □ No

**General Education**

Are you proposing this course to meet a GE requirement?

- □ Yes  □ No
**Enrollment Restrictions**

- Freshman standing required
- Graduate standing required.
- Junior or Senior standing required
- Must have departmental approval in order to drop or withdraw from the class.
- Restricted to Majors
- Senior standing required.

**Predicted Enrollment**

<table>
<thead>
<tr>
<th></th>
<th>Predicted Enrollment</th>
<th>Number of Sections</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Summer</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Typically Offered**

Typically offered (check all that apply):

- As needed
- Fall even
- Fall, Spring
- Fall, Summer
- Spring
- Spring odd
- Summer
- Fall
- Fall odd
- Fall, Spring, Summer
- Infrequent
- Spring even
- Spring, Summer

**Replacement Course**

Does this course replace any other course?
Justification

Justification for the course that addresses the following:

a. The need for the course, including whether being proposed in response to academic program review or accreditation recommendations and any other relevant data and/or documentation

b. The level of course and prerequisites, including having NO prerequisites for a 300, 400, or 500 level courses

c. CR/NC only grading

Justification

Course Fees

Does the course require a fee?

☐ Yes  ☐ No

Curriculum Register Synopsis

Include summary of changes and a summary of the rationale to be published in the Curriculum Register for campus-wide sharing
Department Chair Impact Statements

Is the required expertise available among existing faculty to teach the course?

☐ Yes  ☐ No

Are additional facilities required for the course?

☐ Yes  ☐ No

Is additional equipment (computers, server allocation, laboratory equipment, etc.) need to support the course?

☐ Yes  ☐ No

Please list and fully explain any additional resources needed for the course


Department Program Coordinator Comments


College Dean Impact Statements

Explain the course’s alignment with the University’s mission


Explain the course’s alignment with the College’s goals and objectives


Is the required expertise available among existing faculty to teach the course?

☐ Yes  ☐ No

Are additional facilities required for the course?

☐ Yes  ☐ No
Is additional equipment (computers, server allocation, laboratory equipment, etc.) needed to support the course?

- Yes
- No

Please discuss the College’s support for any additional resources needed for the course.